

**Eaton Township Supervisors  
April 7, 2026  
Meeting Minutes**

**Call to Order**

Mr. Patton called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Attendance**

In attendance were Township Supervisors Jim Greenley, Chad Patton and Bob Pitcavage, Treasurer Diana Patton, Angela Tuttle, Josh Butler, Jason Racht, Eddie Welsh, Linda and Buster Coolbaugh and Sherrie Teabo.

**Approval March 3, 2026 Minutes**

Mr. Patton read the minutes from the March 3, 2026 meeting. Mr. Patton made the motion to accept the minutes, Mr. Pitcavage seconded, all in favor – motion carried.

**Treasurer's Report**

Checking General CK	\$49,625.33
Savings Acct/General Savings	\$175,481.39
PLGIT	\$564,255.05
ACT 13 Funds PS Bank	\$227,184.99
State Fund	\$487,925.37
Capital Reserve	<u>\$ 60,552.03</u>
Total	\$1,565,024.16

Mr. Patton made the motion to accept the Treasurer's report. Mr. Pitcavage seconded, all in favor – motioned carried

**Zoning Report**

Ms. Tuttle reported one application was received for a Farmers Market in Thurston Hollow, but according to the local zoning ordinance, a Farmer's Market is not allowed in rural agricultural zone. The permit was denied. The joint planning commission is continuing discussions about the data center ordinance.

Mr. Patton made the motion to accept the Zoning Report, Mr. Pitcavage seconded – all in favor – motion carried

**Road Report**

Ms. Tuttle reported the crew started off March plowing and cindering. Filling of pot holes, tree cutting and debris removal. Equipment preventive maintenance was completed.

Mr. Greenley stated the road crew needs to be conscious of man hours and how much forward progress is being made, stating there are a lot of ditches to be cleaned. He asked how can we be more productive and what can be done to help make things easier for the crew. Josh Butler will be involved in communicating future road crew direction.

Mr. Patton made a motion to accept Road report, Mr. Greenley seconded - all in favor, motion carried

**EMS Report**

Kunkle Ambulance 911 Dispatch Calls =28	Kunkle Ambulance 911 Responded = 28
Tunkhannock 911 Dispatch Call	141 from 10 various townships.

Mrs. Patton inquired about response times and they have not provided them. The secretary will follow up with the 911 center to include response times in future reports.

Mr. Patton made a motion to accept the EMS report, Mr. Greenley seconded – all in favor, motion carried

### **Correspondence**

Susquehanna/Wyoming Equipment Show – Mr. Patton communicated this will be held on July 30, 2026 at Lazy Brook Park.

Wyoming County Conservation District-They are currently accepting Grant applications for dirt & gravel. The deadline for the grant is May 8, 2026

### **Unfinished Business**

**Marsh Creek** – Mr. Pitcavage stated on 3/16/2026, Jim Greenley, Dale Wright and himself met with two PennDOT inspectors at the bridge. They inspect the bridge every six months or sooner in the event of high water. The inspection is rated 1 thru 9 and this scored a 6. Once the water level goes down, rock will need to be placed in the area to satisfy the report findings from PENN DOT.

**Endless Mountains Heritage Region Membership** – Mr. Patton made a motion to approve membership for \$100.00. Mr. Greenley seconded – Mr. Pitcavage was a NAY – motion carried.

**Lee Cemetery Mowing Solution** – Mr. Pitcavage stated he contacted the Boy Scouts, NE Council in Montage but did not receive any response. He went to the courthouse and spoke with Ben Hitchcock w/Juvenile Probation who will get back with him.

### **New Business**

**Trash Pumps** – These are for the new water tank. They were priced at Harbor Freight for \$300-\$400 each with a 2" head pressure and pump 100 feet. One would be mounted in the truck and the other for filling the tank. Mr. Patton made a motion to purchase these pumps. Mr. Pitcavage seconded – all in favor, motioned carried.

