

RAINBOW BEND HOMEOWNERS' ASSOCIATION

RV LOT COMMITTEE CHARTER

WHEREAS, The Bylaws of the Association, Article VII, 7.1, authorizes the Board of Directors to establish such committees as necessary; and

WHEREAS, the Board of Directors has determined that the best interest of the membership would be served by the establishment of an RV Lot Committee; and

WHEREAS the Committees shall perform their duties in accordance with the Board Resolution and Committee Charter, until dissolved by the Board of Directors

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors, that the RV Lot Committee shall be established as of the date of this charter.

The primary purpose of the RV Lot Committee is to assist the Board of Directors with the management and operations of the RV Lot, maintaining and securing accurate records (kept in the Patrol Office) for the board's review.

1. The RBHOA Board shall appoint up to seven (7) members to the committee to serve a term of two (2) years and will need to be reappointed every two (2) years. Serving on the committee is voluntary. The RV Lot Committee approves all Committee members' acceptance and submits it to the Board for further approval.
2. The RV Lot Committee shall elect its Committee Chair. All actions of the committee shall be approved by a majority vote of the Committee members.
3. A Board Director shall be appointed to serve as Liaison to the RV Lot Committee by the RBHOA Board.
4. The RV Lot Committee Chair shall maintain contact with the Committee Liaison. The Committee Liaison shall attend scheduled meetings of the Committee.
5. The RV Lot Committee Chair shall ensure all RV Lot records are accurate and securely stored in the Patrol Office.
6. The RV Lot Committee shall verify records of space-holders in the RV Lot (space number, space size, and occupying vehicle condition, registration, insurance, and operability).
7. Only Board Directors can sign contracts.
8. The RV Lot Committee Chair shall maintain copies of files in the Patrol Office and send a copy to management.
9. The RV Lot Committee Chair shall recommend to the Board: operations and maintenance improvements.
10. The RV Lot Committee Chair shall recommend to the Board: expenditures from appropriate RV Accounts,

- and submit receipts of approved expenses.
11. The RV Lot Committee Chair shall work with the Budget and Financials Committee to create the Annual RV Lot Budget.
 12. The RV Lot Committee Chair shall assign RV parking spaces and any changes.
 13. The RV Lot Committee Chair shall maintain "Move-In" or "Move-out" requests.
 14. The RV Lot Committee Chair shall inform the Patrol Staff of all pertinent information that may impact Patrol's responsibilities.
 15. The RV Lot Committee will meet whenever the committee deems it necessary.
 16. The RV Lot Committee chair shall make an RV Lot Committee Report at each RBHOA Board Meeting.

Maintaining Confidentiality of RV Lot Records

1. To ensure confidentiality of records and RV -related information, RV Lot Committee members will sign a confidentiality pledge, to be kept on file by the RBHOA, in the Management Office.

Monthly Review of Committee Records & RV Lot

1. The Committee shall review all RV records monthly (including but not limited to): registration records / "Move-Ins" and "Move-Outs" list and dates / Waiting List changes, and the inspection of the operation of the RV Lot Facility.
2. RV LOT information will be provided to the ~~Patrol Staff and the~~ Community Manager.
3. The RV Lot Committee shall provide the Patrol staff with Lot #, Name and Phone number information.
4. Renewal matters and all electronic information shall be handled by the RV Lot Committee Chair.

This Charter has been Reviewed, Accepted, and Ratified by the Board of Directors on June 23, 2026:

DAVID HART - SECRETARY

David Hart

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