

Minutes  
Regular Session  
Jamestown Borough Council  
August 13, 2024  
6 p.m.

**Call to Order/Roll Call:** Roll Call was answered by Mike Riley, Tom Luckock, Lisa Nuhfer, and Stuart Little. Mike Riley called the meeting to order at 6:00 pm.

**Recognition of Visitors:** Jim Douglas (Solicitor), Officer Mike Greenaway, and Caleb Straight.

**Pledge of Allegiance:** Council recited the Pledge of Allegiance

**Communications/Correspondence:** Mike Davidson Waste Water & Water Treatment Plant Report, & IAG Consulting Engineer's Report

**Mike Davidson & Associates, Inc. –** Mike Davidson provided Council with a copy of the July 2024 Wastewater and Water Treatment Plant report (See Attached).

**Borough Manager Update –** Kayla Jewell updated the Council on what tasks she has been working on in the Borough office. She informed council that she has been looking into the loaner laptop grant and safe streets and road grant. She also informed the council that the Workers comp insurance letters were sent out to all townships.

**Treasurers Report: Tom Luckock** made a motion to adopt the Treasurers Report. **Lisa Nuhfer** 2<sup>nd</sup> the motion to adopt. Motion passed with unanimous voice vote.

**Bills for Payment: Lisa Nuhfer** made a motion to approve the Bills for Payment in the amount of **\$34,946.36**. **Stuart Little** 2<sup>nd</sup> the motion to approve. Motion passed with unanimous voice vote.

**Minutes of Previous Meetings: Lisa Nuhfer** made a motion to accept the **July 9, 2024** minutes. **Mike Riley** 2<sup>nd</sup> the motion. Motion passed with unanimous voice vote.

**Mike Riley** informed the council about needing to pass a resolution for soft costs regarding the Penn Vest Loan for the Sewer Plant. Jim Douglas recommended that the Borough waits to pass the resolution until they have received the loan. The application for the loan is due in October.

**Mike Riley** informed the council that there is rust on the Borough truck. Rodger's gave a quote to fix the truck which would cost about \$12,000 to fix, he recommended trading the truck in and buying a new one. Jim Douglas informed the council about Auctions and to look at what they have to offer. At the moment, the Borough is going to hold off and look at the options.

**Mike Riley** informed the council that Robert Pettis is wanting to get rid of the insurance by going to Part-time. Council needed more information to see if there was maybe a better insurance that was more affordable that they could provide. They do not want to take Robert down to Part-time. A decision was not made, and was tabled for when there was more information.

**Mike Riley** spoke about the water free and needing to raise it. The water is having a hard time keeping up with paying General back for the construction of the roof. Currently water is at \$36 per 2000 Gallons. Mike recommended it go up \$4 which would help bring in \$1,120 a month. Tom Luckock suggested the price be

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raised \$5. **Tom Luckock** made a motion to raise the base water bill by \$5 making it \$41 for 2000 gallons of water. **Mike Riley** 2<sup>nd</sup> the motion. Motion passed with unanimous voice vote.

**Mike Riley** informed council of the quote that was received from IAG Consulting. It gave the council two options, one being to drain the tank completely and the other was to have a diver inspect the tank. The council decided before they do anything thing to the tank, they would have a diver inspect the tank.

**Mike Riley** informed council that the tap in fee for water would need raised. Mike suggested thar the Tap-in fee be raised to \$1,350, which is the same as the sewer Tap-in fee. The ordinance would need to be amended and advertised. **Mike Riley** made a motion to Amend the Ordinance and advertise for the water Tap-in fee. **Lisa Nuhfer** 2<sup>nd</sup> the motion. Motions passed with unanimous voice vote.

**Mike Riley** informed council that they were hiring a part-time temporary maintenance employee until Tom koza can return. Greg McCartney was hired at \$15 an hour.

**Council** discussed the Water Street Community Park and about a playground. **Stuart Little** looked at the Insurance videos and forms that insurance sent and was going to look more into playgrounds and what might be a good option.

**Committee Reports:**

- 1.) Fire/Safety/Health: Co-Chair Luckock and Little
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Nuhfer and Luckock
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Martin Roberts and Nuhfer
- 5.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Luckock and Little
- 6.) Police and Mayor’s Report: Chief Danielle Downing and Mayor Pipp – Tom Luckock and Mike Riley.

**Public Comment on Agenda Items Only:**

**Executive Session:**

**Adjournment:** **Lisa Nuhfer** motioned to adjourn. **Stuart Little** 2<sup>nd</sup>. Meeting adjourned at **7:04 p.m.**