

Minutes
Regular Session
Jamestown Borough Council
November 11, 2025
5 p.m.

Vice President Stuart Little called the meeting to order at 5:00 pm.

Pledge of Allegiance: Council and visitors recited the Pledge of Allegiance

Roll Call was answered by Tom Luckock, Lisa Nuhfer, Martin Robets, Stuart Little, and Mayor, Justin Pipp.
Absent: President Mike Riley

Professional Service Representative: Solicitor, Jim Douglas and Mike Davidson of M. Davidson Associates

Recognition of Visitors: Caleb Stright from the *Record Argus* and Greg Cromer of Aerial Photography were recognized as guests in attendance. Mr. Cromer presented the Borough with a framed aerial photograph of Jamestown, along with a corresponding cost sheet for the community's reference. He asked that Council consider this purchase. No action was taken by Council at this time.

M. Davidson & Associates: Water and Wastewater Treatment – Mike Davidson briefly spoke on the report that was presented for October 2025

Engineer Report: N/A

Maintenance Report: Provided written report

Borough Manager Report: Provided a written report – Danean Jordan briefly spoke on the report that was presented for October 2025.

Police Report: N/A

Minutes of Previous Meetings:

Lisa Nuhfer made a motion to accept October 14, 2025 minutes. Tom Luckock 2nd the motion to accept the minutes of October 14, 2025 meeting. Motion passed with unanimous voice vote.

Lisa Nuhfer made a motion to adopt the Treasurers Report for Oct 2025. Tom Luckock 2nd the motion. Motion passed with unanimous voice vote.

Lisa Nuhfer made a motion to approve the Bills for Payment from the following accounts as presented for the month of October 2025. Martin Roberts 2nd the motion to approve. Motion passed with unanimous voice vote.

General: \$38,796.98

Payroll: \$21,818.13

Highway Aid: \$2,258.22

Water: \$25,720.66

Sewer: \$25,720.66

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New Business:

Lisa Nuhfer made a motion to adopt the 2026 Budget. Martin Roberts 2nd the motion. Roll Call: Lisa Nuhfer (Yes), Tom Luckock (Yes), Martin Roberts (Yes), Stuart Little (Yes). Motion passed unanimous voice vote.

A motion was made by Lisa Nuhfer, and seconded by Martin Roberts, to advertise the ordinance to increase the Borough millage rate by 1 mills to a total of 24 mills, effective 2026. The motion passed by roll call vote: Lisa Nuhfer (Yes), Tom Luckock (Yes), Martin Roberts (No), Stuart Little (No), Mayor Pipp (Yes). Motion Passed 3 to 2.

Martin Robert made a motion, 2nd by Tom Luckock that each mobile home must be title to the person who reside in the home and to let litigation continue with the property at 704 ½ Denver. Motion passed unanimous voice vote.

Savvy Citizen Website was tabled

408 Depot Street – Review settlement offer to acquire property. – Tabled

It was moved by Martin Roberts, seconded by Tom Luckock, to proceed with a Non-Owner-Occupied letter that gives each failed home inspection recipient a 90-day compliance window, after which Council will seek further action against non-compliant properties. The motion was carried by unanimous voice vote.

Committee Reports:

- 1.) Fire/Safety/Health: Co-Chair Luckock and Little
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Nuhfer and Luckock
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Martin Roberts and Nuhfer
- 5.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Luckock and Little
- 6.) Police and Mayor's Report: Chief Danielle Downing and Mayor Pipp – Tom Luckock and Mike Riley.

Other Business:

It was moved by Martin Roberts, and seconded by Tom Luckock, that President Mike Riley be authorized to make a final decision regarding the purchase of an insurance binder in the amount of \$461.16, following his review of the time-sensitive Solvency Fee Notice. The motion passed with a unanimous voice vote.

Lisa Nuhfer excused herself from the meeting and left at 6:30 pm

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Correspondence:

- A. Troop 50 Invitation to the 100th Anniversary dinner held on November 15, 2025. Mayor to attend
- B. Thanksgiving/Thank You Card mailed in by Mark J. Cory

Adjournment:

Stuart Little motioned to adjourn. Martin Robert 2nd the motion. Motion passed with unanimous voice vote.
Meeting adjourned at 6:40 PM.