

Minutes
Regular Session
Jamestown Borough Council
March 12, 2024
6 p.m.

Call to Order/Roll Call: Roll Call was answered by Mike Riley, Lisa Nuhfer, Martin Roberts, Stuart Little, and Mayor Pipp. Tom Luckock was not present for the meeting. Mike called the meeting to order at 6:00 pm.

Recognition of Visitors: Shawn Olson (Solicitor), and resident Andrew Hyde, 305 Washington Street. Mr. Hyde came to the Council with his concerns about the Rental Inspection.

Pledge of Allegiance: Council recited the Pledge of Allegiance

Communications/Correspondence: Mike Davidson Waste Water & Water Treatment Plant Report
IAG Consulting Engineer's Report

Mike Davidson & Associates, Inc. – Mike Davidson provided Council with a copy of the February 2024 Wastewater and Water Treatment Plant report (See Attached).

Borough Manager Update – Kayla Jewell updated the council on what tasks she has been working on in the borough office. She informed Council that she would be training with Diversified on the Online bill pay since the website has been set up for the most part except for some minor things.

Treasurers Report: Lisa Nuhfer made a motion to adopt the Treasurers Report. Martin Roberts 2nd the motion to adopt. Motion passed with unanimous voice vote.

Bills for Payment: Lisa Nuhfer made a motion to approve the Bills for Payment in the amount of \$125,677.60. Martin Roberts 2nd the motion to approve. Motion passed with unanimous voice vote.

Minutes of Previous Meetings: Lisa Nuhfer made a motion to accept the February 13, 2024 minutes. Stuart Little 2nd the motion. Motion passed with unanimous voice vote.

Mike Riley spoke about possibly adding a line in the 2025 budget for Parks and Recreational. This would go to pay the Maintenance person that they would hire for the Water Street Community Park.

Mike Riley Informed the council that the Water Street Community Park would need Park Benches and Picnic tables that are ADA Accessible. A list needs to be made of what is needed for the park.

Council spoke about the Speed bumps that could be put in front of the Water Street Community Park. There are currently no sidewalks in front of the Water Street Community Park. Mayor Pipp informed council that he thought it would be a good idea to slow traffic down in front of the park.

Mayor Pipp has been looking for a logo for the Jamestown Borough. He would like a logo for the website and for letter heads. Pipp has been working with Student's from the Jamestown High School.

Mike Riley informed the Council that Bob Pettis instead of getting a monthly check from the general account for Zoning, He will be getting a stipend from the payroll account once a month.

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Committee Reports:

- 1.) Fire/Safety/Health: Co-Chair Luckock and Little
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Nuhfer and Luckock
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Martin Roberts and Nuhfer
- 5.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Luckock and Little
- 6.) Police and Mayor's Report: Chief Danielle Downing and Mayor Pipp – Tom Luckock and Mike Riley.

Public Comment on Agenda Items Only:

Executive Session:

Adjournment: Lisa Nuhfer motioned to adjourn. **Martin Roberts** 2nd. Meeting adjourned at **6:39 p.m.**