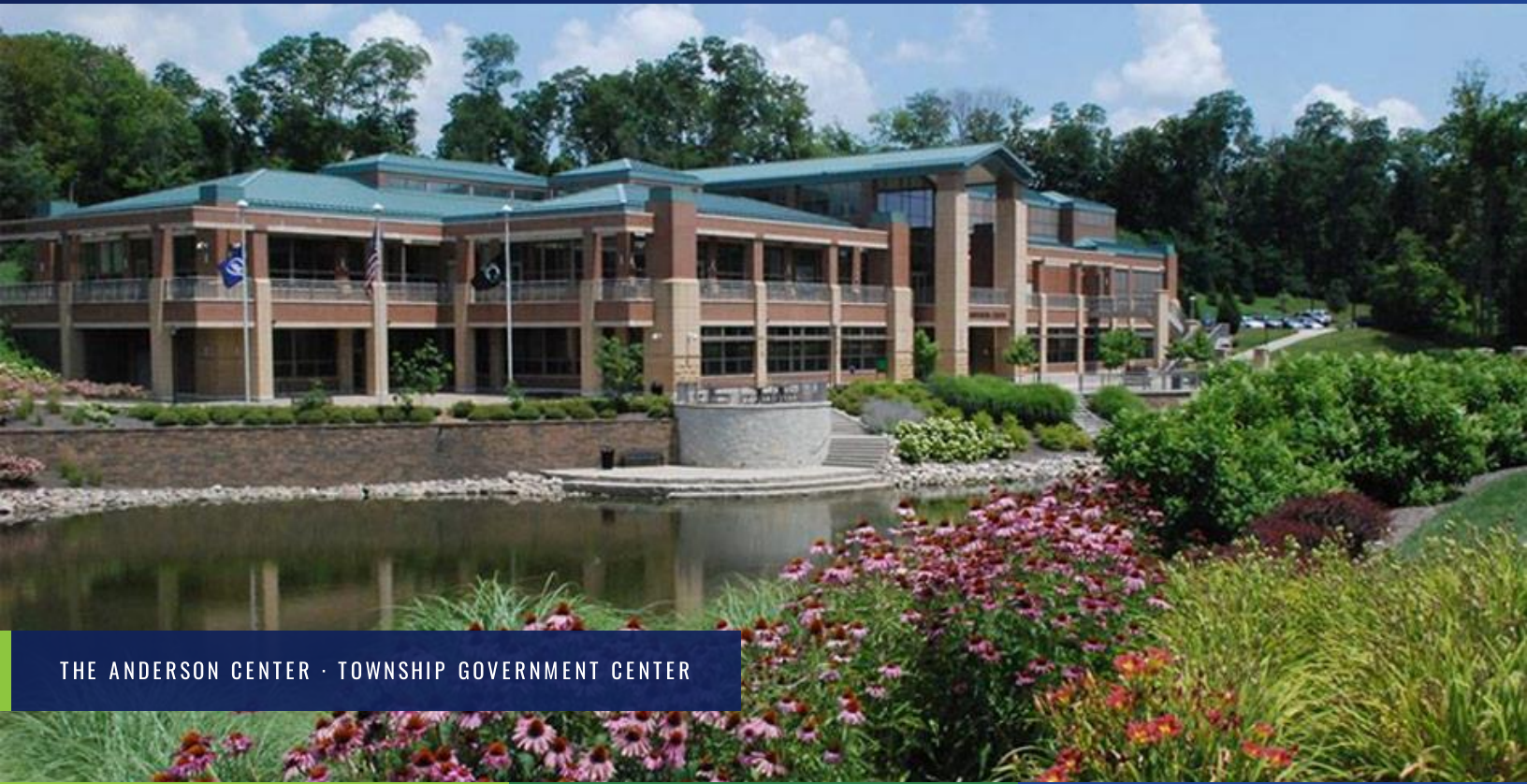




# Anderson Township

HAMILTON COUNTY · OHIO · EST. 1793

OHIO'S FIRST  
GREENSPACE COMMUNITY



THE ANDERSON CENTER · TOWNSHIP GOVERNMENT CENTER

*Anderson Township*

INVITES YOUR INTEREST IN THE POSITION OF

# Township Administrator

Community & Position Profile | First review of candidates **October 23, 2026**

A PREMIER LEADERSHIP OPPORTUNITY IN THE CINCINNATI REGION

# THE POSITION

**44,000**  
RESIDENTS

**31**  
SQUARE MILES

**\$75.2M**  
2026 BUDGET

**2,800**  
ACRES GREENSPACE

**15 Min.**  
TO DOWNTOWN CINCINNATI

Anderson Township offers one of the premier leadership opportunities in the Cincinnati region. Serving more than 44,000 residents and having an annual budget of more than \$75 million, the new Township Administrator will work with and lead an experienced and talented team of elected, administrative and department leaders to achieve the next level of performance and successful implementation of several highly visible, community and economic development initiatives.

*The Township Administrator serves as chief advisor to the Board of Trustees on all matters affecting the organization internally and the community at large.*

This is a highly visible position, requiring a professional who is comfortable in the public eye and skilled at working alongside local school district, park district, and civic organization leaders to build collaborative partnerships that leverage resources toward mutually beneficial projects and opportunities for the community.

