

Stormwater Pollution Prevention Plan

Mount Holly Township
Burlington

NJPDES # NJG0147796

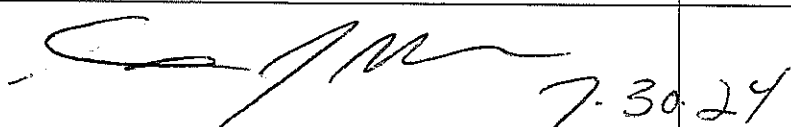
Last Revised 7/30/2024

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SPPP Form 1 – SPPP Team Members

All records must be available upon request by NJDEP.

Stormwater Program Coordinator (SPC)	
Print/Type Name and Title	Eric March, CPWM, CRP, Asst. Director of Public Works
Office Phone # and Email	(609) 845-1100; emarch@twp.mountholly.nj.us
Signature/Date	 7.30.24
Individual(s) Responsible for Major Development Project Stormwater Management Review	
Print/Type Name and Title	Richard A. Alaimo, Jr., P.E., C.M.E., Land Use Board Engineer
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Other SPPP Team Members	
Print/Type Name and Title	Eric March, CPWM, CRP; Public Works Coordinator/Public Works Employee Training Coordinator/Local Public Education Coordinator
Print/Type Name and Title	Sherry Marnell, Township Clerk; Public Notice and Township Ordinance and Township Council Training Coordinator
Print/Type Name and Title	Jill Torpey, Land Use Board Secretary; Land Use Board Training Coordinator
Print/Type Name and Title	

SPPP Form 2 – Revision History

All records must be available upon request by NJDEP.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	1/18/05		1 - 31	Initial SPPP
2.	4/30/10		1 - 31	New NJDEP regulations dated 2/27/09
3.	5/03/13		1 - 31	New team members
4.	4/28/15		1 - 31	New team members
5.	2/06/18		11	Updated Form 11 for 2017 Illicit Connection Inspections
6.	6/17/22		1 – 15	New NJDEP SPPP Forms, new team members, added TMDLs
7.	3/29/23		3, 4, 7, 12, 13	New MS4 Permit Requirements and new Township website
8.	7/30/24		3, 4, 6, 7, 8, 12, 13	Revised website links, outfall map links, street sweeping schedule, stormwater facility inspection schedule
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SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	https://mounthollytownship.com/documents-1
2. Date of most current SPPP:	July 18, 2024
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	https://mounthollytownship.com/documents-1
4. Date of most current MSWMP:	February 2005, revised May 2007
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	https://twp.mountholly.nj.us/agendas-minutes/ https://twp.mountholly.nj.us/category/news-notice/
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	<p><i>For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), Mount Holly Township provides public notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, Mount Holly Township provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et. seq. In addition, for municipal actions (e.g. adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.) Mount Holly Township complies with those requirements.</i></p>

SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

Depending on the size and scope of the planned outreach audience, Mount Holly advertises via the Township web page, local newspaper, social media (including Mount Holly Township Facebook and Twitter pages), and on the bulletin Board at the Township Municipal Building.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

The Municipal Calendar contains information regarding improper disposal of waste. The calendar is distributed to all residents and businesses annually and is posted on the Township website.

The Township has a dedicated website for Stormwater Management: <https://mounthollytownship.com/>. This website has links to educational resources and has informational flyers available for download.

The main Township website has information regarding Watershed Protection and Conservation: <https://twp.mountholly.nj.us/watershed-protection-and-conservation/>

The main Township website has the following links to material regarding improper disposal of waste:

[/https://cdn.townweb.com/twp.mountholly.nj.us/wp-content/uploads/2022/11/Your_Watershed_and_Pollution.pdf](https://cdn.townweb.com/twp.mountholly.nj.us/wp-content/uploads/2022/11/Your_Watershed_and_Pollution.pdf)

Street murals have been painted at several locations in town to raise awareness that trash and chemicals that wash down local Storm Drains pollute the Rancocas Creek.

https://cdn.townweb.com/twp.mountholly.nj.us/wp-content/uploads/2022/11/mural_proj_flyer.pdf

3. Indicate where public education and outreach records are maintained.

Public education and outreach records are maintained at the Public Works office located at 250 Rancocas Road, Mount Holly, NJ 08060.

