

Minutes
Special Meeting & Regular Session
Jamestown Borough Council
April 14, 2026
5 p.m.

President Mike Riley called the meeting of Jamestown Borough Council to order at 5:00 pm.

Pledge of Allegiance: Council and visitors recited the Pledge of Allegiance

Roll Call was answered by Mike Riley, Margaret Patton, Martin Roberts, Thomas Koza.
Mayor Justin Pipp was in attendance.

Professional Service Representative: Solicitor, Jim Douglas

Recognition of Visitors: Tim McCloskey, Mario Brosman, Anne Coleman

Mercer County Commissioner Anne Coleman gave an overview/update of the 2024/2025 Mercer County property reassessments, notices sent/being sent out and the appeal processes available to property owners. The updated property values will be effective for the 2027 tax year. Anne shared a couple America 250 events being planned for 2026: July 3 Party in Mercer, and July 4 Parade in Mercer.

M. Davidson & Associates: Water and Wastewater Treatment – Provided a written report for March 2026.

Engineer Report: N/A

Maintenance Report: Provided written report

There were no Manager or Police Dept reports for March.

Minutes of Previous Meetings:

Martin Roberts made a motion and seconded by Thomas Koza to accept the minutes of the March 10, 2026 Meeting and the April 2, 2026 Special Meeting. Motion passed with unanimous voice vote.

Treasurer's Report:

General: \$ 101,994.05
Payroll: \$ 32,987.60
Highway Aid: \$ 23,188.49
Water: \$ 35,267.37
Sewer: \$ 68,588.66

A motion was made by Martin Roberts and seconded by Thomas Koza to adopt the Treasurer's Report. The motion passed by a unanimous voice vote.

Bills for Payment:

A motion was made by Martin Roberts and seconded by Thomas Koza to approve the Bills for Payment for March 2026, in the amount of \$122,179.28. The motion passed by a unanimous voice vote.

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Amendment to Ordinance #402

Margaret Patton made a motion to adopt the Amendment to Ordinance #402, Section 201 of Zoning Ordinance 361, outlining the size parameters for a garage on a residential parcel. Motion by seconded by Martin Roberts. Motion was approved with unanimous voice vote.

Resignation of Danean Jordan

Thomas Koza made a motion to accept the resignation of Danean Jordan. Martin Roberts seconded the motion. Motion passed with unanimous voice vote.

Resignation of Council Person Stuart Little

Thomas Koza made a motion to accept the resignation of Stuart Little. Martin Roberts seconded the motion. Motion passed with unanimous voice vote.

Martin Roberts made a motion to advertise to fill the Council vacancy. Thomas Koza seconded the motion. Motion passed with unanimous voice vote.

Thomas Koza made a motion to advertise for 3 members to fill the Zoning Board of Appeals/Property Maintenance Appeals Board. Martin Roberts seconded the motion. Motion passed with unanimous voice vote.

Thomas Koza made a motion to advertise to fill the Secretary/Treasurer position. Margaret Patton seconded the motion. Motion passed with unanimous voice vote.

Discussion on waiving the rental fee for the Community Park for “community groups” resulted in tabling the discussion, with further review in the future.

Margaret Patton made a motion to accept the proposal of the EADS Group for engineering services for the Water Tower rehabilitation project. Thomas Koza seconded the motion. Motion passed with unanimous voice vote.

Martin Roberts made a motion to approve spending up to \$5000 for an access road at the Water Tower property on 322. Thomas Koza approved the motion. Motion passed with unanimous voice vote.

Michael Riley made a motion to donate \$100 to Gateway Jamestown group for purchase of fireworks for the July 5, 2026 celebration at Pymatuning State Park. Thomas Koza seconded the motion. Motion passed with Yes votes: Thomas Koza, Michael Riley, Martin Roberts. Nay Vote: Margaret Patton.

Committee Reports:

- 1.) Fire/Safety/Health: Co-Chairs Little and Patton
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co-Chairs Riley and Roberts
- 3.) Personnel: Co-Chairs Little and Koza
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Riley and Roberts
- 5.) Recreation and Parks: Co-Chairs Roberts and Little
- 6.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Riley and Koza
- 7.) Police and Mayor’s Report: Chief Meier and Mayor Pipp – Riley and Patton

Martin Roberts made a motion for Adjournment. Thomas Koza seconded the Motion. Motion passed with unanimous voice vote. Meeting ended at 7:30pm.

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