This person will be comfortable initiating high-level economic development discussions with the development community, investors, landowners and governmental partners and be knowledgeable regarding local, state and federal tax incentive programs. They will bring a strong record of budgeting and revenue management, and experience leading large organizations that meet short-term objectives while achieving long-term fiscal sustainability.



Ceremony at the Veterans Memorial, Anderson Center



Holiday festival lights



The Anderson Center — the Township's government and community center

# THE COMMUNITY

## HISTORY & GROWTH

Anderson Township is located on the hills above the beautiful, scenic Ohio and Little Miami Rivers in southeastern Hamilton County, just fifteen minutes from downtown Cincinnati. This community of 44,000 people (2020 Census) covers approximately 31 square miles and was established in 1793.

Anderson Township remained mainly undeveloped forest and agricultural land until post-World War II suburbanization brought new infrastructure to the community. The population grew by an average of 1,000 persons per year from the 1950s through the early 1990s, bringing substantial residential and commercial development to the area.



*Vantage Anderson — new multi-family living*

## NEIGHBORHOODS & HOUSING

Today, Anderson Township has grown to be one of the most desirable communities in the Tri-State. Characterized by its convenient location to downtown Cincinnati and other regional attractions, Anderson Township has a strong and diverse residential community (with an average resale value of over \$450,000) that ranges from starter homes to large single-family homes on hilly, wooded lots to new upscale multi-family apartment communities and senior housing developments.



*Skytop — one of several new upscale multi-family communities adding housing choice across the Township*



