



Arawa Canoe Club Inc.

Annual Report

May 26, 2023 – May 21, 2024

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Arawa Canoe Club Inc.

Minutes of 2023 AGM

Arawa Canoe Club

Annual General Meeting

Thursday 25th May 2023, Starting at 7.30 pm

Held at Avon Rowing Club, Kerr's Reach

Present

Ken Livingston, Bruce Johnston, Mike Robertson, Sara Smith, Katherine Reardon, Stuart Clark, Aniwa MacKenzie, Jane Williams, Heather Bushaway, Ben Nicholls, Daryl Poulsen, Linda Poulsen, Florin Pirnea, Neil Seales, Storm Raffan, David Night, Roli Luthi, Katherine Reardon, Dylan Neal-Hill, Lloyd Bathurst, Jordan Pearson, Stuart Drier, Alan Williams, Scott Martlew, Bruce and Tania Leslie (non members)

Apologies

Steven Armstrong, Mark and Michelle Bennett, Katie Cambie, Sam Manson, Hube Witchers, Fi Dowling, James Featherly, Chris Stagg, Caitlyn Ruddle, Tony McQuire, Hayden Prattley.

Moved to accept Apologies: Bruce Johnston / Lloyd Bathurst

Motion carried.

Confirmation of Minutes of the previous meeting

The minutes of the previous Annual General Meeting held on 26th May 2022, were taken as a true and correct record.

Moved to accept: Bruce Johnston / Lloyd Bathurst

Motion carried.

Matters Arising

N/a

Annual Reports

The written Annual Report was presented and tabled by Ken Livingston. The Annual Report was emailed to members prior to AGM and was made available on the Club Web site for all members to read. No questions raised from the report.

Moved: To accept the 2021/2022 Annual Report. Moved Heather Bushaway, Mike Robertson

Motion Carried

Financial Report and Balance Sheet

No questions raised from the financial report.

Motion: to accept the Financial Report and Balance Sheet. Moved Bruce Johnston, Mike Robertson

Motion Carried

Elections of New Officers

Current committee members have been re-nominated for positions with vacant positions filled with one nomination per person. No voting required.

Moved: To accept nominees for Club Officers Ken Livingston / Dylan Neal-Hill

Officer	Name	Nominated	Seconded
Patron	Lloyd Bathurst	Bruce Johnston	Hubertien Wichers
President	Ken Livingston	Bruce Johnston	Hubertien Wichers
Secretary	Bruce Johnston	Hubertien Wichers	Ben Nicholls
Treasurer	Mike Robertson	Bruce Johnston	Hubertien Wichers
Premises & Equipment	Roli Luthi	Bruce Johnston	Hubertien Wichers
Membership	Hube Wichers	Bruce Johnston	Ben Nicholls
Media	Sara Smith	Bruce Johnston	Hubertien Wichers
Coaching	Aniwa MacKenzie	Bruce Johnston	Hubertien Wichers
Racing Officer	Jordan Pearson	Bruce Johnston	Hubertien Wichers
Club Captain	Scott Martlew	Bruce Johnston	Hubertien Wichers
Sponsorship/Marketing	Heather Bushaway	Bruce Johnston	Hubertien Wichers

Motion Carried Subscription and Fees

Motion to keep Subscriptions for the 2022/23 year the same as previous year.

Junior	\$100
Open	\$130
Family	\$220
Out of Town	\$55

Moved to accept: Bruce Johnston/ Lloyd Bathursts

Motion carried.

General Business

-There were two nominations for club captain: Scott Martlew and Alan Williams. The two spoke around their reasons for wanting to be club captain, they then left the room and a vote occurred. Scott was subsequently voted in. Following the vote Alan was invited to attend committee meetings and to be a 'stand-in' club captain when Scott is overseas racing.

Closure.

The meeting closed at 8:00pm.

President's report 2023-2024

It's been a fairly steady year, with the club trundling along as usual.

There are a few things we're doing well, and a few things we seem to be missing, and the club needs an overarching strategy to give some direction and some idea of what changes we need to make. To inform that strategy we pushed out a survey to both members and non-members (i.e. potential members), and we'll start the strategy development exercise in the next few months. If you're keen to be involved in that, please get in touch.

