

Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
April 15, 2026

Mayor: Debbie Banks

Councillors: Al Langley, Jamie Breitzkreuz, Levi Tillman

Regrets: Chuck Allary

Staff: Kathy Novak – Administrator

Delegates: Riley Wiens (Public Works)
David Sutter (Fire Department)

Gallery: via Facebook live

CALL TO ORDER

- Mayor Debbie Banks called the meeting to order at 6:56 pm.

ADOPTION OF AGENDA

2026-040

Langley/Tillman

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved.

CARRIED UNANIMOUSLY.

DELEGATIONS

Public Works:

- Riley Wiens entered the hall at 6:51 pm to present the monthly report for Public Works which Council had received in the meeting package.
- Council shared their appreciation for all the hard work that Public Works has been doing to ensure that as much snow as possible was removed and the work that has been done to keep the culverts clear.
- Council also appreciated the efforts of Public Works to have the cemetery prepared for the Leona Shillington interment.
- Council acknowledged the Public Works Report as presented.
- Riley Wiens exited the hall at 7:01 pm

Fire Department

- Fire Chief David Sutter arrived at 6:52 p.m. to present the monthly reports for Springside Fire Rescue and the Springside Firefighters Association, which Council had received in the meeting package.
- Council was informed that Administrator and Fire Department are continuing to work together to update the Fire Bylaw and create a separate Bylaw to provide for the use of recreational fire pits.
- Mayor Debbie Banks reported that BBK Engineering will be issuing the tender for the Hall Expansion Project on Friday, April 17, 2026. Tenders will close on May 8, 2026, so a decision can be made at the May 13, 2026, meeting of Springside Town Council.
- Council acknowledged the Springside Fire Rescue Report and the Springside Firefighters Association Report as presented.
- Fire Chief David Sutter exited the hall at 7:23 pm.



Mayor Initial

APPROVAL OF MEETING MINUTES

2026-041 Langley/Breitkreuz

THAT the minutes of the Regular Meeting of Council held on March 16, 2026, and the minutes of the Special Meeting of Council held on March 23, 2026, be approved as presented.

CARRIED UNANIMOUSLY.

APPROVAL OF ACCOUNTS

2026-042 Breitkreuz/Tillman

THAT the Statement of Financial Activities and Account Balances to March 31, 2026, attached to and forming part of these minutes, be approved. AND THAT the List of Accounts for Approval which includes Payroll, Online Payment and MasterCard transactions totaling \$85,839.21, attached to, and forming part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY.

CORRESPONDENCE

- a. RCMP Monthly Occurrence Summary – March 2026
- b. RCMP CTSS District Commander Update
- c. SUMA Annual General Meeting
- d. Ministry of Government Relations
- e. The Health Foundation
- f. Municipal Revenue Sharing
- g. Saskatchewan Housing Corporation
- h. WSA – Permit to Operate a Sewage Waterworks
- i. Keith Jorgenson, MLA for Saskatoon Churchill-Wildwood
- j. 2026 Education Property Tax Mill Rates

2026-043 Langley/Breitkreuz

THAT the correspondence be acknowledged and filed.

CARRIED UNANIMOUSLY.

NEW BUSINESS

Transfers from Utility Billing to Tax Account

2026-044 Tillman/Breitkreuz

Whereas the Administrator sent registered letters to all residents who had utility accounts in arrears as of March 10, 2026, providing the required 30-day notice to pay the outstanding amounts before same would be added to the tax account the landowner.

Whereas this 30-day deadline expired on April 10, 2026.

Be it resolved that Council, as per section 369 of *The Municipalities Act*, direct the Administrator to add the arrears to the landowner's tax roll as well as an administration fee in the amount of \$20.00 on the following properties:

- 307 Railway Avenue
- 319 Railway Avenue
- 205 Springs Avenue
- 405 Railway Avenue
- 315 Taylor Avenue
- 117 Seaton Street

CARRIED UNANIMOUSLY.

AND THAT Council approves the 2026 wages in accordance with the 2026 Budget and outlined in the 2026 staff salary confirmation letters.

AND THAT any wage increases are retroactive to January 1, 2026

CARRIED UNANIMOUSLY

2026-051

Tillman/Breitkreuz

THAT Council directs the Administrator to apply to the Local Government Committee of the Saskatchewan Municipal Board to increase water rates as follows:

Water Minimum: \$120.00 per quarter for 30 cubic meters or less

Water Overage: \$4.00 per each cubic meter over 30 cubic meters

CARRIED UNANIMOUSLY.

Bylaw No. 2026-04 Minimum Tax Bylaw

2026-052

Langley/Breitkreuz

THAT Council resolves to initiate the first reading of Bylaw No. 2026-04 – A Bylaw to Provide for a Minimum Tax.

CARRIED UNANIMOUSLY.

2026-053

Tillman/Breitkreuz

THAT Council resolves to initiate the second reading of Bylaw No. 2026-04 – A Bylaw to Provide for a Minimum Tax.

CARRIED UNANIMOUSLY.

2026-054

Tillman/Langley

THAT Council resolves to give Bylaw No. 2026-04 – A Bylaw to Provide for a Minimum Tax, three readings at this meeting.

CARRIED UNANIMOUSLY.

2026-055

Langley/Breitkreuz

THAT Council resolves to give Bylaw No. 2026-04 – A Bylaw to Provide for a Minimum Tax – a third and final reading at this meeting.

CARRIED UNANIMOUSLY.

Bylaw No. 2026-05 Base Tax Bylaw

2026-056

Breitkreuz/Tillman

THAT Council resolves to initiate the first reading of Bylaw No. 2026-05 – A Bylaw to Provide for a Base Tax.

