

Exhibitor Consignment Sheet (rev 3/1/18)

Each artist in a group must complete a separate Exhibitor Consignment Sheet. This is used as a running inventory of your work. Keep one copy of this completed form and give one copy to the gallery venue representative.



All Artist Names if Group (Print): _____

Scheduled Begin Date: _____ Scheduled End Date: _____

Location: New London Inn Lake Sunapee Bank Whipple Hall Other _____

Artist Name (Print): _____

Phone: _____ Cell: _____ Email: _____

*** Exhibit Installation has been Completed (Date):** _____

 Artist or designee name (Print)

 Artist or designee (Signature)

 Micro Gallery representative name (Print)

 Micro Gallery representative (Signature)

Exhibit Removal has been Completed (Date): _____

 Artist or designee name (Print)

 Artist or designee (Signature)

 Micro Gallery Representative (Print)

 Micro Gallery Representative (Signature)

*** Artist:** Please fill-in the information below and Initial each line to confirm that your artwork has been installed at this gallery. Give a copy of this completed form to the gallery venue representative.

Gallery Rep.: When a piece has sold, please check the "Sold" column and initial for your records.

Initials		Artwork Title	Medium	Price	Sold ✓
Gallery rep	Artist or designee				

(Please continue on the next page.)

