

MINUTES of the Re-Organization Meeting

January 2, 2018

Kenny White called the Reorganization Meeting of the Eaton Township Board of Supervisors to order at 6:00 PM.

Brenda Novak was appointed as temporary secretary.

Kenny White was appointed as temporary Chairman. He led those in attendance in the Pledge of Allegiance to the Flag.

Present were: Supervisors Abe Kukuchka, Paul Rowker and Kenny White; Township Secretary/Treasurer Brenda Novak; Township Zoning Officer Jere Woods.

Others present: Bridget White, Triton Hose; Lori Bennett, ET resident

On a motion by Paul Rowker and second by Abe Kukuchka, Kenny White was elected Chairman of the Board for 2018. Motion carried.

On a motion by Kenny and second by Paul, Abe was elected Vice-Chairman of the Board for 2018. Motion carried.

On a motion by Paul and a second Abe, Brenda Novak was appointed Secretary/Treasurer. Motion Carried.

A motion by Kenny and second by Abe states that Brenda continue as the CAO of the Pension plan, TCC representative, and Open Records Officer. Motion carried.

No Assistant Secretary was appointed at this time.

Motion by Paul and second by Abe that wages and important bills be paid between meetings, all bank accounts remain the same, and that two Supervisors and the Treasurer's signature be required for all checks.

Motion by Abe and second by Paul that the Rate of Mileage reimbursement for Personal Vehicle Use will be whatever rate is set by the IRS, currently \$.545. Motion carried.

On a motion by Abe and second by Paul, Kenny, Abe, Paul and Brenda were approved as delegates to the State Convention and that Kenny will be the designated Voting Delegate at the State Convention. Motion carried.

Motion by Abe and second by Paul that Elected Officials and the Secretary be paid their regular wage while attending meetings & seminars and be reimbursed for meals and mileage when attending seminars and the State Convention and get paid \$50 plus mileage and expenses for attending each County Convention.

Motion by Kenny and second by Abe to appoint the following individuals to the following Boards:

Vacancy Board: Tom Kukuchka

Planning Commission: Paul Rowker - 4 year term (12/31/2021)

Paul Binner - 3 year term (12/31/2020)

Mike Hill - 2 year term (12/31/2019)

Abe Kukuchka - 2 year term (12/31/2019)

(Appointments are staggered to expirations from occurring in same year)

Zoning Hearing Board: John Yablonski for a 3 year term ending December 31, 2020

ZHB Alternates: No alternate was appointed at this time.

Motion by Kenny and second by Abe to appoint Abe and Paul to represent Eaton Township at the SEWCOG.

On a motion by Kenny and second by Paul, Paul Litwin III was appointed as Township Solicitor. Motion carried.

No Engineering Firm was appointed at this time.

Motion by Paul and second by Abe to appoint Jere Woods as Pre-Construction Permit, Sign Permit and Code Enforcement Officer.

Motion by Paul and second by Kenny to appoint Ron Wilson as Alternate Pre-Construction Permit, Sign Permit and Code Enforcement Officer.

Motion by Abe and second by Kenny to appoint Bureau Veritas as the Building Inspection Agency thru the Wyoming County COG for the Township.

On a motion by Paul and second by Abe, Carlton Shupp Jr. was appointed as Sewer Enforcement Officer.

Motion by Kenny and second by Paul to appoint Duane Wood as alternate SEO. Motion carried.

The Review of Township fees and Carlton Shupp, Jr's SEO fees was followed with a motion by Kenny and second by Abe to approve the Township fee schedule *with no changes* and the SEO's fee schedule as reviewed. All Agreed.

On a motion by Abe and second by Paul was appointed as Roadmaster and Kenny as Assistant Roadmaster. Paul will receive an additional \$1 per hour when working as Roadmaster.

Motion by Kenny and second by Abe that Paul is appointed as EMA Coordinator for the township. Motion carried.

Motion was made by Abe and second by Kenny that all Supervisors be classified as working supervisors. Motion carried.

Motion by Kenny and second by Abe to set the pay for the Elected and Appointed Auditors as the Code Book allows at \$10 per hour plus mileage.

Motion by Kenny and second by Abe to set the Regular Monthly Meetings the 1st Tuesday of each month at 7 p.m. for the calendar year 2018. The tentative date for Clean-up Day will be June 2, 2018. Motion carried.

On a motion by Abe and second by Paul, Resolution 2018-1 was adopted stating the current Tax rates as passed in the 2018 Budget on December 13, 2017.

Motion by Kenny and second by Abe to adopt Resolution 2018-2 to appoint a CPA to do the Audit for the fiscal year 2017 and to appoint Ginader, Jones & Co, LLC to do the audit. Motion carried.

On a motion by Kenny and second by Paul, Resolution 2018-3 was adopted listing all roads, state, township and private, in the township according to 9-1-1 information and to provide the resolution to all Emergency Agencies in Wyoming County. Motion carried.

There being no other business, meeting was adjourned at 6:36 PM on a motion by Kenny and second by Abe.

Respectfully Submitted,



Brenda Novak, Secretary