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SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program

All records must be available upon request by NJDEP.

1. How does the municipality define 'major development'?
<i>Major development” means an individual “development,” as well as multiple developments that individually or collectively result in the disturbance of one or more acres of land since February 2, 2004. Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually result in the disturbance of one or more acres of land since February 2, 2004. Projects undertaken by any government agency that otherwise meet the definition of “major development” but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered “major development.”</i>
2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?
<i>Both Residential and non-residential projects are required comply with Township’s Land Development Code. Residential projects also need to comply with the N.J.S.A. 5:21 RSIS.</i>
3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?
<i>The Township Land Use Board Engineer will ensure that municipal projects meet the requirements of the Stormwater Control Ordinance. The Township will administer the stormwater ordinance for all development and redevelopment projects in accordance with the requirements of the Tier A municipal stormwater general permit. All structural and non-structural BMPs shall be documented with a major development stormwater summary per Attachment D of the Tier A municipal stormwater general permit. All proposed inlets must comply with Attachment C of the Tier A municipal stormwater general permit.</i>
4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.

<p><i>Major development project applications are submitted to the Township's Land Use Board for completeness review and distribution to the Board's professional consultants. Upon receipt of the application, the Board Engineer reviews the submitted documents for compliance with the Land Use Code, including the SCO and the RSIS. A review report is prepared by the Board Engineer with comments and recommendations and submitted to the Board.</i></p>	
<p>5. Does the Municipal Stormwater Management Plan include a mitigation plan?</p>	<p><i>Yes</i></p>
<p>6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?</p>	<p><i>Approved applications for major development projects are kept on file at the Township's Land Use Board Office. Major Development Summary Sheets are kept at both the Land Use Board Engineer's Office and the Public Works office.</i></p>

SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
2. Wildlife Feeding permit cite IV.B5.a.ii	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
3. Litter Control permit cite IV.B5.a.iii	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
4. Improper Disposal of Waste permit cite IV.B.5.a.iv	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi	9/27/2010	https://ecode360.com/27690618#27690618	Yes	Code Enforcement official and Local Police Dept.
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii	3/8/2021	https://ecode360.com/10360460#10360460	Yes	Code Enforcement official and Local Police Dept.
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d	3/14/2005	https://ecode360.com/27690511#27690511	Yes	Code Enforcement official and Local Police Dept.
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2	9/27/2010	https://ecode360.com/27690604#27690604	Yes	Code Enforcement official and Local Police Dept.
Indicate the location of records associated with ordinances and related enforcement actions:				
Records are located at the Construction office and at the Police Department.				

SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

<p>1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.</p>
<p><i>Mount Holly Township will sweep all existing streets at a minimum of once every four (4) months or three (3) times a year.</i></p>
<p>2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.</p>
<p><i>Mount Holly Township will sweep all existing streets at a minimum of once every four (4) months or three (3) times a year.</i></p>
<p>3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.</p>
<p><i>No</i></p>
<p>4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.</p>
<p><i>Records of any street sweeping are kept at the DPW office at 250 Rancocas Road.</i></p>

SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1.	Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
<i>Mount Holly Township has implemented an annual catch basin and inlet cleaning program to maintain catch basin and inlet function and efficiency. All inlets and catch basins are inspected a minimum of once each year and cleaned, if necessary. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin or on the inlet, then that catch basin or inlet will not be cleaned. At the time of cleaning, the catch basins and inlets will also be inspected for proper function. Maintenance will be scheduled for those catch basins and inlets that are in disrepair.</i>	
2.	List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
3.	Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
<i>Catch basins and inlets that are in areas of recent flooding complaints are inspected within 1 week of the complaint.</i>	
4.	Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
<i>On an as-needed basis, Mount Holly repaints any stenciled labels and/or replaces any missing labels that were affixed to the inlets. These inlets are determined after yearly inspections.</i>	
5.	Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.
<i>These records are kept at the DPW offices located at 250 Rancocas Road, Mount Holly, NJ 08060.</i>	

SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.
<i>All municipal road/parking/paving projects are designed, bid and/or constructed to include storm drain inlet retrofits whenever existing (non-compliant) inlets are in contact with new paving.</i>
2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.
<i>All municipal road improvements are inspected by the office of the Township Engineer. Project closeout inspections verify that the retrofits occur. The contractor does not receive final payment until the retrofitting is complete.</i>
3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.
<i>All applications for development are required to comply with the Land Use Code and the Stormwater Control Ordinance. The Land Use Board Engineer reviews site plan and subdivision applications for compliance with these codes and ordinances to ensure that the plans include retrofitting of any privately owned inlets.</i>
4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.
<i>Compliance inspection of inlet retrofitting in private developments approved by the Land Use Board is performed by the office of the Township Engineer. A Certificate of Occupancy is not recommended until all retrofits are completed.</i>

SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

Complete separate forms for each municipal yard or ancillary operation location.

Address of municipal yard or ancillary operation:

250 Rancocas Road, Mount Holly, NJ

List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:

Raw materials –

Intermediate products –

Final products –

Waste materials –

By-products –

Machinery – *Utility trucks, Dump Trucks, Backhoes, Loaders, Leaf Vacuum Trucks, Rollers, Mowers, Stump Grinders, Air Compressors*

Fuel –

Lubricants –

Solvents –

Detergents related to municipal maintenance yard or ancillary operations –

Other – *Cold Patch, Mulch*

For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.

Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.

1. Fueling Operations

Fueling of Township vehicles is done at a facility that is owned and operated by the Mount Holly MUA.

2. Vehicle Maintenance

Vehicle maintenance is performed indoors. Vehicle maintenance records are kept at the DPW office.

3. On-Site Equipment and Vehicle Washing

See permit attachment E for certification and log forms for Underground Storage Tanks.

Mount Holly does not perform Equipment and Vehicle Washing at it's DPW facility.

4. Discharge of Stormwater from Secondary Containment

Mount Holly has no Secondary Containment Stormwater Discharge.

5. Salt and De-Icing Material Storage and Handling

Mount Holly Township does not currently store de-icing salt. Salt is obtained from the County facility.

6. Aggregate Material and Construction Debris Storage

- 1. Store materials such as sand, gravel, stone, topsoil, road millings, waste concrete, asphalt, brick, block and asphalt-based roofing scrap and processed aggregate in such a manner as to minimize stormwater run-on and aggregate run-off via surface grading, dikes and/or berms (which may include sandbags, hay bales and curbing, among others) or three sided storage bays. Where possible the open side of storage bays shall be situated on the upslope. The area in front of storage bays and adjacent to storage areas shall be swept clean after loading/unloading.*

2. *Sand, topsoil, road millings and processed aggregate may only be stored outside and uncovered if in compliance with item 1 above and a 50-foot setback is maintained from surface water bodies, storm sewer inlets, and/or ditches or other stormwater conveyance channels.*
3. *Road millings must be managed in conformance with the "Recycled Asphalt Pavement and Asphalt Millings (RAP) Reuse Guidance" or properly disposed of as solid waste pursuant to N.J.A.C. 7:26-1 et seq.*
4. *The stockpiling of materials and construction of storage bays on certain land (including but not limited to coastal areas, wetlands and floodplains) may be subject to regulation by the Division of Land Use Regulation.*

7. Street Sweepings, Catch Basin Clean Out and Other Material Storage

1. *For the purposes of this permit, this BMP is intended for road cleanup materials as well as other similar materials. Road cleanup materials may include but are not limited to street sweepings, storm sewer clean out materials, stormwater basin clean out materials and other similar materials that may be collected during road cleanup operations. These BMPs do not cover materials such as liquids, wastes which are removed from municipal sanitary sewer systems or material which constitutes hazardous waste in accordance with N.J.A.C. 7:26G-1.1 et seq.*
2. *Road cleanup materials must be ultimately disposed of in accordance with N.J.A.C. 7:26-1.1 et seq. See the "Guidance Document for the Management of Street Sweepings and Other Road Cleanup Materials."*
3. *Road cleanup materials placed into storage must be, at a minimum:*
 - a. *Stored in leak-proof containers or on an impervious surface that is contained (e.g., bermed) to control leachate and litter; and*
 - b. *Removed for disposal (in accordance with 2, above) within six (6) months of placement into storage.*