**Calcium Chloride Flakes** – The township received three quotes for super sacks. De-icing Depot was the cheapest for 22 Super Sacks delivered @ \$13,508. Mr. Patton made a motion for this purchase. Mr. Greenley seconded – all in favor, motioned carried.

**Kilmer Insurance New Policy** – Mr. Patton stated that the premium quote has increased from \$17,987 to \$21,017 due to a newer backhoe being added and a complete loss of previous backhoe. Mr. Patton motioned to approve the new policy, Mr. Pitcavage seconded – all in favor, motioned carried.

**Secretary Position** – Mr. Patton made a motion to notify Sharon Mattson that the township is not going to extend the 90-day probation period of her employment. Mr. Greenley seconded – all in favor, motioned carried.

Mr. Patton made a motion to appoint Sherrie Teabo as temporary Secretary for a 90- day probation period starting April 7, 2026. Mr. Pitcavage seconded – all in favor, motioned carried.

**P/T Road Worker Position** – Mr. Patton made a motion to appoint Josh Butler Jr. as a p/t road worker as needed. Mr. Greenley seconded, Mr. Pitcavage was a NAY - Motion was carried.

**Dirt and Gravel Grant Application** – The deadline is May 8, 2026 to be used for Money Penny Creek/Thurston Hollow Road (qualifies for low volume). ESM certification is required to apply for the grant. Angie is taking the class on April 8, 2026 and April 10, 2026. Jason certification has expired and Josh's certification expires in June. Mr. Patton will be attending the required classes on 10/21/2026 and 10/22/2026

**JHA (SEO) Contract requiring Signatures** – The proposed SEO contract and fee schedule needs to be signed by all supervisors.

**DCED, Strategic Performance Division, possible grant** – Mr. Pitcavage researched in 2025 to see if there was any grant/funding to replace existing broken handicap ramp. This resulted in an email from Natlie Zickler stating there is a \$50,000 grant. Mr. Pitcavage is going to pursue this grant application.

**SEWCOG LSA Grant.** – The COG received a LSA grant for \$200,000 to be used for a tractor with Boom mower. The COG applied for \$235,000 but only received \$200,000 and the new tractor quoted is \$213,000 and will require each township to make up the difference. Mr. Pitcavage stated, Mr. Patton and Mr. Greenley voted at the March COG meeting not to spend the additional funds needed to purchase a new tractor and Boom mower. Mr. Patton and Mr. Greenley recommended the COG to purchase a used tractor with a boom mower for less amount of money and additional money would not be needed from each township.

**Wyoming County Twp Supervisor Convention – Business Advertisement** – Mr. Pitcavage and Mr. Patton attended a meeting and they are asking Eaton township to solicit businesses for advertising in their brochure. Mr. Pitcavage is going to work on this.

**Eaton Baptist Church** – Township received an email complaining of the lawn maintenance. The section that was being pertained to is not Eaton township responsibility. It was advised to call the pastor.

**North Eaton Road** – Mr. Pitcavage stated that seven years ago Paul Rowker inquired about a boat launch but it never materialized as there is no way to get to the river. It was suggested to go the Vosburg State Park. There is grant money available.

**OPEN BIDS – Bids were open, read and have been tabled until May 5, 2026. Bids were received as follows:**

Equipment - Winola, Kuback Excavating, RHL and G.S. Kuback Excavating, LLC  
Diesel/Oil - Newell Fuel Services and ACE Robbins  
Cinder - McClure Enterprises and American Asphalt  
Tree Services – D.B. Tree LLC

#### **Audience Participation**

Linda and Buster Coolbaugh wanted to thank the township and compliment the crew on the work done on McMullian Hill.

#### **Motion to Pay Bills**

Mr. Patton made a motion to pay the bills. Mr. Greenley seconded - all in favor, motion carried

#### **Adjourn**

Mr. Patton made a motion to adjourn the meeting at 8:15 p.m. Mr. Greenley seconded – all in favor, motion carried.

Recorded by:  
Sherrie Teabo  
Eaton Township Secretary