Funding

While we've received some funding for regattas, it's becoming more difficult in both obtaining grants and filling in the paperwork and complying with their odd timeframes. In some ways the club is handicapping itself because we don't target any particular market – the club will take anyone who is keen to paddle and get them on the water. The unreliability of grant funding puts additional stress on the families and athletes who want to go to the North Island regattas, which means we really need to push now to get long-term sponsorship.

Heather Bushaway and I are still working on a club profile and once that's done we will work with another member who has long experience with corporate sponsorship for sports clubs to get something going.

The club is still financially strong from membership subscriptions and storage fees, but more external funding will allow us to give more support for regattas and a more consistent gear replacement regime. Knowing that we're going to take a huge hit when we finally get going on a new building means we need to conserve as much capital as possible, while still giving members a good shot at regattas in the North Island and equipment to be the best they can for training and racing.

Club boats and gear

The club bought a new Intrigue multisport boat last year, and Topsport donated one. In addition, Ben has refurbished the range of JKK Eclipses – they're looking good now and look like they'll last another few years, which takes the urgency out of replacing some of the multisport fleet.

We're still looking to get one or two of the CRNZ boats for beginner K1 paddlers – either or both a para-K1 and the Nelo Viper 46 surfski – so beginner K1 paddlers don't have to stuff around with removing seats (and then losing the fittings and bolts, as they do).

We have a lot of tatty paddles. Orka do some nice-looking paddles and have given us a very good price, so we've committed to getting four, in two different lengths, with the same blade size. Our PFDs are getting pretty old, too, and we've committed to getting five new ones from Rasdex, who are busy making them as we speak.

We bought a new kayak erg, and from the noises coming from upstairs it sounds like it's being well used – and might be used even more as the weather cools down and night-time on the Avon loses its appeal.

Membership

Membership seems to have followed the usual pattern of looking fairly lean up to Coast to Coast, then picking up again when the C2C entries and the waitlist are published. Numbers have ticked up a bit this year, which is reassuring, with 636 members at the time of writing. It makes Arawa roughly 40% of the entire membership of all the clubs under the Canoe Racing New Zealand umbrella.

Canoe Racing New Zealand (CRNZ)

The relationship with CRNZ is getting better, with a bit more engagement on other topics than just sprint racing. Two positions on the CRNZ Board came up this year and Arawa nominated Matt Harris (for the third time) and Florina Pirnea. EastSide Paddlers also nominated Aniwa MacKenzie. None of our nominees were voted onto the Board, which is disappointing because it means Stu Clark is still the only Board member from the South Island.

We will continue to push to get more activities hosted in the South Island, to take a bit of pressure off athletes (and parents) to make the trek north twice a year for regattas, but the success of that will depend on finding volunteers to step up to organise those events.

Jordan Pearson was awarded the CRNZ Volunteer of the Year, mostly for pitching in and putting together all sorts of interesting races and race formats. Scott Martlew took out the Male Sprint Paddler of the Year, and Olivia Brett was/is an integral part of the Team of the Year.

Bruce Johnston was awarded a CRNZ Outstanding Service Award in recognition of more than 20 years as the club Secretary, which has ensured the continuity of the committee and consistency of decisions made. He's also one of the Saturday morning beginner multisport coaches and continues to make valuable contributions of time and effort to the club and paddlers, that are much appreciated. The award is long overdue.

Aniwa is working her way up the officials ladder and was Chief Official at the last Sprint Nationals. Florina started her journey as a kayak racing official with her first go as the starter in the South Island Sprint Champs.

Racing Coordinator

Just when he was hitting his straps with putting together all sorts of interesting races, Jordan Pearson headed off to Australia and the club racing programme foundered a bit. However, in the last few weeks we discovered Kathryn Bunckenburg had moved down from the Nelson club and was keen to take up the Racing Coordinator role. We're hoping she can kick the programme back into top gear.

Marathon racing

In January or so we had the opportunity to bid to host the Marathon Nationals in May, and use it as the selection race for the worlds. We advertised for a Race Director to pick it up and run with it, but the response was almost overwhelming silence – no-one was ready to take up the reins from Jordan Pearson. The selection race will be in Wellington next month. However, we have put in a bid to host the Nationals in October and we'll see how that goes with CRNZ.

