

**An executive session was held on February 5, 2018 to discuss the cyber breach.**

**February 6, 2018**

**Chairman Kenneth White called the Regular Monthly Meeting of the Eaton Township Board of Supervisors to order at 7:00 PM. He led those in attendance in the Pledge of Allegiance to the Flag**

**Present were: Supervisors Kenneth White, Paul Rowker, Abe Kukuchka; Township Secretary/Treasurer Brenda Novak, Township Zoning Officer Jere Woods**

Others present: Bob Baker, Wyoming County Press

Supervisors were presented with copies of the minutes of the January 2, 2018, ReOrganization Meeting and Regular Meeting. Kenny moved to dispense with the reading of the minutes, if the minutes appear in order, as Supervisors have draft copies for review. Motion was made by Abe and second by Paul to approve the minutes as presented. Motion carried.

The financial report was approved as presented. Balance of Account Funds is as follows: General Fund \$150,028.90; Act 13 Funds \$55,210.61; State Liquid Fuels \$7,715.31; State LF CAP Reserve \$81,703.74; ESCROW (Holding Tanks) \$3,009.27 for a total of \$297,667.83. The Tax Collector Report, Budget vs. Actual Report, Materials Budget Report (all year to date) were presented.

The Zoning Officer activity report was reviewed.

**Public Privilege of the Floor:**

**UNFINISHED BUSINESS:**

**Grounds Security System:** Paul asked permission to contract the job out at this point. Board approved.

**Police Protection:** Ed Morris will meet with supervisors to discuss Tunkhannock Township's coverage, etc.

**Township Website:** Approved Joe Kormis to design site after internet security measures are in place.

**NEW BUSINESS:**

Letters and Seminars were reviewed.

Board approved training for "Bookkeeping & Accounting Basics". Brenda, Kenny, Paul and Abe will attend.

Supervisors agreed to bid for insurance coverage. Brenda will build bid pack.

Millage Certification for 2018 was signed by the Board.

Bank signature cards were updated.

CPA engagement letter was signed by the Chairman.

Paul is working with Charles Mead at the 9-1-1 Addressing Office to update zoning map.

2018-2019 Salt needs were discussed. Agreed to contract for 120 tons.

Employee Handbook has been sent to the solicitor for review.

The Aldi's proposed construction was discussed. Concerns were raised about traffic flow and lighting. Paul forwarded a copy of the traffic study to the Planning Commission for review and recommendations.

A motion was made by Kenny and a second by Paul to contract with Northeast Data for cyber security. Approved.

The supervisors will meet with Jim Davis to discuss township and personnel insurance needs.

Paul would like the supervisors to consider limited spraying around signs, guardrails, etc. for weed control. Option would be to have Jim train and license or contract with Vito.

Discussion was held on current equipment and future needs. Township is divided into 3 snow routes which become difficult to manage during major weather.

Bills were approved and checks signed.

There being no other business, the meeting was adjourned at 7:38 PM on a motion by Kenny and second by Paul.

Respectfully submitted,

Brenda Novak, Secretary