## RESOLUTION OF THE RAINBOW BEND HOMEOWNERS ASSOCIATION

## COMMITTEE CHARTERS POLICY RESOLUTION

(This Resolution replaces the previous version dated 04/26/2022)

WHEREAS, the Bylaws of the Association, Article VII, §7.1, authorize the Board of Directors to establish such committees as necessary;

WHEREAS, the Board of Directors has determined that the best interest of the membership would be served by the establishment of charters for all Committees for the purpose of providing direction and functioning roles to volunteers; and

WHEREAS, the Committees shall perform their duties in accordance with the Board Resolution, the Committee Charters, and the Governing Documents of the Rainbow Bend HOA until resolved otherwise by the Board of Directors;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Directors that the following Committee Charters be adopted:

- 1. Budget Committee
- 2. Community Landscape Committee
- 3. Clubhouse Interior/Exterior & Recreation Area Committee
- 4. Communications Committee
- 5. Governing Documents Committee

BE IT FURTHER RESOLVED that the membership of each Committee shall include:

- 1. at least one (1) Director, assigned by the Board of Directors, to act as Liaison with the Board, and,
- 2. members that are either current Homeowners or Residents who are not Directors. Further restrictions may be listed in the individual Committee Charters.

BE IT FURTHER RESOLVED that no Committee shall have the authority of the HOA Board of Directors nor any powers of the HOA Board. Rainbow Bend Committees shall work in conjunction with the HOA Board of Directors, other Rainbow Bend Committees, and HOA staff and management to support the community's objectives. Committee Chairs are required to attend meetings of the Board of Directors to provide reports and updates, or to arrange for an alternate Committee Member to attend. The Committee Chairs shall have no vote at the Board of Directors' Meeting unless they are also members of the Board of Directors.

BE IT FURTHER RESOLVED that the Members of the Committee shall determine the time for meetings and teleconferences of the Committees. The Committee members shall decide upon a Committee Chair by majority vote. The Committee will take minutes of each meeting and provide a written copy of the Committee-approved minutes to the HOA Community Manager and HOA President within two (2) weeks of the approval.

BE IT FURTHER RESOLVED that each Committee member shall serve for a term of up to one year, unless the Committee is sooner dissolved. All Committee Appointments will expire on the date of the Regular Executive Board Meeting held on the fourth Tuesday of April each year, and all Committee Members will need to reapply for consideration to serve for another term. This date may be postponed

for any given year by a majority vote of the Board of Directors at a Board Meeting. Any vacancies in a Committee may be filled as needed by Directors of the Board of Directors until new Committee members can be appointed. The Board of Directors can terminate any Committee member at any time as the Board deems necessary, following the proper steps required for any Action of the Board of Directors.

THIS UPDATED RESOLUTION IS ADOPTED AND DATED THIS 3300 day of 1023, 2023 AS APPROVED BY A MAJORITY VOTE of the Board of Directors of the Rainbow Bend Homeowners Association.

Attested by:

President

Vice President

Board Member

Secretary

Preasurer