

## Kenmare Commons Homes Association

### **VIOLATION REPORTING FORM**

The Kenmare Commons Homes Association (KCHA) Board of Directors is committed to helping protect and preserve the integrity of our community. One of the tasks of the KCHA Board of Directors is to respond to resident concerns. In keeping with this commitment, all community concerns need to be **in writing** and submitted to the KCHA President. ***Reporting community concerns is 100% anonymous.*** Be advised that the violation must fall under the community covenants and restrictions. The KCHA Board of Directors will make every attempt possible to resolve all issues, but please allow adequate time, as the process includes research, voting and notification. **If you have an immediate safety concern, you must contact the appropriate City of Tallahassee department.**

Person Filing Report: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Article of Covenants & Restrictions or By-Law being violated: \_\_\_\_\_

**Address of Violation:** \_\_\_\_\_

**Description of Violation: (Please attach photographs if possible)**

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**Mail or E-mail this Violation Report Form to:**

1. Dan Outten, president - use KCHA mailbox address: 3660 Killarney Plaza Drive, Tallahassee, FL 32309
2. E-mail: [mcoutten@gmail.com](mailto:mcoutten@gmail.com)