

# Minutes of the Re-Organization Meeting

January 3, 2023

Supervisor White called the Reorganization Meeting of the Eaton Township Board of Supervisors to order at 6:00 PM.

Jennifer Harvey was appointed as temporary secretary.

Kenneth White was appointed as temporary Chairman. He led those in attendance in the Pledge of Allegiance to the Flag.

Present were: Supervisors Abe Kukuchka, Bob Pitcavage and Kenny White; Township Secretary Jennifer Harvey.

On a motion by Abe Kukuchka and second by Bob Pitcavage, Kenny White was elected Chairman of the Board for 2023. Motion carried.

On a motion by Kenny White and second by Bob Pitcavage, Abe Kukuchka was elected Vice-Chairman of the Board for 2023. Motion carried.

On a motion by Abe Kukuchka and a second by Bob Pitcavage, Jennifer Harvey was appointed Secretary. Motion Carried.

Motion by Kenny White that Secretary Jennifer Harvey pay be as budgeted and \$35 per meeting. Abe Kukuchka seconded.

On a motion by Abe Kukuchka and a second by Bob Pitcavage, Diana Patton, Stonehouse TBMA was appointed Treasurer. Motion Carried.

Motion by Abe Kukuchka that Diana Patton's pay will be as contracted. Second by Bob Pitcavage.

Motion by Abe Kukuchka and a second by Bob Pitcavage that Jennifer Harvey be appointed CAO of the Pension plan, TCC representative, and Open Records Officer. Motion carried.

Motion by Kenny White, second by Abe Kukuchka that wages and important bills be paid between meetings, all bank accounts remain the same, and that one Supervisors and the Treasurer's signature be required for all checks.

Depository for funds shall remain PS Bank on a motion Bob Pitcavage and second by Abe Kukuchka.

Motion by Abe Kukuchka and second by Bob Pitcavage that the Rate of Mileage reimbursement for Personal Vehicle Use will be whatever rate is set by the IRS, currently \$ .58.5. Motion carried.

On a motion by Bob Pitcavage and second by Abe Kukuchka: Ken White, and Bob Pitcavage were approved as delegates to the State Convention with Ken White the designated Voting Delegate at the State Convention. Motion carried.

Motion by Ken White and second by Bob Pitcavage that Elected Officials and the Secretary be paid their regular wage while attending meetings & seminars and be reimbursed for meals and mileage when attending seminars and the State Convention and be paid mileage and expenses for attending each County Convention.

Motion by Ken White and second by Abe Kukuchka to appoint the following individuals to the following Boards:

Vacancy Board: Tom Kukuchka  
Planning Commission: Andrew Franko, Walt Dana, Ethan Greenley, and Charlie Gay  
Zoning Hearing Board: Bill Faux, John Yablonski, and Jack Crary

On a motion by Ken White and second Abe Kukuchka, Bob Sheils was appointed as Township Solicitor. Motion carried.

CDM Smith was appointed Engineering Firm was appointed at this time Kenny White, second by Abe Kukuchka.

Motion by Kenny White that that Chad Patton will be Pre-Construction, Sign Permit, Code Enforcement Officer and Floodplain Manager. Chad's wage will be as contracted. Second by Abe Kukuchka.

Bureau Veritas will be the townships third-party Building Inspection Agency. Abe Kukuchka motions, Bob Pitcavage second.

Motion by Abe Kukuchka that SEO will be KBA Engineering. Their fees will be as individually contracted, second by Bob Pitcavage.

Motion was made by Abe Kukuchka and second by Bob Pitcavage that all Supervisors be classified as working supervisors. Motion carried.

On a motion by Abe Kukuchka and second by Bob Pitcavage, Kenny White was appointed as Roadmaster and Bob Pitcavage as Assistant Roadmaster. They will receive an additional \$1 per hour when working as Roadmaster.

Motion by Ken White and second by Bob Pitcavage that Abe Kukuchka is appointed as EMA Coordinator for the township. Motion carried.

Motion by Ken White and second by Abe Kukuchka to set the pay for the Elected and Appointed Auditors as the Code Book allows at \$10 per hour plus mileage.

The wages and benefits for employees for 2023 were discussed. Motion by Abe Kukuchka and seconded by Kenny White that payroll specifics are approved as per the budget, and paid holidays will be a half day Christmas Eve and full day New Year's Day, if working on that day and weather allowing.

Motion by Ken White and second by Abe Kukuchka to set the Regular Monthly Meetings the 1<sup>st</sup> Tuesday of each month at 7 p.m. for the calendar year 2023. The tentative date for Clean-up Day will be June 10, 2023. Motion carried.

Motion by Ken White and second by Abe Kukuchka to adopt Resolution 2023-01 to appoint a CPA to do the Audit for the fiscal year 2021 and to appoint Ginader, Jones & Co, LLC to do the audit. Motion carried.

The treasurer's bond is established at \$500,000.

Zoning Hearing Board and Planning Commission reorganization will be January 23, 2023.

There being no other business, meeting was adjourned at 6:17 PM on a motion by Ken White and second by Abe Kukuchka.

Respectfully Submitted,

Jennifer Harvey, Secretary