8. Yard Trimmings and Wood Waste Management Sites

1. *Yard trimmings or wood waste management sites must be operated in a manner that:*
 - a. *Minimizes or eliminates the exposure of yard trimmings, wood waste and related materials to stormwater.*
2. *Yard trimmings and wood waste management site specific practices:*
 - a. *Construct windrows, staging and storage piles:*
 - i. *In such a manner that materials contained in the windrows, staging and storage piles (processed and unprocessed) do not enter waterways of the State;*
 - ii. *On ground which is not susceptible to seasonal flooding;*
 - iii. *In such a manner that prevents stormwater run-on and leachate run-off (e.g. use of covered areas, diversion swales, ditches or other designs to divert stormwater from contacting yard trimmings and wood waste).*
 - b. *Remove trash from yard trimmings and wood waste upon receipt.*
 - c. *Monitor site for trash on a routine basis.*

- d. Store trash in leak-proof containers or on an impervious surface that is contained (e.g. bermed) to control leachate and litter;*
- e. Dispose of collected trash at a permitted solid waste facility.*
- f. Employ preventative tracking measures, such as gravel, quarry blend, or rumble strips at exit*

9. Roadside Vegetation Management

- 1. The application of herbicides along roadsides will be limited in order to prevent it from being washed by stormwater into the waters of the State and to prevent erosion caused by de-vegetation, as follows:*
 - a. The Township will not apply herbicides on or adjacent to storm drain inlets, on steeply sloping ground, along curb lines, and along unobstructed shoulders.*
 - b. The Township will only apply herbicides around structures where overgrowth presents a safety hazard and where it is unsafe to mow.*

SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

A. Municipal Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.

Training sign in sheets, etc. are kept at the DPW office.

Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	Public Works
2. Stormwater Facility Maintenance	Every year	Public Works
3. SPPP Training & Recordkeeping	Every year	Public Works
4. Yard Waste Collection Program	Every 2 years	Public Works
5. Street Sweeping	Every 2 years	Public Works
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	Public Works, and Hotline Operators
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	Public Works
8. Waste Disposal Education	Every 2 years	Hotline Operators and Environmental Commission members
9. Municipal Ordinances	Every 2 years	Code Enforcement, Local Police Departments, and Public Works
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Public Works

B. Municipal Board and Governing Body Members Training: Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at www.nj.gov/dep/stormwater/training.htm.

Within 6 months of commencing duties, watch *Asking the Right Questions in Stormwater Review Training Tool*. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.

Training records for Land Use Board members are kept at the Land Use Board office. Training records for Township Council members are kept at the Municipal Building.

C. **Stormwater Management Design Reviewer Training:** All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm. Indicate the location of the DEP certificate of completion for each reviewer.

The DEP certificate of completion for the reviewer is kept at the office of the Township Engineer,

SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see http://www.nj.gov/dep/dwq/msrp_map_aid.htm.

The outfall pipe maps are found at the following links:

<https://img1.wsimg.com/blobby/go/f20ebdd0-8b95-41fa-9a40-eac5effabb1e/downloads/CPY-1-2019-SWMP-KeyMap1.pdf?ver=1715625015038>

<https://img1.wsimg.com/blobby/go/f20ebdd0-8b95-41fa-9a40-eac5effabb1e/downloads/CPY-2-2019-SWMP-Map2.pdf?ver=1715625015038>

<https://img1.wsimg.com/blobby/go/f20ebdd0-8b95-41fa-9a40-eac5effabb1e/downloads/CPY-3-2019-SWMP-Map3.pdf?ver=1715625015038>

The outfall map was electronically submitted to NJDEP on 18 Dec 2020.