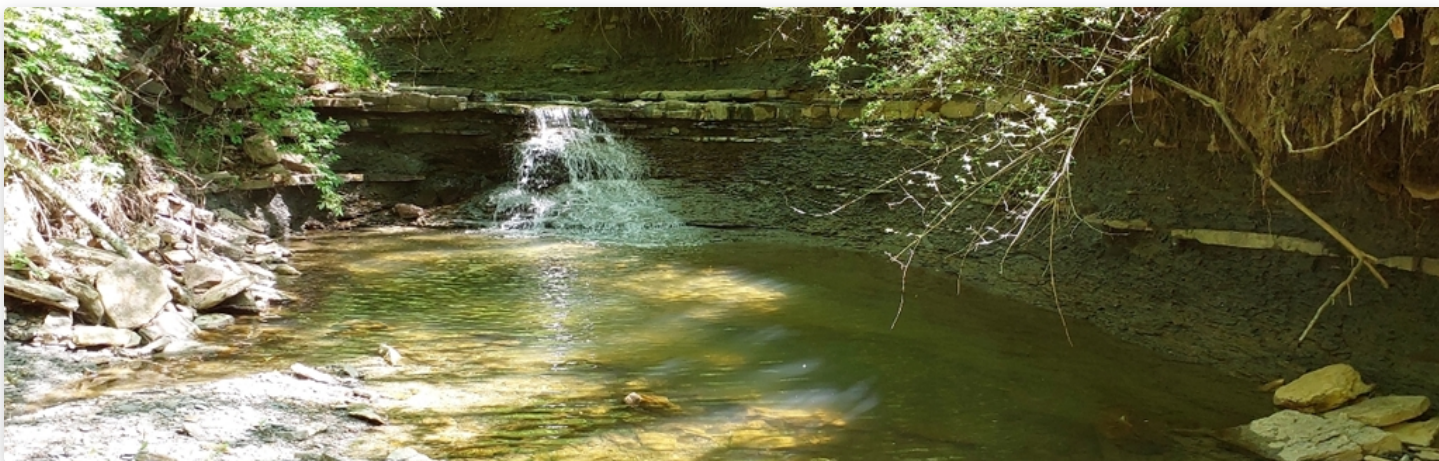
Five Mile Trail

## GREENSPACE & RECREATION

Noted as Ohio's first Greenspace Community, the Township has carefully preserved more than 2,800 acres of parks, trails and open lands that support diverse outdoor recreational opportunities along with peaceful walking paths.

The Anderson Park District maintains 521 acres of parks and open space. In addition, Great Parks operates four parks and conservation areas in the Township encompassing 2,200 acres.

The Township is home to three golf courses: Coldstream Country Club, a private membership club, and two public courses operated by Great Parks — the Vineyard Golf Course and the Little Miami Golf Center, a family fun center with a nine-hole regulation course, an 18-hole miniature golf course, and access to the Little Miami Scenic Trail.



More than 2,800 acres of protected parks, trails and open land lie within the Township

## HERITAGE & PRESERVATION

The Township's heritage has been preserved through careful restoration and preservation of several historic structures and properties by the Anderson Township Historical Society and other preservation organizations.



## SCHOOLS & EDUCATION

Residents are served by the highly rated Forest Hills Local School District, known for strong academic performance, a wide range of extracurricular activities, and deep community support. The Great Oaks Joint Vocational School provides options for students seeking a vocational education. The area also hosts several other high-quality private and parochial schools, including Immaculate Heart of Mary School, Guardian Angels School, McNicholas High School and Miami Valley Christian Academy. The University of Cincinnati, Cincinnati State, Xavier University and Northern Kentucky University are all within a 30-minute drive of the Township.



*The Historical Society's History-to-Schools program*

## SHOPPING, DINING & HEALTH CARE

Anderson Township's Beechmont Avenue business district, which includes the Anderson Town Center, provides a convenient mix of nationally branded restaurants and local apparel and accessory boutiques within walking distance of many households. Neighborhood shopping districts are also interspersed throughout the Township, featuring both locally owned businesses and national chains. Anderson Township hosts a broad network of medical services. The community's hospital, Mercy Health-Anderson Hospital, is a teaching hospital and the winner of several national awards. The Five Mile Road area is a regional center for a diversity of medical services and offices for many general and specialty physicians.

The Public Library of Cincinnati and Hamilton County operates the Anderson Township Branch, the second highest-circulating facility among the 41 branches in the library system.

## ARTS & ENTERTAINMENT

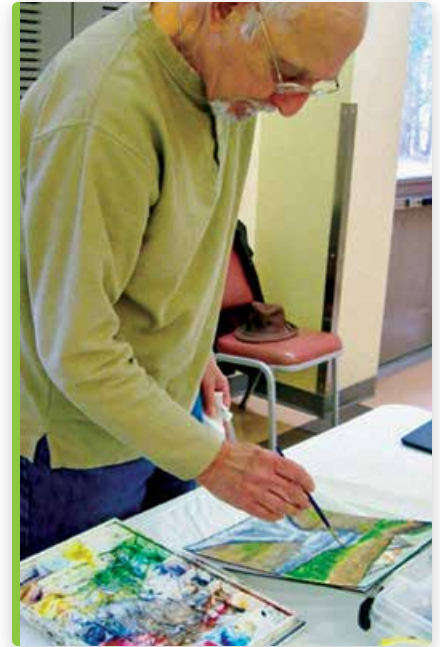
Anderson Township is home to Riverbend Music Center, Cincinnati's premier outdoor music venue, providing first-class entertainment for more than 20,000 music lovers of all ages. In the Spring of 2027, The Farmer Music Center will open adjacent to Riverbend and deliver world-class live entertainment. Belterra Park, located adjacent to Riverbend Music Center, brings gaming, entertainment, dining and horse racing to the Township and is open year-round for entertainment, banquets and receptions.

