

INTERNATIONAL LEARNING HUB

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**i3Qube**

SOFTWARE & CONSULTING

COMMIT - MOTIVATE - TRANSFORM

# WE ARE HIRING

JOIN OUR TEAM

*A fast growing education company for the right candidates to fill the following positions :*

- Graduate Interns (40)
- Marketing Executive (10)
- Centre Co-Ordinator (2)
- Tele Caller (5)
- Teaching Staff (Hotel Management)
- House Keeping Staff

**SEND YOUR RESUME :**

hrd@i3qube.in

whatsApp: +91 86606 03544

OR APPLY



**i3Qube Software and Consulting**  
(Training and Implementation  
Partner for VTP of UGC Approved  
University)

**Opp. to BSC Men's Express, Ring Road, Near Edu  
Asia School, Davanagere, Karnataka - 577 006**

**JOB DESCRIPTIONS**

**A JOB ROLE: GRADUATE INTERN**

Eligibility: BE, BCA, MCA  
Job Code Ref: i3Q\_ILH\_GIT  
Job Domain: EDUCATION  
Job Type: FULL TIME / PART TIME  
Job Title: Graduate Intern (Software Development)  
Job Location: Davanagere, Karnataka  
No. of Openings: 40

\* FREE INTERNSHIP

Job Info / Description:

- Software Development: Write, test, and maintain code for software applications.
- Debugging/Troubleshooting: Assist in identifying and fixing defects in software.
- Collaboration: Participate in Agile team meetings, code reviews, and brainstorming sessions.
- Documentation: Create and maintain documentation for new or existing features.
- Tooling/Scripting: Develop scripts to automate tasks or support development environments.

Skills & Qualifications:

- Education: Pursuing or recently completed a degree in Computer Science, Software Engineering, or related fields.
- Programming Skills: Basic proficiency in one or more languages such as Java, Python, C++, or JavaScript.
- Technical Knowledge: Understanding of Data Structures, Algorithms, and Database basics (SQL/NoSQL).
- Tools: Familiarity with version control systems, notably Git.
- Soft Skills: Strong desire to learn, good communication, and ability to work in a team.

**B JOB ROLE: MARKETING EXECUTIVE**

Eligibility: SSLC & Above  
Job Code Ref: i3Q\_ILH\_ME001  
Job Domain: EDUCATION  
Job Type: FULL TIME / PART TIME  
Job Title: Marketing Executive (Admissions)  
Job Location: Davanagere, Karnataka  
No. of Openings: 10

Total Exp of Candidates: 1 to 3 Years

Monthly In-hand Salary: 5000 INR per month  
Incentive or Bonus: 7500 INR Per Admission

Job Info / Description:

- Planning, executing, and monitoring marketing campaigns across digital and traditional channels.
- Writing, proofreading, and publishing engaging content for websites, social media, and marketing materials

**Head Office:** i3Qube Software & Consulting, 3rd Floor, 3rd Cross Rd, Akshayanagara West, Akshaya Gardens, Akshayanagar, Bengaluru, KARNATAKA 560076

**Branch:** i3Qube Software & Consulting, Opp. BSC Men's Xpress, Ring Rd, near Edu Asia School, Davanagere, KARNATAKA 577006

**Office Timings: 09:00 AM to 07:00 PM**

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- Conducting analysis to evaluate trends, brand awareness, and competitor activity.
- Maintaining social media channels and managing public relations.
- Organizing and attending promotional events, webinars, or trade shows.
- Tracking KPIs and analyzing campaign performance to optimize results.
- Visiting Potential customers, students, organizations/Institutions/Academy/Colleges/Universities and demonstrating our services and generating the Leads/Admissions.

**Skills & Qualifications:**

- Previous experience in marketing roles, often requiring a degree in marketing, business, or related fields.
- Strong written and verbal communication skills for creating marketing content and reports.
- Knowledge of social media platforms, content management systems, and analytics tools.
- Ability to manage multiple projects, prioritize tasks and work under pressure.
- Ability to work well with in-house teams, agencies, and stakeholders.

**Personal Details:**

Age: 22 to 28 Years  
Language: Kannada and English  
Assets: Laptop and Two Wheeler Preferable  
Specialization: Sales & Marketing  
Certification: NONE  
Preferred Industry: Education  
Job Timings: 9:00 AM to 06:00 PM

**C JOB ROLE: CENTRE CO-ORDINATOR**

Eligibility: Any Graduate (Female)  
Job Code Ref: i3Q\_ILH\_CC001  
Job Domain: EDUCATION  
Job Type: FULL TIME / PART TIME  
Job Title: Centre Co-ordinator (Admissions)  
Job Location: Davanagere, Karnataka  
No. of Openings: 02

Total Exp of Candidates: 1 to 3 Years

Monthly In-hand Salary: 5000 INR per month  
Incentive or Bonus: 7500 INR Per Admission

**Job Info / Description:**

- Oversee daily centre operations, implementing policies to enhance effectiveness.
- Manage calendars, schedule appointments, handle correspondence, and prepare reports.
- Serve as the main point of contact, resolving client inquiries and coordinating staff activities.
- Monitor supplies and liaise with maintenance for facility repairs.
- Plan and execute on-site events, workshops, or training sessions.
- Communicate and Co-ordinate with the Potential customers, students, organizations /Institutions/Academy/Colleges/Universities and demonstrating our services and generating the Leads/Admissions.

