



Paul McGowan Grab Hire Limited



COVID-19 - Risk Assessment

What are the hazards?	Who might be harmed?	What are we already doing?	What further action is required?	Action by who?	Action by when?	Completion Date	L	C	R
Spread of Covid-19 Coronavirus	Employees, Visitors, Contractors, Public	<p>Hand washing facilities with soap and water in place. Stringent hand washing taking place. See hand washing guidance - https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ (Guidance Displayed)</p> <p>Gel sanitisers in any area where washing facilities not readily available</p>	No further action required.				2	4	8
		<p>Cleaning</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.</p>	No further action required.						
		<p>Social Distancing</p> <p>Reduced the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency (Guidance displayed)</p> <p>Working areas rearranged to adhere to the 2-metre rule. Office Kitchens only allowed 1 person at a time - signs displayed to reflect this.</p>	No further action required.						
		<p>Drivers</p> <p>Procedures in place for Drivers to ensure adequate welfare facilities available during their work - Reference https://www.hse.gov.uk/news/drivers-transport-delivery-coronavirus.htm</p> <p>COVID-19-guidance on freight transport.</p> <p>Persons should not share vehicles or cabs, where suitable distancing cannot be achieved.</p>	No further action required.						
Symptoms of COVID-19	Employees, Visitors, Contractors, Public	<p>Symptoms of Covid-19</p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises such as domestic premises), the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.publichealth.hscni.net/</p>	No further action required.				1	4	4
Mental Health	Employees	<p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference - https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ www.hseni.gov.uk/stress</p> <p>Regular communication of mental health information and open door policy for those who need additional support.</p>	No further action required.				1	4	4

Risk Assessment Prepared by: Kate Partridge

Reviewed: June 2020

Next Review Due: July 2020

Should any shortcomings be identified within this risk assessment, please contact Kate Partridge on 07712 412 066 immediately