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

Mount Holly inspects every mapped outfall at least once every five (5) years and completes a storm sewer outfall inspection form. A minimum of 20% are checked annually. The completed inspection forms are filed and maintained at the Mount Holly DPW Office. Based on the inspections, the stormwater facilities maintenance list is generated that identifies stormwater facilities within Mount Holly that need repair.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

When we are doing the illicit connection part of this program, we will be checking all of our outfall pipes for signs of scouring. A minimum of 20% are checked annually. All sites with evidence of outfall pipe stream scouring will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. In addition, repairs that do not need NJDEP permits for those repairs may be done first.

We will follow each repair up with an annual inspection of the site to assure that scouring has not resumed.

Attached is a form to list of all sites with outfall pipe stream scouring, the date we plan to repair the scouring, and the method or repair we will use. When repairs are completed, we will note the date of that repair on this form.

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form (www.nj.gov/dep/dwq/tier_a_forms.htm) and indicate the location of these forms and related illicit discharge records.

Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.

The Township inspects all outfalls at least every five years and checks for illicit connections. A minimum of 20% are checked annually. The Township uses the DEP Illicit Connection Inspection Report Form to conduct these inspections, and each of these forms are kept with our SPPP records. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are able to locate the illicit connection (and the connection is within Mount Holly Township) we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the connection eliminated immediately. If, after an appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, Mount Holly Township will report the illicit connection to the NJDEP.

SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

<p>1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.</p>	<p><i>The Township owns and maintains two (2) stormwater basins. The basins are mowed, and trash and debris cleaned on a regular basis. Basin inspections will occur at least 4 times annually, and after each rainstorm exceeding 1 inch of total rainfall, provided that the Township has sufficient personnel to perform the inspections. In high-risk areas, preventative maintenance will be performed to ensure they do not begin to fail.</i></p> <p><i>A schedule of maintenance or repairs is prioritized based on danger to the public. All maintenance and repairs shall be made in accordance with NJAC7:8 and with soil erosion and sediment control in NJAC 2:90-1 and the requirements for bank stabilization and channel restoration found at NJAC 7:13et seq.</i></p>
<p>2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.</p>	<p><i>Mount Holly Township will maintain a log of stormwater facilities inspections and maintenance performed at the two basins that are owned by the Township. The attached forms will be used to document the inspections and maintenance performed. The stormwater facilities are inspected and will continue to be inspected on an annual basis to ensure that they are functioning properly. Preventative maintenance and repairs are and will be performed on all stormwater facilities to ensure proper function. If facilities are found to not be functioning properly and repairs are not made, then the necessary repairs will be documented, prioritized, and scheduled for repairs.</i></p> <p><i>Additionally, for stormwater facilities not owned and operated by the Township, owners/operators will be required to report annually on their operations and maintenance plans, the status of their stormwater facilities, and provide their inspection/maintenance logs. Failure by the private owner stormwater to provide the inspection/maintenance logs will be subject the lot owner to enforcement by the Mount Holly Code Officials.</i></p>
<p>3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.</p>	<p><i>The DPW office will maintain copies of the inspection/maintenance logs for the privately owned facilities.</i></p>

Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at http://www.nj.gov/dep/stormwater/maintenance_guidance.htm (select specific logs from choices listed in the Field Manuals section).

Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see https://hydro.rutgers.edu/public_data/.

SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on www.nj.gov/dep/dwq/msrp-tmdl-rh.htm, list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

Fecal Coliform – N Br Rancocas Creek

Polychlorinated Biphenyls (PCBs) - Barkers Brook (above 40d02m30s)

Polychlorinated Biphenyls (PCBs) – Jacksonville Trib (above Barkers Brook)

Polychlorinated Biphenyls (PCBs) – Rancocas Creek NB (below Smithville)

Polychlorinated Biphenyls (PCBs) – Rancocas Creek SB (below Rt 38)

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

TMDL information will be used to prioritize maintenance at stormwater facilities that drain to the affected waterbodies.

SPPP Form 15 – Optional Measures

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.

2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?

Yes; Section 240A-7 of the Township Ordinance.