

RAINBOW BEND HOMEOWNERS ASSOCIATION
COMMUNICATIONS COMMITTEE CHARTER:

The primary responsibility of the Communications Committee is to advise and assist the Board in informing residents about the purpose and function of the association and its activities and events. The committee may also implement community activities to help build a cohesive and inclusive community. The Committee shall foster an atmosphere that helps residents to identify with the community.

1. The Committee shall have a maximum of seven (7) members, in addition to at least one (1) Member of the Board of Directors, who will act as liaison to the the Board. The Committee may assist in soliciting for volunteers to help on various Committee projects, subject to Board approval/ appointment.
2. Periodic Newsletter:
 - a. The Committee shall solicit and/or produce articles for Association newsletters (schedule to be determined by the Board). The Committee shall have all content previewed by the designated Board Member and the Manager prior to submitting it to the Board for final approval for publication.
 - b. The Committee may work with the other Committees and Community Organizations to coordinate the announcement of community functions and relevant information.
3. Clubhouse Bulletin Boards:
 - a. The Committee shall assist the Board with updating information contained in the Bulletin Boards and other posting areas within the Clubhouse.
 - b. The Committee may recommend ideas and guidelines to the Board for creating Policies regarding the posting of community-related, non-HOA information.
4. Association's Official Website:
 - a. The Committee shall assist the Board with keeping the Website up to date as mandated by law, including, but not limited to, the most recent copy of governing documents, the annual budget of the association and any proposed budgets, notices and agendas for any upcoming meetings, and any other documents required to be posted by law or regulation.
 - b. The Committee shall assist the Board with updating information on the Website, including, but not limited to, ARB Request Forms, RV Lot and Room Rental Forms, Board and Committee Members names & contact information, helpful links
 - c. The Committee may make recommendations to the Board for other edits and updates to the Website.
5. Events:
 - a. The Committee may create an active and open community spirit through the implementation of a wide range of social and recreational activities. All events and activities must be approved by the Board.
 - b. All Events shall be available to all Rainbow Bend residents at either little or no cost to the participant. The Committee shall always attempt to involve all the residents in the community including the youth and elderly.
 - c. The Committee shall run most social activities on a self-sustaining basis unless financing is specifically provided for in the budget or pre-approved by the Board.

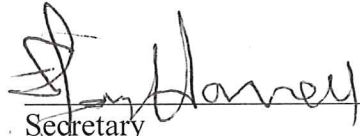
- d. Any funds or gift certificates received from local merchants for raffles at all events will be inventoried and reported to the Board after the event as to their distribution so that proper thank you notes may be sent to the merchants.
6. New Homeowner Orientation:
- a. The Committee may recommend to the Board a content list of items to include in a Welcome Kit for all new homeowners.
 - b. The Committee may recommend a schedule and assist the Board in hosting New Homeowner/Resident events (i.e. Clubhouse tours, social mixers, Q&A Session)
7. The Committee may provide input to the Budget Committee and/or the Board for items related to the Communications Committee needs.

THIS CHARTER IS ADOPTED AND DATED THIS 26th day of April, 2022 AS APPROVED BY A MAJORITY VOTE of the Board of Directors of the Rainbow Bend Homeowners Association.

Attested by:



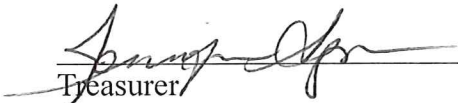
President



Secretary



Vice President



Treasurer



Board Member