**DUNEDIN MONTESSORI ACADEMY’S EXPULSION POLICY**

Unfortunately, there are sometimes reasons we have to ask that a child be removed from our program. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced.

**WHEN A CHILD IS HAVING A PROBLEM IN THE CLASSROOM**

Staff will try to redirect child from negative behavior.

Staff will reassess classroom environment, appropriate of activities, supervision.

Staff will always use positive methods and language while disciplining children.

Staff will praise appropriate behaviors.

Staff will consistently apply consequences for rules.

Child will be given verbal warnings.

Child will be given time to regain control.

Child’s disruptive behavior will be documented and maintained in confidentiality.

Parent/guardian will be notified verbally.

The parent will be given literature or other resources regarding methods of improving behavior.

Recommendation of evaluation by professional consultation or recommendation of evaluation by local school district child study team.

**SCHEDULE OF EXPULSION**

If after the remedial actions above have not worked, the child’s parent/guardian will be advised verbally and/or in writing about the child’s or parent’s behavior warranting an expulsion.

The parent/guardian will be informed regarding the date of the expulsion.

**PARENTAL ACTIONS FOR CHILD’S EXPULSION**

Failure to pay/habitual lateness in payment.

\*($25 late fee - tuition is due Wednesday for weekly & the 5th of the month for monthly)

Failure to complete required forms including the child’s health records.

Verbal abuse to staff.

 Parent threatens physical or intimidating actions toward staff members.

Unresolved disagreements with parents over school policies.

Consistent late pick up of your child.

**CHILD’S ACTIONS FOR EXPULSION**

Failure of child to adjust after a reasonable amount of time.

Uncontrollable tantrums/angry outbursts. Ongoing physical abuse to staff or other children.

Unable to toilet train in our three to five year old program.

**WITHDRAWAL**

If you should need to withdraw your child before the end of the school year, we request that you notify us as soon as you know the last day your child will be attending. This would greatly benefit another child and parent. We require a two week notice for any withdrawals from our program and you are responsible for full tuition for those two remaining weeks.