## RESOLUTION OF THE RAINBOW BEND HOMEOWNERS ASSOCIATION

## POLICY AND PROCEDURES FOR CLUBHOUSE BULLETIN BOARD AREA POSTINGS

**Purpose of the Policy:** To develop internal controls to regulate the posting of information in the Rainbow Bend Clubhouse Bulletin Board areas. We strive to have an area dedicated for official notices, special events and activities, and other pertinent information for the residents of the RBHOA and the Community of Lockwood. The Clubhouse areas are not open to the public for unapproved postings of any kind.

The Rainbow Bend HOA Board of Directors has approved the following Policy and Procedures for posting flyers in the Clubhouse Bulletin Board Areas:

- 1. There will be nothing posted on the glass entry doors (exterior or interior) without specific prior approval by Management or an approval action of the Board of Directors.
- 2. The following items may be posted on the cork Bulletin Board (near the Clubhouse entry) without prior specific approval by the HOA Board, for a period of no more than 45 days:
  - a) Rainbow Bend HOA Official postings (ex: agendas, newsletters, events, and other notices).
  - b) Storey County postings provided by various Departments (ex: Community/Senior Center, Sheriff, Fire, County Manager, Planning Commission, School District). This would include postings such as event flyers, Town Hall notices, official information, and agendas.
  - c) Canyon General Improvement District (CGID) official postings (ex: agendas, newsletters, lab reports, and other notices).
  - d) State of Nevada postings from various Divisions or Offices (ex. NDOT).
  - e) Rainbow Bend Country Club, Inc. notices of Upcoming Events.
- 3. Any other Community-based posting, request for posting longer than 45 days, or items larger than 8 ½" x 11" must be approved by our Community Manager, or by an approval action of the Board of Directors on a case-by-case basis.
- 4. Most long-term postings will be placed into the glass-covered bulletin boards rather than the cork bulletin board.
- 5. All items must list the date posted on the top of the flyer (handwritten date is acceptable). The person or entity that is posting must be clearly identified. Postings/flyers should not overlap any other postings/flyers. Event flyers will be removed no less than 48 hours after the event has ended. Only push pins or thumbtacks may be used on the bulletin boards; no adhesives of any kind are to be used.

- 6. The following items may NOT be posted in the Clubhouse Bulletin Board Area:
  - a) Business advertisements or cards
  - b) Items, services, vehicles, or property for sale
  - c) Campaign or political material/advertising
  - d) Editorials or opinion pieces, including political cartoons
  - e) Missing pets or lost items
  - f) Anything that the Board deems as inappropriate

Monitoring of the Bulletin Board areas will be conducted by the Patrol Staff and the Communication Committee, following the guidelines of this Policy and at the direction of Management and/or The Board.

The RBHOA Board of Directors reserves the right to limit the number of notices posted. If any question, complaint, dispute, or discrepancy arises over an item's posting, the Board of Directors has the final authority.

Any unauthorized postings at the Clubhouse may be subject to immediate removal, jeopardize future posting requests, and Homeowners may be subject to possible fines and/or sanctions.

DATED THIS 28th DAY OF_	May	
VOTE of The Board Of Directors	of The	Rainbow Bend Homeowners Association.

Attested by:

Diána Vick, President

David Neidert, Vice President

Daniel Root IV. Board Member