Sam Newlands went to the World Marathon Champs in Denmark in August, then carried on to Spain to join James Feathery and Steven Armstrong for the Sella race, to mix it with what looked like thousands of paddlers on the river. Goon and Jimmy landed a 30th in the K2 and Sam picked up 19th in the K1, after some brutal racing, with around 500 boats on the start line.

Classic River Race

Further Faster stepped up as the naming sponsor for the Classic this year because Rasdex wanted to reduce their time commitment to the race. The race went ahead on an almost perfect day, with a good river flow and 220 or so happy paddlers on the water.

Sprint Racing

Arawa sprinters have performed superbly on the world and national stages. Olivia Brett was in the engine room of the women's K4 team that won the World Champs in Duisburg in August, qualified the boat for the Olympics and was selected for the Olympics. Scott Martlew qualified a boat and was selected for the Paralympics. James Munro qualified a C2, but wasn't selected for the Olympic slot.

Tiago Chamberlain and Thomas & Natasha MacGibbon all did exceptionally well in the U23 World Champs in July last year, and Dylan Monk, Liam Rogers and Stella Crossan will be joining them for the U23 Worlds in a couple of months time.

Dylan Neal-Hill is just back from the Asia Pacific Sprint Cup, where he was in charge of the very successful U18 mens team, with Arawa paddlers filling out many of the podium places.

Similarly, Arawa paddlers put in strong performances in the Nationals across the categories and distances.

Coaching

Demand for the Saturday morning multisport sessions fluctuated throughout the year, but there was a good array of enthusiastic coaches to ensure there was always someone there to take the sessions.

The Weedcatchers coach group work amongst themselves to ensure someone is there to take the sessions, but that hasn't always been successful, particularly with the low turnout of paddlers after Coast to Coast. A review of the

survey results might shed some light on why there's less enthusiasm for Weedcatchers sessions.

Caitlyn Ruddle held a well-supported short series of technique sessions for DRKC, which indicates there is interest from multisporters in paddling properly, so it may simply be a case of Arawa finding a suitable time and an array of coaches to drive the sessions.

For sprint paddlers, the club is very dependent on Leigh Barker and Dylan Neal-Hill, who are doing a fantastic job of building paddling skills and on-water performance, which is reflected in their squads' successes at national and international levels.

Some initiatives to attract younger paddlers into coaching have been tried, with little success. There is an opportunity later this year to hook up with Canterbury University as part of their coach placement programme for sports studies students, which is another chance for specialist kayakers to develop their coaching and learning skills alongside generalist coaches.

Until we can get more coaches on board, we can't offer other initiatives, such as paddling for disabled people.

Media

The new-look club website is live now, the splash of lots of photos of happy paddlers and some of the stunning places we go makes it a refreshing visit. Many thanks to Sara for facing up to the learning curve of putting it all together.

Newsletters are the connection between the club, the committee and members, and it's been great to see them land in the inbox, full of interesting stuff.

Building and Kerrs Reach

We've had occasional meetings with the Christchurch City Council and their consultants about moving to the other side of Kerrs Reach and a bit further upstream (just around the first corner). The last meeting, about 3 weeks ago, was a step forward in that I think the message got through that ground stability is the biggest obstacle to building something that we will be able to use after the next, imminent major earthquake. The consultants are pushing for all sorts of design constraints that will cost us a lot of money, and we've pushed back on that a bit. Progress is very slow, and it could well be another 5 years before we might get a new building. I said that two years ago, and might be saying the same thing in another 2 years.

With that in mind, it will probably be worth thinking about interim repairs to the current building to make it a bit nicer to work with, which will be a job for the next committee.

It also looks like the Kerrs Reach widening and straightening project has been put back even further.

Appreciation

A big thank you to all the parents and volunteers who have helped out and pitched in regularly and at various times of the year. The club functions on your goodwill and time and effort.

I also really want to thank the committee for their hard work and contributions, and the lively discussions at committee meetings, when the different viewpoints come out!

Finally, many thanks to Ben for holding so much of the club operation together, planning and organising stuff in the background, and making the committee's (and my) life a lot easier.

