

Privacy Policy

Verba doo protects your privacy and develops technologies that enable you to safely use our web pages. By using our web-pages, you consent to the handling of data as specified in this document.

Collection of personal data

Verba doo, based in Podgorica, Montenegro, protects your privacy and takes care of the way your personal data are processed. In the text below, we would like to explain to you how and why your personal data are collected when ordering our services.

What personal data do we collect?

In order to be able to provide our services, we need the following personal data of the client: name, address and e-mail. Legal entities should also provide us with information about their company (organization name) and PIB so that we can issue an invoice.

In the contact form on our Contact page, we ask you to send us your name and e-mail address so that we can provide you with the offer or information you have requested. We need your phone number so that we can contact you in case additional clarifications are needed or in the event of an internet connection interruption.

How do we collect your personal data?

We collect your personal data through the contact form on our website or in direct communication with our project managers.

We analyze our website traffic using the Google Analytics tool (see below Google Analytics).

Why do we collect your personal data?

We collect your personal data so that we can respond to your inquiries and provide the ordered service in accordance with all laws and regulations in force in Montenegro.

How long do we keep your personal data?

We store personal data that we need based on laws and regulations within the prescribed time limits. We will keep other personal data that you have provided to us in our database until your request for their deletion. This may include, among other things, your landline or mobile phone number.

We archive and store all original documents, translations and reference materials for two years or until your request for their deletion.

Who do we share your personal data with?

Your personal data are available to our employees and certain external collaborators and partners who perform services for us so that we can do business and provide you with the services you have ordered.



Transfer of personal data to third countries

The performance of our service may require the transfer of your personal data to our trusted partners in countries outside the EU that do not have an adequate level of protection. In such cases, we apply the standard contractual clauses prescribed by the European Commission to ensure an appropriate level of protection of your personal data.

Security of personal data and files

Verba doo undertakes appropriate legal, technical and organizational measures to ensure the prescribed protection of your personal data.

You have the right at any time to:

- request information about the protection of your personal data, including information about what personal data we store relative to you,
- request correction or deletion of your personal data, and
- request restriction of processing of your personal data.

We keep all collected data strictly confidential and do not forward them to third parties.

We keep all documents that you send us for the purpose of making inquiries or ordering our services completely confidential and do not pass them on to third parties.

For all information and requests regarding the processing of your personal data, contact us at: info@verbadoo.me

Use of cookies and web beacons

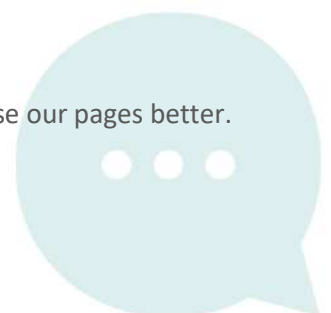
Verba doo can automatically collect statistical data about visits to our pages, such as IP address, time of page visits, geographic data of visitors, type of browser and similar, using tools for automatic data collection like web beacons and cookies. The above data are used exclusively for the purpose of improving our business.

What are web beacons?

Verba doo occasionally advertises on the websites of third parties. As part of our activities to monitor the success of our advertising campaigns, we sometimes use visitor identification technology such as web beacons or action tags that count visitors who came to the website after seeing our advertisement (banner) on a third-party website. This technology cannot be used to access your personal data, but only to compile aggregate statistics about visitors to the website to determine the effectiveness of our ads.

What are cookies?

We use cookies so that our website has all the functionality and to enable you to browse our pages better.



Cookies are small files or sets of data that are stored on your computer or other devices and thus collect information about how you use our pages. Cookies are not harmful to your computer or other device and do not give the website owner access to your computer or device.

If you click "Accept" you agree to the use of cookies. You can always disable the use of cookies in your browser. However, please note that by disabling cookies, you will not be able to access all the content of our website.

Google Analytics

Like many other websites, we use Google Analytics to collect anonymous data about the users of our websites, in order to know how often they visit our websites, which pages they visit, when they visit them, how long they stay, and what country they are from.

For the purposes of measuring the performance of our website, we use the Google Analytics program, for which you give us permission when you visit our website by clicking "Accept".

These data are collected using cookies and IP addresses, and the obtained statistics are used for the following purposes:

- to improve the usability of website;
- to monitor the success of marketing campaigns;
- for analyzing behavior patterns.

We store data in the Google Analytics tool for 26 months.

Disclaimer

All content listed on our web pages is made available to visitors with the best intention to provide actual and accurate information regarding our language services and the work of court interpreters. However, Verba doo is not responsible for the accuracy of information, recommendations or advice and other content of third parties that are linked to our website or are otherwise connected to our content.

