

**California Academy of Learning Charter School
Regular Board of Trustees Meeting Minutes
July 1, 2025, Phillipsburg Multi-purpose Room
6:00 p.m.**

- I. CALL TO ORDER meeting was called to order by VP Langley at 6:00pm
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
 - A. Mr. Gary Gregg - present
 - B. Ms. Ellen Hasbrouck - present
 - C. Ms. Susan Hurley - excused
 - D. Dr. Linda Jukes - present
 - E. Mr. Herb Mitchell - present
 - F. Ms. Lynne Langley - present
 - G. Mrs. Susan Bitonti - present
 - H. Mrs. Cristal Rettger - present
 - I. Dr. Laura Jacob - excused
- IV. EXECUTIVE SESSION The board of directors were in executive session from 5:45pm - 5:58pm to discuss the matters below.
 - A. Personnel
 - B. School Safety Survey/Report
- V. AUDIENCE COMMENT/QUESTIONS ON AGENDA
Public comment provides residents with an opportunity to share their input with the Board of Trustees. Commentary should be addressed to the Board as a whole, not to individual members, the CEO, individual staff members, nor the audience. All public speakers are expected to treat each other and the Board of Trustees with respect.
- VI. [TREASURER'S REPORT](#)
 - A. The Board approves the Treasurer's Report as presented. Motion: Jukes; 2nd Rettger; Voice Vote, Motion passes.
- VII. [MINUTES](#)
 - A. The board approves the minutes from the June 3, 2025 meeting. Motion: Gregg; 2nd Rettger; Voice Vote, Motion passes.

VIII. POLICY

- A. The Board accepts the policy of [Quotations and Bidding](#) Motion: Bitonti; 2nd Jukes; Voice Vote, Motion passes.

IX. PERSONNEL

- A. The Board approves Ms. Melinda Beck as Custodian/Cafeteria at a comparable rate.
- B. The Board approves Mr. Roderick Wilson as School Security Personnel at a comparable rate.
- C. The Board accepts the resignation of Mr. Zachary Bendek from the Secondary Math position.
- D. The Board accepts Mr. Vincent Clutter as secondary Math teacher at a comparable step.
- E. The Board accepts Ms. Lorawn Dupree as Administrative Assistant at a comparable rate.
- F. The Board accepts Haelinn Pinkerton as a Special Education Teacher at a comparable step.

Motion: Gregg; 2nd Hasbrouck; Voice Vote, Motion passes.

X. AGREEMENTS

- A. The Board accepts the agreement with [Horizon Information Services](#).
- B. The Board accepts the agreement with Parent Square.
- C. The Board approves the use of Connecteam as a staff management system.

Motion: Jukes; 2nd Rettger; Voice Vote, Motion passes.

XI. CONFERENCES

- A. The Board approves Mrs. Olivia Christopher, Mrs. Heather Nicholson, and Ms. Brenda Fetsko to attend the PA Conference for Women on September 25, 2025 at a budgeted amount of \$966.57 per person.
- B. The Board approves Mrs. Olivia Christopher, Mrs. Heather Nicholson, and Mr. Seth Springer to attend the PACSP CEO Summit at Bear Creek

Community Charter School July 18, 2025 at a budgeted rate of \$480.00 per person. Motion: Bitonti; 2nd Hasbrouck; Voice Vote, Motion passes.

XII. ADJOURNMENT

Motion: Hasbrouck; 2nd Rettger; Voice Vote, Motion passes.