

Eaton Township Supervisors

September 1, 2026

Meeting Minutes

Call to Order

Mr. Patton called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Attendance

In attendance were Jim Greenley, Chad Patton, Bob Pitcavage, Diana Patton, Angela Tuttle, Jason Racht, Linda Coolbaugh and Sherrie Teabo.

Audience Participation

Linda Coolbaugh wanted to let the township know that she realizes the issues at Seneca Park isn't the responsibility of Eaton Township and her issues were directed to the commissioners. Chad had communicated with the DEP.

Approval August 4, 2026 Minutes

Ms. Teabo read the minutes from the August 4, 2026 meeting. Mr. Patton made the motion to accept the minutes, Mr. Pitcavage seconded, all in favor – motion carried.

Treasurer's Report

Checking General CK	\$ 26,609.48
Savings Acct/General Savings	\$ 293,365.56
PLGIT	\$ 572,721.64
ACT 13 Funds PS Bank	\$ 312,167.18
State Fund	\$ 433,098.79
Capital Reserve	<u>\$ 60,653.64</u>
Total	\$1,698,616.29

Mr. Patton made the motion to accept the Treasurer's report. Mr. Pitcavage seconded, all in favor – motioned carried.

Zoning Report

Ms. Tuttle reported she did research for one residence, who wants to install pool fence, attended planning meetings for both Eaton and the Joint Planning Commission. Carson attended the joint planning meeting and provided feedback to the changes for the revised ordinances. Carson's recommendation was to get with engineering to discuss items such as setbacks, acreage requirements, and paving. The draft was sent to Milnes Engineering. Attended a meeting with Sugar Hollow Water Services. They are expanding their shop and this was a pre-meeting to make sure they are being proactive prior to any construction. Two violation letters were sent out. Mr. Patton made the motion to accept the Zoning Report, Mr. Pitcavage seconded – all in favor – motion carried.

Road Report

Jason reported they have been mowing, grading on Horizon and Bryden Beach, fixed corner near Lake Wilderness, worked on Thurston Hollow for the D&G grant, various fixes on equipment and starting to prepare for winter. Mr. Patton spoke about getting the existing cylinders around that have been leaking, the hose that needs to be fixed for the JCB, which is metric and asked Jason to take a picture of the roadcrew log, daily, and send to Mr. Patton and Mr. Greenley. Mrs. Patton requested again that Jason provide detailed information on the time spent to the Dirt and Gravel grant. Jason will need to provide a new timesheet that includes number of hours(labor) worked specifically associated to the D&G grant. Jason will need to provide any equipment mileage/gas used and receipts to be flagged they are associated to the D&G grant. Mr. Patton made a motion to accept the Road report, Mr. Pitcavage seconded – all in favor, motion carried.

Kunkle EMS - ALS = 27 calls w/average of 11 minutes response time | BLS = 8 calls w/average of 10 minutes response time. Mr. Patton communicated that he has seen the Tunkhannock ambulance at the Geisinger facility on a few occasions. The 911 Center has confirmed that all their initial calls are made to Kunkle. If Kunkle does not respond within 5 minutes, they will reach out to Luzerne county. Kunkle responded to 100% of the calls placed to them in the month of August. Mr. Patton made a motion to accept the EMS report, Mr. Pitcavage seconded – all in favor, motion carried

Correspondence

- Casella pick-up days have changed to Thursdays as of 8/24/2026. Mr. Patton also commented that he continues to catch non-residents dumping and asks them to leave, taking their recyclables with them.
- Wyoming County Association of Townships Official Fall Convention to be held 9/17 at 4:30 at the Triton Fire Hall – Registration is due by 9/4/2026. – Everyone will let Ms. Teabo know before 9/4.
- PA811 Safety Day – No one is available to attend
- Tunkhannock Ambulance Assoc. Fund Raiser – Barrels and Bags – 11/8/2026
- Barry Isett & Associates – Informational only on building code services
- DCNR Deposit of \$7,382.67 received on 7/27/2026
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Unfinished Business

Bridge on Jenks Road over Marsh Creek – We're still pending pricing for the topping/decking.

2026 Paving Project – Bishop Brothers was awarded the bid and will begin work on September 8th.

Grant for Thurston Hollow – The work has been completed for this. Mr. Racht still needs to submit the hours allocated to the work for this.

DCED, Strategic Performance Division – possible Grant. (\$50,000). Township is looking at paving the handicap parking area and constructing an additional equipment shed. We are currently pending the approval from Senator Baker's office for the scope of work change.

Wyoming County Community Healthcare Foundation Donation – The contribution of \$8,000 has been made.

New Business

Assessment Changes – Report read

HIGHMARK Health Insurance – Premium changes are increasing by \$400 per month. This will be looked at during the budget meeting for 2027.

PSATS Health Insurance Cooperative Trust 2026 Ballot – Mr. Patton made a motion to vote for both listed on the ballot, Mr. Pitcavage seconded – all in favor, motion carried. Ms. Teabo will fill out ballot and mail in.

Back-pack blower – Mr. Patton stated we have an electric blower and we need a good gas blower. Mr. Pitcavage has a John Deere blower that he will donate.

Seneca Park Status – The township had received a letter from the DEP regarding the complaints of Bowman's Creek being used as a bathroom. Mr. Patton reached out to the Wyoming County commissioners about this and the commissioners stated they will be closing the park immediately. This information was sent back to the DEP.

October Budget Workshop – Need to set a date. Tentatively looking at the week of October 19th at 5:30 p.m. Mr. Pitcavage will check his schedule. Mr. Patton, Ms. Patton and Mr. Greenley can make it.

Pension MMO for approval – Expected cost for the township contribution required signature. Mr. Patton made a motion for approval, Mr. Pitcavage seconded – all in favor, motion carried.

Motion to Pay Bills

Mr. Patton made a motion to pay the bills. – Mr. Greenley seconded, all in favor, motion carried

Adjourn Mr. Patton made a motion to adjourn the meeting at 7:54 p.m. Mr. Pitcavage seconded – all in favor, motion carried.

Recorded by:
Sherrie Teabo/Eaton Township Secretary