# GOVERNANCE & ORGANIZATION

## STRUCTURE & FISCAL POSITION

Anderson Township is a limited home-rule township whose policy-making authority is vested in a three-member, nonpartisan Board of Township Trustees. Board members serve four-year terms with staggered election periods. The Fiscal Officer is an elected position independent of the Board of Township Trustees that also serves a four-year term. The Fiscal Officer works closely with the Board and Township Administrator and is responsible for the accurate recording of all Township accounts, transactions, and the proceedings of the Board of Trustees, in addition to other ministerial duties.

The Township is fiscally sound with a 2026 Appropriation Budget of \$75,204,220, which includes \$18,575,760 of Capital Improvement Projects and Expenditures. The Township had net debt in the amount of \$2,390,284 at the end of 2025. Near-term borrowing for additional projects is not anticipated.



Programming at the Anderson Senior Center

## THE ADMINISTRATOR'S ROLE

The day-to-day operations of the Township are managed by the Township Administrator, who is appointed by and serves at the pleasure of the Anderson Board of Township Trustees. The Township Administrator serves as the Chief Administrative Officer of the Township and oversees the Township's departments and department leaders. In addition to the Administration staff, these include Finance; Planning and Zoning; Fire/EMS; and Public Works.

## DEPARTMENTS

### ADMINISTRATION

The Administration Department includes two Assistant Township Administrators. The Assistant Township Administrator for Human Resources is also responsible for the Events Coordinator and two Assistant Event Coordinators. The Assistant Township Administrator for Operations is responsible for Economic Development and the Office Manager and Facility Manager, which includes Senior Center Attendants and a Building and Grounds Technician, Activities Manager, and Member Services Coordinator.



Township-hosted events at the Anderson Senior Center

# DEPARTMENTS (CONT'D)

## FINANCE

The Finance Department consists of a full-time Finance Director who works closely with the Township Administrator.

## FIRE, RESCUE AND EMS

This full-time, 73-person department carries an ISO rating of 3 and provides paramedic, fire, rescue, and life safety services to the Township and the Village of Newtown from four fire stations.

## POLICE

Law enforcement services are provided via contract with the Hamilton County Sheriff's Department at two locations in the Township. Thirty-seven full-time officers are assigned to the Township, providing small-town, personalized attention while drawing on the resources of a large law enforcement organization.

## PLANNING AND ZONING

The Planning and Zoning Department oversees all planning and zoning matters that occur in the Township and provides research and analytic functions using GIS and other information sources to aid departments and elected officials. The Department also serves as staff to several boards and commissions and to several citizen advisory committees.

## PUBLIC WORKS

The Public Works Department is responsible for maintaining more than 123 miles of Township streets, including snow and ice removal. The Department also maintains the stormwater drainage systems along those streets.



Fire & Rescue — four stations



Deputies on Township assignment



Snow and ice removal across 123 miles of Township streets

## BOARDS, COMMISSIONS AND COMMITTEES

The Township also has several boards, commissions, and committees, including the Board of Zoning Appeals, Zoning Commission, Comprehensive Plan Implementation Committee, Greenspace Advisory Committee, Tree Committee, Senior Advisory Committee, and the Township Betterment Commission.

# CURRENT PROJECTS AND OPPORTUNITIES

- Ensuring the successful completion of the Public Works/Law Enforcement Operations Center
- Developing mid- and long-range succession plans for staff and department heads, retaining the skill, knowledge, and experience needed to sustain the highest level of public service
- Collaborating with the Forest Hills School District and Anderson Township Park District
- Securing long-term funding for public safety and other essential services and increasing revenue through innovative approaches, including state and federal grants
- Continuing economic development efforts to maximize opportunities for development, adding uses that address services and housing needs while diversifying and growing the tax base



— Skytop — recent private investment in the Township



— Five Mile Trail

## IDEAL CANDIDATE

- Anderson Township's new Township Administrator will be a strategic visionary with a participative management style who inspires and motivates others by example. This person will work with and lead an experienced and talented team of elected, administrative and department leaders to the next level of performance. The selected person will maintain and enhance the culture of excellence by utilizing best practices and innovative ideas to achieve continuous improvement at every level of the organization to ensure the needs of the Board of Township Trustees, residents and business leaders are met with the highest degree of professionalism and service.
- This person will be an innovator who can see the potential in a situation and is adept at developing action plans, bringing new ideas and a forward-thinking approach to addressing community issues.

