

ROYAL HILL MUSIC ACADEMY PAYMENT TERMS AND CONDITIONS

Royal Hill Music Academy, 15 Winforton Street, Greenwich, London SE10 8UR
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A. DEFINITIONS

Student: A person intending to register or person registered (enrolled) for a Course of study at the Royal Hill Music Academy.

Guardian: A person who is legally responsible for the care and management of a Student. Royal Hill Music Academy: Royal Hill Music Academy, 15 Winforton Street, Greenwich, London SE10 8UR.

The Course of study or Programme.

Fees: The Course fees payable by the Student/Guardian in respect of the Programme.

Academic year and Term/Half term dates: The yearly period and Term Dates, the dates of which shall be notified to the Student/Guardian by the Royal Hill Music Academy.

B. COURSE FEES

1.1 Students/Guardians are liable for Course fees from the point of registration to the end of the term;

1.2 The Fees are payable before the first lesson of each term/half term and will be invoiced/ payment link emailed in advance.

1.3 Students/Guardians should note that tuition fees might increase on an annual basis.

2. FAILURE TO PAY FEES

2.1 If the Student/Guardian fails to make a payment by/on the due date, the Student/ Guardian will be charged a late payment fee of £20. If there is a further delay to paying the fees, the Guardian will also be expected to pay the total amount outstanding immediately. In addition the Student's studies may be suspended or terminated.

2.2 In the event of continued non-payment, the Student's/Guardian's account will be passed to an External Debt Collection Agency. Any outstanding debts which the Student/Guardian has with the Royal Hill Music Academy will affect his/her ability to apply for future instalment plans and loans, and may ultimately affect his/her personal credit rating if the debt is passed over to an external debt collection company. The Student/Guardian will also be obliged to cover any legal costs incurred in collecting the debt.

C. WAYS TO PAY

1.1 Online A Student/Guardians will be advised of the link to the online payment before each term/half term.

1.2 Bank transfer (must be made in UK Pounds sterling) to Royal Hill Music Academy

Bank details:

Royal Hill Music Academy HSBC

Sort Code: 400316

Account Number: 31788566

Please e-mail your remittance to: royalhillmusicacademy@yahoo.com

Please quote the Student name as the reference, both when making your payment and on remittance.

D. WITHDRAWAL OF A STUDENT

1.1 A 4 weeks notice in writing before the end of a Half Term/Term is required for withdrawal of a student from the course.

1.2 Insufficient notice will render Student/Guardians liable for a full Half Term's Course fees.