

Agenda
Reorganization Meeting followed by Monthly Meeting
Jamestown Borough Council
January 5, 2026
5 p.m.

Roll Call: Mike Riley ____, Stuart Little ____, Thomas Koza ____, Martin Roberts ____, Margaret Patton ____, and Mayor Pipp ____. Any others present

Pledge of Allegiance:

Recognition of Visitors:

A motion to accept the resignation of Thomas Koza as Councilperson in order to fulfill his newly elected 4-year term as Councilperson

Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

Swear in newly elected Council Members:

Tom Koza, Margart Patton, Stuart Little and Martin Roberts

- Nominations for President: _____, _____

Motion by _____ to Appoint _____ as President _____ 2nd Motion to Appoint _____

Voice Vote: Mike Riley ____, Stuart Little ____, Thomas Koza ____, Martin Roberts ____, Margaret Patton ____, Approved Yes/No

- Nominations for Vice President: _____, _____

Motion by _____ to Appoint _____ as Vice President _____ 2nd Motion to appoint _____

Voice Vote: Mike Riley ____, Stuart Little ____, Thomas Koza ____, Martin Roberts ____, Margaret Patton ____ Approved Yes/No

At _____ pm _____, Newly elected, Council President now presides over the meeting.

New Business:

1. Appointment or Reappointment of Individuals/Institutions:

Depository	First National Bank & Greenville Savings Bank for Certificate of Deposit
Auditor	McGill, Power, Bell, & Associates, LLC
Solicitor	Douglas, Joseph and Olson
Engineer	
Local Service Tax Collector	Donna Adams
UCC Building Code Official	John Prosek
Inspection Service	Jeff Richardson
Zoning Code & Property Maintenance Officer	
Secretary / Treasurer	Danean Jordan FT, Margaret Patton Temporary PT, Connie Koza PT
Open Records Officer	Danean Jordan
Wage Tax Collector	Berkheimer
Water / Sewer Service	Mike Davidson and Associates
Sewer Laterals	Steve Vosler

Motion to Appoint as listed _____ 2nd Motion to Accept _____ Approved Yes/No

2. Appoint Engineer: Need to find an engineer to file Chapter 94 yearly
 Mark J. Corey at \$90.00 per hour or LLSSE Civil Engineers and Surveyors at \$140.00 per hour.
 Need to find an engineer to file Chapter 94 yearly

Motion to Appoint _____ 2nd Motion to Accept _____ Approved Yes/No

3. A motion to follow the IRS mileage allowance rate for the year 2026 at \$0.725/mile.
 Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

Motion to adjourn reorganization meeting and continue with regular meeting.

Motion to adjourn _____ 2nd Motion _____ Approved Yes/No

Reorganization meeting ends at _____ pm and Regular Monthly Meeting begins at _____ pm.

1. M Davidson & Associates: Water and Wastewater Treatment Report
2. Engineer's Report
3. Maintenance Report Attached:
4. Police Report
5. Manager's Report Attached:
6. Minutes: Dec 9, 2025, Monthly Meeting
 Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

7. Treasurer's Report Attached:

General: \$123,344.18

Payroll: \$36,877.56

Highway Aid: \$5,451.09

Water: \$35,166.58

Sewer: \$13,041.47

Motion to Accept Treasurer's report as listed _____ 2nd Motion _____ Approved Yes/No

8. Bills for Payment Attached: December 2025

General: \$43,244.17

Payroll: \$12,265.41

Highway Aid: \$724.83

Water: \$24010.47

Sewer: \$67654.06

Motion to accept bills for payment as listed _____ 2nd Motion _____ Approved Yes/No

9. New Business

1. A motion to accept Selective Property & Liability Insurance premium for 2026: \$35,062

Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

2. Motion to update depository signatures for both banks with current Council members and Danean Jordan

Motion to Accept _____ 2nd Motion to Accept _____ Approved Yes/No

3. A motion to appoint the following committees:

1.) Fire/Safety/Health: Co-Chairs Little and Patton

2.) Water/Wastewater/Solid Waste/Community Developments: Co-Chairs Riley and Roberts

3.) Personnel: Co-Chairs Little and Koza

4.) Finance/Budget/Insurance: Co-Chairs Riley and Roberts

5.) Recreation and Parks: Co-Chairs Roberts and Little

6.) MNC/Streets/Storm Drains/Lights/Sidewalks/Buildings: Co-Chairs Riley and Koza

7.) Police and Mayor's Report: Chief Meier and Mayor Pipp: Co-Chairs Riley and Patton

Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

10. Old Business

11. Public Comment on Agenda items only

12. Forgotten Items

13. Adjournment

Motion to Adopt _____ 2nd Motion to Accept _____ Approved Yes/No