**Skills & Qualifications:**

- Experience 1–3 years in office administration or operations.
- Excellent interpersonal skills to work with staff, clients, and vendors.
- Proficiency in office software (MS Office, scheduling systems).
- High attention to detail with the ability to manage multiple tasks simultaneously.

**Personal Details:**

Age: 22 to 28 Years

Language: Kannada and English

Assets: Laptop Preferable

Degree: Graduation and Above.

Specialization: Skilled Communication & Customer

Certification: NONE

Preferred Industry: Education

Job Timings: 9:00 AM to 06:00 PM

**D JOB ROLE: TELE CALLER**

Eligibility: Any Degree (Female)

Job Code Ref: i3Q\_ILH\_TC001

Job Domain: EDUCATION

Job Type: FULL TIME / PART TIME

Job Title: Tele Caller (Admissions)

Job Location: Davanagere, Karnataka

No. of Openings: 02

Total Exp of Candidates: 1 to 3 Years

Monthly In-hand Salary: 5000 INR per month

Incentive or Bonus: 7500 INR Per Admission / Placement

**Job Info / Description:**

- Proactively contact potential customers to sell products/services and handle incoming calls for inquiries.
- Convert leads into sales to achieve daily/weekly/monthly targets.
- Build positive relationships, address complaints, and provide accurate product information.
- Maintain, update, and log customer information and call outcomes in CRM software.
- Follow up on prospective leads to ensure customer satisfaction and close deals.
- Prepare/Compile/Maintain the students/candidates database.  
Call them and explain our services and Convert into Admissions or Placements.  
Rigorous follow-up explain and complete the process of Admissions or Placements

**Skills & Qualifications:**

- Excellent verbal and written skills, with fluency in English and local languages.
- Ability to persuade customers, handle objections, and close sales.
- Proficiency in Microsoft Office (Word, Excel) and CRM systems.
- A customer-focused attitude with high patience and empathy.
- High school diploma or equivalent is typical; experience in telesales is preferred.

**Personal Details:**

Age: 22 to 28 Years

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Language: Kannada and English  
Assets: Laptop Preferable  
Degree: Degree and Above.  
Specialization: Skilled Communication & Customer  
Certification: NONE  
Preferred Industry: Education  
Job Timings: 9:00 AM to 06:00 PM

**E JOB ROLE: TRAINER (HOTEL MANAGEMENT)**

Eligibility: Bachelor's in Hotel Management  
Job Code Ref: i3Q\_ILH\_TR001  
Job Domain: EDUCATION  
Job Type: FULL TIME / PART TIME  
Job Title: Hotel Management Tutor  
Job Location: Davanagere, Karnataka  
No. of Openings: 02

Total Exp of Candidates: 1 to 3 Years

Monthly In-hand Salary: 25000 INR per month

Job Info / Description:

- Designing lesson plans, assignments, and practical exercises on hospitality management principles.
- Delivering interactive lectures and demonstrations on hotel operations, customer service, and front office techniques.
- Assessing performance through exams, practical workshops, and assessing competency in hospitality skills.
- Providing career guidance to students and acting as a bridge to industry opportunities.
- Staying updated on hospitality industry trends and technology to keep teaching relevant.

Skills & Qualifications:

- Bachelor's or Master's degree or Higher in Hotel Management or Hospitality.
- Proven experience in the hospitality industry, often with prior teaching or training experience.
- Strong communication, presentation, and mentoring skills.
- Expertise in hotel operations, food safety, and customer service management.

Personal Details:

Age: 22 to 28 Years  
Language: Kannada and English  
Assets: NONE  
Degree: Bachelors/Masters/Above  
Specialization: Hotel or Hospitality Management  
Certification: NONE  
Preferred Industry: Education  
Job Timings: 9:00 AM to 06:00 PM

**F JOB ROLE: HOUSEKEEPING STAFF**

Eligibility: SSLC / PUC

Job Code Ref: i3Q\_ILH\_HK001

Job Domain: EDUCATION

Job Type: FULL TIME / PART TIME

Job Title: House Keeping

Job Location: Davanagere, Karnataka

No. of Openings: 02

Total Exp of Candidates: 1 to 3 Years

Monthly In-hand Salary: 5000 INR per month

Job Info / Description:

- Dusting, vacuuming, mopping, and sweeping floors; cleaning upholstered furniture.
- Supplies & Inventory: Restocking guest room supplies (soaps, shampoo) and ensuring the cleaning cart is stocked.
- Restroom Sanitation: Disinfecting toilets, sinks, showers, and mirrors.
- Waste Management: Emptying trash receptacles and replacing liners.
- Identifying and notifying management of needed repairs or safety hazards.
- Responding to requests and providing hospitality (Like Water, Coffee or Juices etc.)

Skills & Qualifications:

- Ability to lift up to 25–50 pounds, bend, reach, and stand for long periods.
- Strong time management skills to complete assigned rooms on schedule.
- A keen eye for cleanliness to meet high sanitation standards.
- A polite and friendly demeanour when interacting with guests or residents.
- Previous experience in hospitality or professional cleaning is often preferred.

Personal Details:

Age: 22 to 28 Years

Language: Kannada and English

Assets: NONE

Degree: SSLC and Above.

Specialization: NONE

Certification: NONE

Preferred Industry: Education

Job Timings: 9:00 AM to 06:00 PM

Interview Details:

Venue & Job Location:

i3Qube Software and Consulting,  
Opp. to BSC Xpress, Ring Road,  
Near Edu Asia School, Davanagere 577 006,  
KARNATAKA

Date: Walk-ins

Timings: 10:00 AM to 06:00 PM

APPLY:

