



750 Orchard Street, California, PA 15419

#LoveLearning

Website: www.calcharteracademy.org

Heather Nicholson, CEO

Request for Excused Absence from School for a Pre-planned Educational Tour or Trip

Student's Full Name: _____ Grade: _____

Date(s) of Proposed Absence: _____

Name of Person(s) Directing and/or Supervising Student during Above Absence
_____ Relationship to Student: _____

Itinerary of the trip: *Include activities which could be educational in nature and will, therefore, provide the child with some valuable experiences outside the classroom.*

Classroom assignments are the responsibility of the student to obtain, preferably prior to departure. All assignments must be completed. Upon their return, students shall be given the number of days to complete their assignments equal to the number of days absent.

I certify that all of the above information to be true and agree to comply with the above conditions.

Signature of Parent or Guardian Date Best Contact Phone #

Please return this form to the Charter Office **1 week prior to the pre-planned educational tour or trip.*