Ken

Ken Livingston
President (2023-2024)

Committee Officer Reports 2023 - 2024

Treasurer

The club is in a sound financial position and in comparison with last year, there has been a considerable increase in income, surplus and a reduction in costs.

The income for the year was \$221,295, expenses were \$150,588 giving a surplus of \$70,067 compared with \$37,649 last year.

Interest earned for the last year was \$55,578 which was over double the amount the club received last year. This increase played a significant part in the increased surplus achieved by the Club.

On March 31 the club had \$922,469 in the Building Reconstruction Account, a Term Deposit Account of \$124,206 and \$66,198 in Current Accounts.

Membership income increased by just under \$1,500 to \$79,824 and donations and fundraising were down by \$1,800 to \$69,614. This reflects the high demand for Pub charity money.

Once again thanks must be given to the many people and organisation's that support the club.

Special thanks to club and committee members who play an integral part in the success of the club.

The work of Chris Cox (our honorary auditor) and the skills and knowledge of Bruce Johnston in the accounting field are much appreciated.

For the foreseeable future the club is in a very strong financial position, with the only potential cloud on the horizon being the rebuilding of the club rooms at sometime in the future and the costs associated with it.

Mike Robertson Treasurer

Coaching

N/a

Aniwa MacKenzie, Coaching Coordinator

Membership

Our membership has decreased overall this year by 23, our current membership on the 31st of March 2024 was 600.

The usual spike in membership around February-March was present again this year, this spike looks to have lengthened for the coming year and is now February-April. These three months are likely higher in membership intake due to the summer weather, new junior sprint paddlers and new coast to coast entrants.

This year we had the same number of new members over the February-March period (40) compared to the previous year. New members in April 2023 (7) and April 2022 (10) were similar, we have had significantly more new members in April 2024 (30).

The membership age split are close to last year's figures, with a good split of numbers in each age group. Under 18 paddlers make up 12% (-3.5%) of the club population. The male/female split remains close to 2023, with the club being made up of 68% male paddlers (+3%) and 32% female paddlers (-3%).

Our members indicate their paddling interests on the membership form when joining. The majority indicate multisport paddling (65%, -3.5%), followed by flatwater racing (33, +3%) and then waka (2%, +0.5%).

Storage has been at full capacity during the past twelve months with numbers reaching the double figures at points. The average time from waiting list to storage spot has been close to 2 months.

Overall, the club membership seems to be in a good position. The decrease in numbers overall is slightly worrying, however, a good start to the 2024 season has created a more positive outlook on membership numbers.

Ben Nicholls, Club Administrator

Media

The new Arawa Website officially launched in May 2024. The website is a fresh and modern update, with links to social media as well as methods to contact the Club Administrator. The platform is easy to navigate for a site visitor, and also easy to develop for site maintenance. There have been over 5,000 views in this time.

Facebook and emailed newsletters continue to be the primary method of keeping in touch with members. Both platforms are valuable as they reach audiences that may not access both. Facebook is primarily supported by the Arawa Club administrator, as much of the content is regarding club access, membership and gear.

The Arawa Facebook page has over 2,400 followers. This platform has the highest level of engagement from our members and associated people, such as parents and past members. As at 6 May 2024, the newsletter has a subscription membership of 725 recipients, with an average open rate of 65%.

Sara Smith, Media Officer

Financial Reports

Statement of Financial Performance

Arawa Canoe Club
Statement of Financial Performance
 "How was it funded?" and "What did it cost?"
 For the year ended
 31 March 2024

	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Revenue				
Donations, fundraising and other similar revenue		69,619		71,475
Fees, subscriptions and other revenue from members		79,310		77,824
Revenue from providing goods or services		1,558		8,523
Interest, dividends and other investment revenue		55,578		27,216
Other revenue		15,130		23,755
Total Revenue		221,195	-	208,793
Expenses				
Expenses related to public fundraising		51,220		48,963
Volunteer and employee related costs		30,302		32,591
Costs related to providing goods or services		37,354		48,354
Grants and donations made		16,734		23,068
Other expenses		14,978		18,168
Total Expenses		150,588	-	171,144
Surplus/(Deficit) for the Year		70,607	-	37,649

Statement of Financial Position

Arawa Canoe Club
Statement of Financial Position
"What the entity owns?" and "What the entity owes?"
As at
31 March 2024

