

**California Academy of Learning Charter School
Regular Board of Trustees Meeting Minutes
August 5, 2025, Phillipsburg Multi-purpose Room
6:00 p.m.**

- I. CALL TO ORDER called to order at 6:13PM by VP Langley
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
 - A. Mr. Gary Gregg - present
 - B. Ms. Ellen Hasbrouck - present
 - C. Ms. Susan Hurley - not present
 - D. Dr. Linda Jukes- present
 - E. Mr. Herb Mitchell - present
 - F. Ms. Lynne Langley- present
 - G. Mrs. Susan Bitonti- present
 - H. Mrs. Cristal Rettger- present
 - I. Dr. Laura Jacob- present
- IV. EXECUTIVE SESSION the board met in executive session from 5:45pm - 6:10pm to discuss personnel and property matters.
- V. AUDIENCE COMMENT/QUESTIONS ON AGENDA

Public comment provides residents with an opportunity to share their input with the Board of Trustees. Commentary should be addressed to the Board as a whole, not to individual members, the CEO, individual staff members, nor the audience. All public speakers are expected to treat each other and the Board of Trustees with respect. Two officers from the Boosters were present. They both introduced themselves and expressed interest in continuing the work the previous board had started for the students.
- VI. [TREASURER'S REPORT](#)
 - A. The Board approves the Treasurer's Report as presented.

Motion: Jacob, 2nd Bitonti. Voice Vote Motion Carried
- VII. [MINUTES](#)
 - A. The Board approves the minutes from the July 1, 2025 meeting.

Motion: Gregg, 2nd Rettger. Voice Vote Motion Carried

VIII. POLICY

A. The Board approves the following policies for first reading:

1. 200 [Enrollment of Students](#)
2. 201 [School Lottery Enrollment Policy](#)
3. 209.1 [Food Allergy Management](#)
4. 210.1 [Possession/Use Of Asthma Inhalers/Epinephrine Auto-Injectors](#)
5. 237 [Electronic Devices](#)
6. 810.2 Transportation - [Video/Audio Recording](#)

Motion: Jacob, 2nd Bitonti. Voice Vote Motion Carried

IX. HANDBOOKS

- A. The Board approves the adoption of the [2025-2026 Staff Handbook](#)
- B. The Board approves the adoption of the [2025-2026 Student/Parent Handbook](#)
- C. The Board approves the adoption of the [2025-2026 New Teacher/ Mentor Handbook](#)

Motion: REttger, 2nd Jacob. Voice Vote Motion Carried

X. AGREEMENTS

- A. The Board approves the agreement with [7 Mindsets](#)
- B. The Board approves the contract renewal with Talktime Speech Therapy for [speech](#) and [OT services](#).

Motion: Bitonti, 2nd Jacob. Voice Vote 6-1 in favor, Motion Carried

XI. PERSONNEL

- A. The Board approves the hiring of Ms. Brittanie Hicks as para-educator.
- B. The Board approves the hiring of Ms. Dana Givens as para-educator.

Motion: Bitonti, 2nd Jacob. Voice Vote Motion Carried

XII. CONFERENCES

- A. The Board approves Mrs. Olivia Christopher, Mrs. Heather Nicholson, and Ms. Brenda Fetsko to attend the **ACAPA** (Attendance/Child Accounting Professional Association) on November 5-7, 2025 in Hershey, PA at a budgeted amount of \$1,261.35 per person.
- B. The Board approves Mrs. Heather Nicholson to attend the **SAS** - (Standards Aligned System Institute) on December 8-10, 2025 in Hershey, PA at a budgeted amount of no more than \$1,000.00 per person.

- C. The Board approves Mrs. Olivia Christopher, Ms. Brenda Fetsko, and Mr. Seth Springer to attend the **PCPCS** (Pennsylvania Coalition of Public Charter Schools) on October 19-22, 2025 in Bethlehem, PA at a budgeted amount of \$762.00 per person.

Motion: Jacob, 2nd Bitonti. Voice Vote Motion Carried

XIII. TECHNOLOGY: Stipend

- A. The Board approves a \$12,000.00 technology stipend to Mr. Jeffrey Hoffman for implementing the Apple 1:1 program, networking, and access controls.

Motion: Gregg, 2nd Rettger. Voice Vote Motion Carried

XIV. ENROLLMENT

- A. [2025-2026 overview](#)

Ms. Fetsko presented the current numbers as we begin the school year.

XV. ADJOURNMENT

Motion: Jacob, 2nd Hasbrouck. Voice Vote Motion Carried. Meeting adjourned at 6:50pm