

April 3, 2018

Chairman Kenneth White called the Regular Monthly Meeting of the Eaton Township Board of Supervisors to order at 7:00 PM. He led those in attendance in the Pledge of Allegiance to the Flag

Present were: Supervisors Kenneth White, Paul Rowker, Abe Kukuchka; Township Secretary/Treasurer Brenda Novak

Others present: Mark Wozniak, Court Stenographer; Scott Quigg, Pump-N-Pantry; Sam Anderson, Pump-N-Pantry; John Rodgers, Solicitor for Pump-N-Pantry; Tim Michaels, Solicitor for Eaton Township; Jere Woods, Eaton Township Zoning Officer

On a motion by Kenny and second by Abe, the Supervisors approved and signed Resolution 2018-5 Setting Fees for Hearings requested under the Liquor Code.

Public Hearing was held for the Intermunicipal Liquor License transfer for Pump-N-Pantry. Court Stenographer Mark Wozniak recorded the proceedings.

Supervisors approved and signed Resolution 2018-8 for the Intermunicipal Liquor License transfer.

Supervisors were presented with copies of the minutes of the March 6, 2018 Regular Meeting. Kenny moved to dispense with the reading of the minutes, if the minutes appear in order, as Supervisors have draft copies for review. Motion was made by Abe and second by Kenny to approve the minutes as presented. Motion carried.

The financial report was approved as presented. Balance of Account Funds is as follows: General Fund \$206,304.64; Act 13 Funds \$55,210.61; State Liquid Fuels \$141,342.71; State LF Equipment Reserve \$107,323.63; ESCROW (Holding Tanks) \$3,009.27 for a total of \$513,190.86. The Treasurer's Report was reviewed. All bills received to date have been paid. Yearly Audit has been completed and filed with the state. Other reports filed AG-385, RCT-900, Act 13 Report. All Federal & State taxes are current.

The Zoning Officer activity report was reviewed.

Public Privilege of the Floor:

Jere Woods reminded the Supervisors that he will be unavailable from May 2 -14. On a motion by Abe and second by Kenny, the Supervisors approved Ray Woods as Jere's temporary substitute.

UNFINISHED BUSINESS:

Grounds Security System: Waiting for the weather to break. Abe will touch base with the contractor this week.

Township Website: Joe Kormis is working on the website.

Zoning Map Updates: Resolution 2018-7 Clarifying Zoning Map was approved and signed. Jere explained the process of zoning & changes. Discussion was held on zoning changes.

Aldi's: Resolution 2018-6 Sewer Planning Module was approved and signed.

Employee Handbook: Paul made a motion to adopt the Employee Handbook as a living document to be changed as necessary. Abe seconded. Motion passed.

NEW BUSINESS:

Letters and Seminars were reviewed.

Paul stated that the annual fire inspection will be conducted by Cintas on April 9 and will include the lighting. A resolution needs to be filed with the ARLE Grant (Susquehanna River Bridge Lights) to transfer responsibility from Randy Ehrenzeller to Paul and Abe.

Bills were approved and checks signed.

There being no other business, the meeting was adjourned at 8:29 PM on a motion by Kenny and second by Abe.

Respectfully submitted,

Brenda Novak, Secretary