# IDEAL CANDIDATE (CONT'D)

- The successful candidate will have exceptional communication and collaboration skills. The new Township Administrator will be highly engaged in the community and develop strong relationships with the business community, School District and Park District leaders, and civic organizations to communicate and understand goals and objectives and explore mutually beneficial projects and collaborative opportunities. The ability to unite the Township and other public and civic organizations around a shared vision and sense of purpose is paramount.
- The successful candidate will bring strong skills in artfully mediating and navigating community issues, achieving cooperation and resolution among elected officials, residents, business owners, educational and park district leaders, and other agencies at the local, state, and federal levels. Knowing when to exercise independent judgment and when to facilitate consensus and having the ability to effectively do both is essential.

## EDUCATION AND EXPERIENCE

A bachelor's degree in public administration, urban planning, business administration, or a related field from an accredited college or university is required. A master's degree is preferred. The successful candidate will have at least ten years of progressively responsible local government leadership experience. ICMA-CM credentialing is preferred but not required.

## COMPENSATION & BENEFITS

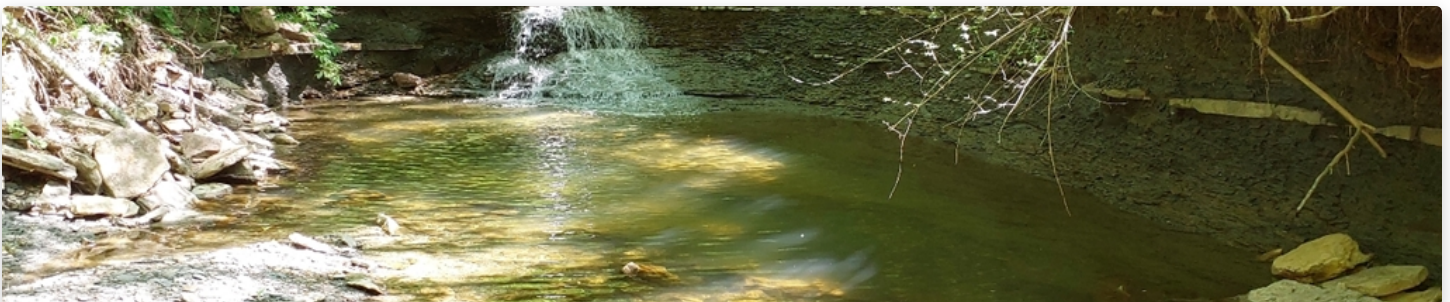
**\$165,000+**  
SALARY · DOQ

**Full OPERS**  
PENSION PICK-UP

**No Residency**  
REQUIREMENT

This is a full-time, exempt position, and the salary will be commensurate with the knowledge, skills, and abilities of the selected candidate with salary of \$165,000 and up dependent upon qualifications. This includes a full OPERS pension pick-up and an excellent benefits package, paid time off (PTO), paid holidays, medical, dental, vision, life, and disability insurance, participation in the Ohio Public Employees Retirement System (OPERS), and travel and training support.

There is no residency requirement for the Anderson Township Administrator position.



Anderson Township — Ohio's first Greenspace Community

# APPLICATION DEADLINE

The Township Administrator position is open until filled, with the first review of candidates on October 23, 2026. Candidates are encouraged to apply early.

## To Apply

Please email a cover letter, resume, and five professional references **in one combined PDF** to:

**[mth@sagoraa.com](mailto:mth@sagoraa.com)**

Anderson Township will not accept applications or calls of inquiry on the status of this recruitment. All candidate communications will be handled by Strategic Agora Advisors, Inc.

Questions should be directed to: **Michael Hinnenkamp, President, Strategic Agora Advisors, at 513-616-1321.**  
**Faxed or mailed applications will not be accepted.**



*The Anderson Center — home of Anderson Township government*



**Anderson Township**

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