

Agenda  
Regular Session  
Borough of Jamestown  
February 10, 2026 Regular Session  
5:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call : \_\_\_\_\_ Riley, \_\_\_\_\_ Patton, \_\_\_\_\_ Little, \_\_\_\_\_ Roberts, \_\_\_\_\_ Koza, and \_\_\_\_\_ Mayor Pipp.
4. Visitor's Recognition:
5. M. Davidson & Associates: Water and Wastewater Treatment Report
6. Engineer's Report:
7. Maintenance's Report Attached:
8. Police Report:
9. Manager's Report Attached:
10. Minutes: January 5, 2026 Reorganization/Monthly Meeting  
Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No
11. Treasurer's Report:  
General: \$ 121,880.63  
Payroll: \$ 34,089.86  
Highway Aid: \$ 3,230.55  
Water: \$ 19,731.82  
Sewer: \$ 64,066.88  
Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No
12. Bills for Payment Attached: January 2026 in the amount of \$ 74,591.50  
Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

New Business

13. NPDES Permit renewal – Hire IAG Consultants at a lump sum fee of \$ 5,000.00 with a \$ 2,000.00 application fee made payable to the Commonwealth of Pa. Permit is good for 5 years.  
Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No
14. Amend Ordinance #402 to facilitate larger garages and place out for advertisement  
  
Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

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15. 408 Depot Street- Blighted property update

Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

16. Discuss ATV'S using Borough Streets to access town

Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

17. Snake Road Spring property- Information from Forester that came in and inspected property

18. The Kubota B-8200 is no longer being used. The maintenance department suggests placing this out to bid for sale.

Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

19. Continue discussion to hire PFM Financial Advisors for the water and sewer plant

Motion to adopt \_\_\_\_\_ 2<sup>nd</sup> Motion to Accept \_\_\_\_\_ Approved Yes / No

20. Greenville Savings will only allow 4 signatories. Council will need to decide which 3 council persons. Motion \_\_\_\_\_ 2<sup>nd</sup> Motion \_\_\_\_\_ Approved Yes / No

21. Appoint delegate to the Crawford County Tax Collection Committee, last year it was Danean Jordan and Jill Dunlap (proxy)

Motion \_\_\_\_\_ 2<sup>nd</sup> Motion \_\_\_\_\_ Approved Yes / No

22. Discussion to outsource Payroll – Review quote from ADP Enhanced Payroll is \$75.00 bi-weekly, Y/E Information Statement, W2, 10 W2 Annually \$134.45 plus Year end delivery \$14.95. Promotional Savings \$650.00. Plus per 1099's and W2S a cost of \$7.95 each and W3'S are a flat fee of \$54.95.

23. Update:

**Awarded PA Small Water & Sewer – Jamestown Municipal Authority – Water Treatment Plant Renovation Project.** Grant Requested \$ 332,392.00 awarded \$ 100,000.00 this is a matching funds grant of approximately \$ 58,658.00.

**Awarded 2026 Multimodal Transportation – Jamestown Pedestrian Safety & Sidewalk Grant** Awarded \$ 232,158.00 full grant request. The matching funds are approximately \$ 102,587.00.

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24. Executive Session: Performance reviews and new hire guidelines

**Committee Reports:**

- 1.) Fire/Safety/Health: Co-Chair Little and Patton
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Little and Koza
- 4.) Finance/Budget/Insurance: Co-Chairs Riley and Roberts
- 5.) Recreation and Parks: Co-Chair Roberts and Little –
- 6.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Riley and Koza
- 7.) Police and Mayor’s Report: Chief Downing and Mayor Pipp – Riley and Patton

25. Public Comment on Agenda Items Only:

26. Other Business:

27. Correspondence:

28. Adjournment