

## AGENDA REORGANIZATION MEETING

January 6, 2025

### Call to Order

- Appoint Temporary Secretary (Jennifer Harvey)
- Appoint Temporary Chairman (Kenneth White)
- Pledge of Allegiance
- Appoint Chairman (Kenneth White)
- Appoint Vice-Chairman
- Reappoint Secretary (Jennifer Harvey)
- Reappoint Treasurer (Diana Patton)
- Determine Secretary pay ( currently \$16.48/hr, \$35/meeting)
- Determine Treasurer pay (as contracted)
- Appoint Secretary as the CAO of the Pension plan, TCC representative  
Open Record Officer (Jennifer Harvey)
- Motion that wages and important bills be paid between meetings, all bank accounts remain the same, and that one Supervisor and the Treasurer's signature be required for all checks.
- Select Depository for Township funds (PS Bank)

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- Set Rate of Mileage reimbursement for Personal Vehicle Use (current IRS rate)
- Review and approve PSATS membership and fees
- Appoint delegates to the State Convention and appoint Voting Delegate at the State Convention.
- Convention attendance compensation
- Nominate and appoint individuals for: (motion to be carried at the end)
- Vacancy Board
- Zoning Hearing Board
- ZHB Alternates
- Appoint Township Solicitor. (Bob Sheils)
- Appoint Township engineer, if desired.
- Appoint Pre-Construction Permit, Sign Permit and Code Enforcement Officer set wage. (Chad Patton)
- Appoint Alternate Pre-Construction Permit, Sign Permit and Code Enforcement Officer set wage. (name if applicable/ 20.00 per hour + mileage)
- Appoint the third-party Building Inspection Agency (Bureau Veritas)
- Appoint Sewer Enforcement Officer. (KBA)
- Review and approve of Township Fee Schedule and SEO fees.
- Appoint Roadmaster and Assistant Roadmaster

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- Appoint EMA Coordinator
- Classify all Supervisors as working supervisors.
- Appoint Auditors
- Set the pay for the Elected and Appointed Auditors (10.00 per hour + mileage)
- Discuss wages and benefits for full-time employees for 2025
- Set holidays (half day Christmas and New Year's weather pending)
- Set the Regular Monthly Meetings and Clean-up Day (1st Saturday of June- June 7, 2025 also note change in time)
- Adopt Resolution 2025-1 to appoint a CPA to do the Audit for the fiscal year 2024 (Eric Davis)
- Establish the amount of the treasurer's bond (\$500,000)
- Zoning Hearing Board meetings commence with a reorg 3<sup>rd</sup> Tuesday- January 21 and Planning Commission reorg 4<sup>th</sup> Monday in January- the 27<sup>th</sup>. These will be quarterly or as needed.
- Recognize Citizens Concerns, if any
- Motion to Adjourn.

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