	Note	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Assets				
Current Assets				
Bank accounts and cash		66,198		87,063
Debtors and prepayments		14,103		14,115
Inventory		78		610
Other current assets		124,206		69,543
Total Current Assets		204,585	-	171,331
Non-Current Assets				
Property, plant and equipment		61,722		75,910
Investments		922,469		875,385
Other non-current assets		-		-
Total Non-Current Assets		984,191	-	951,295
Total Assets		1,188,776	-	1,122,626
Liabilities				
Current Liabilities				
Bank overdraft		-		-
Creditors and accrued expenses		2,430		8,444
Employee costs payable		4,619		4,553
Unused donations and grants with conditions		-		-
Other current liabilities		17,334		15,843
Total Current Liabilities		24,383	-	28,840
Non-Current Liabilities				
Loans		-		-
Other non-current liabilities		-		-
Total Non-Current liabilities		-	-	-
Total Liabilities		24,383	-	28,840
Total Assets less Total Liabilities (Net Assets)		1,164,393	-	1,093,786
Accumulated Funds				
Capital contributed by owners or members		-		-
Accumulated surpluses or (deficits)		-		-
Reserves		1,164,393		1,093,786
Total Accumulated Funds		1,164,393	-	1,093,786

This performance report has been approved by the Committee-Officers, for and on behalf of Arawa Canoe Club Inc:

Date _____

Signature _____

Name _____

Position _____

Date _____

Signature _____

Name _____

Position _____

ARAWA CANOE CLUB INC

ANNUAL REVIEW

To the members of Arawa Canoe Club Inc.

I have reviewed the financial statements which provide information about the financial performance of Arawa Canoe Club Inc and its financial position at 31 March 2024. The information is stated in accordance with the accounting policies set in the notes.

Responsibilities

It is my responsibility to express an independent opinion on the financial statements presented by the committee and report my opinion to you.

Basis of Opinion

A review includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

The significant estimates and judgements made by the committee in the preparation of the statements, and whether the accounting policies are appropriate to Arawa Canoe Club Inc's circumstances, consistently applied and adequately disclosed.

I conducted my review in accordance with New Zealand Auditing Standards, except that my work was limited as explained below. I planned and performed my review to obtain all the information and explanations which I considered necessary to provide me with sufficient evidence to obtain reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error.

In my capacity as reviewer of the documentation, I declare that I am a member of the Arawa Canoe Club Inc but am not involved in the running of the club.

Qualified Opinion

In common with organisations of a similar nature, and due to the nature of income, my examination of receipts was limited to comparisons to bank deposits and entries into the books of account. There are limited systems of control over such receipts on which I could rely. I have no reason to believe that there have been any unrecorded receipts, but I am unable to confirm this.

In my opinion, except for adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning above mentioned receipts, the financial statements:

- Comply with generally accepted accounting practice in New Zealand.
- Fairly reflect the financial position of Arawa Canoe Club Inc, on 31 March 2024 and the results of its operations for the period ended on that date.

This report was completed on 11 May 2024 and my qualified opinion is expressed as at that date.



CRAIG COX
CHARTERED ACCOUNTANT
CHRISTCHURCH

2024 AGM Agenda

7pm, Tuesday 21st May 2024

Venue: Arawa Canoe Club, Kerrs Reach

Item	Discussion	Proposed Resolutions Required
Opening	Welcome Apologies	Accept apologies
Minutes of Last AGM		Accept as a true record
	Matters arising	
Annual Reports	President Membership Racing Coaching Financial	Accept the Annual Reports
Confirm financial report auditor	Craig Cox	Confirm
Election of Officers	Positions	Nominees
	Patron	Lloyd Bathurst
	President	Ken Livingston
	Treasurer	Mike Robertson
	Secretary	Bruce Johnston
	Marketing	Heather Bushaway
	Racing Coordinator	Kathryn Buckenburg
	Premises & Equipment	Roli Luthi
	Media	Sara Smith
	Coaching Coordinator	Aniwa MacKenzie
	Club Captain	Scott Martlew
	Membership	Hubertien Wichers
Any other business?		
Close/Next AGM Date	May 2025	