

Minutes
Regular Session
Jamestown Borough Council
June 11, 2024
6 p.m.

Call to Order/Roll Call: Roll Call was answered by Mike Riley, Tom Luckock, Lisa Nuhfer, Martin Roberts, and Stuart Little. Mike called the meeting to order at 6:00 pm.

Recognition of Visitors: Mike Davidson, Shawn Olson (Solicitor), Chief Downing, and local landlords: Aaron Burnworth and Chris Laverty were also in attendance. Mr. Burnworth and Mr. Laverty attended the meeting expressing their concern over the Rental and Non-owner inspections in the Borough.

Pledge of Allegiance: Council recited the Pledge of Allegiance

Communications/Correspondence: Mike Davidson Waste Water & Water Treatment Plant Report, & IAG Consulting Engineer's Report

Mike Davidson & Associates, Inc. – Mike Davidson provided Council with a copy of the May 2024 Wastewater and Water Treatment Plant report (See Attached).

Borough Manager Update – Kayla Jewell updated the council on what tasks she has been working on in the borough office. She informed council that people have been using the Online bill pay and some questions or problems that have been discovered has been worked out and fixed.

Treasurers Report: Lisa Nuhfer made a motion to adopt the Treasurers Report. **Martin Roberts** 2nd the motion to adopt. Motion passed with unanimous voice vote.

Bills for Payment: Lisa Nuhfer made a motion to approve the Bills for Payment in the amount of **\$11,115.44**. **Tom Luckock** 2nd the motion to approve. Motion passed with unanimous voice vote.

Minutes of Previous Meetings: **Tom Luckock** made a motion to accept the **May 14, 2024** minutes. **Stuart Little** 2nd the motion. Motion passed with unanimous voice vote.

Mike Riley informed council they received 2 bids for a backhoe. Both were from Stephenson Equipment one was a large used Backhoe with very little hours. The second was a newer backhoe that was a compact model and could have attachments to do many other jobs in the Borough. (Bids Attached) **Martin Roberts** made a motion to accept the Bid for the Compact Backhoe Loader for \$123,700 by taking \$11,700 from Highway Aid, \$20,000 from Sewer, \$41,000 from Cap Improvement, and \$51,000 from Wage Tax. **Stewart Little** 2nd the motion. Motion passed with unanimous voice vote.

Chief Downing presented a bid for the Car equipment for the Cruiser. She had both quotes for the printer and for the computer. **Martin Roberts** made a motion approving about \$4,000 for cruiser laptop and printer as quoted from General accounts. **Stuart Little** 2nd the motion. Motion passed with unanimous voice vote.

Mike Riley Informed the council that a letter was sent to the owners of 501 main street for them to reach out and inform the council of what they planned on doing with the house since the fire. No one reached out yet. Council discussed and decided to send a letter of Violation after July if it was needed.

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Mike Riley informed the council that Greg Brown, who is the owner of the trailer park, asked if he could have access behind the Red Barn down to the swamp. He would like access so he can clean it up and build a maintenance shed on the other end of his property. The council did not give access to go behind the red barn.

Mike Riley informed the council that a letter had been sent to the Fire department because they were filling pools and not paying for the water they were using. Last year there was a vocal agreement Between the Chief and the President of the council that they needed to notify the borough and they have yet to notify the borough this year. With the letter was sent a bill of what the borough thought they used.

Mike Riley asked the council what day they wanted to have a grand opening for the park. Mike left the Parks and Recreational Committee in charge of picking a date for the grand opening and what they wanted to do for it. Martin Roberts and Stewart Little talked about it being on June 29th and possibly having a band and food trucks.

Lisa Nuhfer stated that the personnel committee will meet before the next council meeting to discuss raises.

Committee Reports:

- 1.) Fire/Safety/Health: Co-Chair Luckock and Little
- 2.) Water/Wastewater/Solid Waste/Community Developments: Co- Chairs Roberts and Riley
- 3.) Personnel: Co-Chairs Nuhfer and Luckock
- 4.) Finance/Budget/Insurance/Recreation: Co-Chairs Martin Roberts and Nuhfer
- 5.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chair Luckock and Little
- 6.) Police and Mayor's Report: Chief Danielle Downing and Mayor Pipp – Tom Luckock and Mike Riley.

Public Comment on Agenda Items Only:

Executive Session:

Adjournment: **Lisa Nuhfer** motioned to adjourn. **Tom Luckock** 2nd. Meeting adjourned at **7:42 p.m.**