

Minutes
Regular Session
Jamestown Borough Council
July 9, 2024
6 p.m.

Call to Order/Roll Call: Roll Call was answered by Mike Riley, Tom Luckock, Lisa Nuhfer, Martin Roberts, and Stuart Little. Mike Riley called the meeting to order at 6:00 pm.

Recognition of Visitors: Mike Davidson, Shawn Olson (Solicitor), Chief Downing, Caleb Straight, and residents Dick and Brenda Cadman, Margaret Patton, and Charlie Swartz. Mr. and Mrs. Cadman brought to councils attention dogs barking all day and night near their home.

Pledge of Allegiance: Council recited the Pledge of Allegiance

Communications/Correspondence: Mike Davidson Waste Water & Water Treatment Plant Report, & IAG Consulting Engineer's Report

Mike Davidson & Associates, Inc. – Mike Davidson provided Council with a copy of the June 2024 Wastewater and Water Treatment Plant report (See Attached).

Borough Manager Update – Kayla Jewell updated the Council on what tasks she has been working on in the Borough office. She informed council that she's been filling out reports that come due, along with continuing to help customers if they have issues with online bill pay.

Treasurers Report: Lisa Nuhfer made a motion to adopt the Treasurers Report. **Martin Roberts** 2nd the motion to adopt. Motion passed with unanimous voice vote.

Bills for Payment: Martin Roberts made a motion to approve the Bills for Payment in the amount of \$178,160.47. Stuart Little 2nd the motion to approve. Motion passed with unanimous voice vote.

Minutes of Previous Meetings: Lisa Nuhfer made a motion to accept the June 11, 2024 minutes. Tom Luckock 2nd the motion. Motion passed with unanimous voice vote.

Council went into Executive session for personnel at 6:26 pm and ended at 7:13 pm at which point the public meeting resumed.

Personnel committee presented a series of pay increases. Robert Pettis received an increase of .85 cents an hour, Tom Koza received an of increase \$2 an hour, Kayla Jewell received an increase of \$1.05 an hour, and part time police received an increase of \$3 an hour, but cannot work over 50 hours a month. **Tom Luckock** made a motion to approve the series of pay increases. **Martin Roberts** 2nd the motion. Motion passed with unanimous voice vote. The Personnel committee will review raises again in January.

Mike Riley informed the council that there were verbal and written agreements for free water and sewer. **Council** would like to repeal all verbal and written agreements for free water and sewer. **Robert Martin** made a motion to repeal all written and verbal agreements for water and sewer bills. **Stuart Little** 2nd the motions. Motion passed with unanimous voice vote.

Chief Downing presented a quote from In-Synch RMS. The police department already uses this reporting system and just needs to add a new line. **Lisa Nuhfer** made a motion to pay In-synch for the line. **Martin Roberts** 2nd the motion. Motion passed with unanimous voice vote

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Committee Reports:

- 1.) Fire/Safety/Health: Co-Chair Luckock and Little
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Nuhfer and Luckock
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Martin Roberts and Nuhfer
- 5.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Luckock and Little
- 6.) Police and Mayor's Report: Chief Danielle Downing and Mayor Pipp – Tom Luckock and Mike Riley.

Public Comment on Agenda Items Only:

Executive Session: Personnel

Adjournment: Lisa Nuhfer motioned to adjourn. **Martin Roberts 2nd**. Meeting adjourned at **7:31 p.m.**