CARRIED UNANIMOUSLY.

2026-057

Tillman/Langley

THAT Council resolves to initiate the second reading of Bylaw No. 2026-05 – A Bylaw to Provide for a Base Tax.

CARRIED UNANIMOUSLY.

2026-058

Langley/Breitkreuz

THAT Council resolves to give Bylaw No. 2026-05 – A Bylaw to Provide for a Base Tax three readings at this meeting.

CARRIED UNANIMOUSLY.

2026-059

Breitkreuz/Tillman

THAT Council resolves to give Bylaw No. 2026-05 – A Bylaw to Provide for a Base Tax – a third and final reading at this meeting.

CARRIED UNANIMOUSLY.

Kubota Mower Purchase

2026-060

Langley/Breitkreuz

THAT Council resolves to purchase a Kubota ZD1021 60" 22HP Diesel mower from Maple Ag & Outdoor for \$22,400.00 plus taxes.

AND THAT Council resolves to purchase the extended warranty package for \$1,200.00 plus taxes.

CARRIED UNANIMOUSLY


Mayor Initial

2025 Reserve Transfers

2026-061 Breitkreuz/Tillman

THAT Council directs the Administrator to make the following transfers to reserves, totaling \$357,415.00 in the 2025 fiscal year:

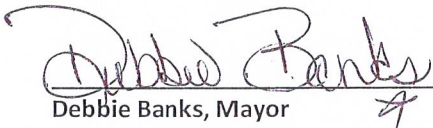
Cemetery Fund	\$1,865.00
Fire Department	\$400.00
Fire Hall Expansion Project	\$30,381.00
Engine 2 Reserve Fund from 2026 SPSA Deployment	\$116,850.00
Reserve Fund from 2026 SPSA Deployment	\$150,000.00
Sewer Infrastructure Fund	\$25,000.00
Water Capital Infrastructure Fund	\$32,919.00

CARRIED UNANIMOUSLY

ADJOURNMENT

2026-062 Langley

THAT this meeting is adjourned at 9:31 pm.


Debbie Banks, Mayor


Kathryn Novak, Administrator


Mayor Initial

Town of Springside
2026 Statement of Financial Activities - Summary

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Page 1 of 2

End date: 2026-04-30 Start Date: 2026-01-01

	Current	Year to Date	Budget
Revenue			
Taxation	593.94	2,694.35	470,048.00
Fees and Charges			
F & C - General Government	375.00	2,564.00	9,170.00
F & C - Fine Revenue	0.00	289.87	500.00
F & C - Fire Protection	1,167.67	23,811.77	62,000.00
F & C - Transportation	0.00	4,926.50	5,000.00
F & C - Rink/Hall Revenue	-6,366.50	27,152.50	35,550.00
F & C - Cemetery	435.00	435.00	1,050.00
F & C - Garbage & Recycling	-75.00	17,923.32	72,000.00
F & C - Utility Revenue (inc Infra Levy)	-212.00	61,905.91	288,340.00
F & C - SPSA Deployment	0.00	0.00	0.00
Grants - Conditional & Unconditional	4,425.49	52,723.36	241,406.00
Grants in Lieu of Taxes	1,989.76	8,152.66	28,800.00
Investment Income & Commissions	2,667.98	14,739.73	45,490.00
SaskLotto Community & PNPCG	0.00	240.00	12,933.00
Other Miscellaneous Grant Revenue	0.00	893.20	5,000.00
Other Miscellaneous Revenues	5,000.00	45,317.00	1,800.00
Capital Asset Proceeds	0.00	6,102.50	6,100.00
Land Sales - Gain	0.00	0.00	0.00
Total Revenue:	10,001.34	269,871.67	1,285,187.00
Expenditures			
General Government Services	31,672.08	202,806.60	459,072.00
Police/Bylaw Enforcement Services	0.00	0.00	33,400.00
Fire Protective Services	5,465.30	39,150.67	104,300.00
Transportation/Public Works Services	29,960.96	81,256.42	190,270.00
Garbage, Recycling, Pest & Weed Control	7,157.22	20,198.96	72,700.00
Cemetery	0.00	0.00	1,000.00
Recreation & Cultural Services	2,655.02	22,364.63	70,646.00
Utility Expenses (inc Deb P & I)	4,740.14	82,240.31	319,660.00
Health Foundation Annual Pledge	0.00	0.00	5,000.00
FD Purchase of Cap Assets	0.00	0.00	0.00
Total Expenditures:	81,650.72	448,017.59	1,256,048.00
Change in Net-Financial Assets	-71,649.38	-167,529.77	-12,861.00
Change in Non-Financial Assets	0.00	0.00	0.00
Change in Net Assets	-71,649.38	-167,529.77	-12,861.00
Transfer to Capital Fund	0.00	0.00	0.00
Transfer to Reserves	0.00	0.00	-20,000.00
Change in Surplus	-71,649.38	-167,529.77	7,139.00

Town of Springside
2026 Statement of Financial Activities - Summary

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Page 2 of 2

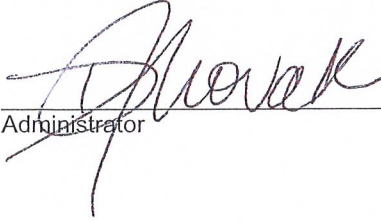
End date: 2026-04-30 Start Date: 2026-01-01

Current


Year to Date

Budget

Certified correct and in accordance with the records. Presented to Council on May 13, 2026
(Date)



Administrator



Mayor

Town of Springside
Account Balances


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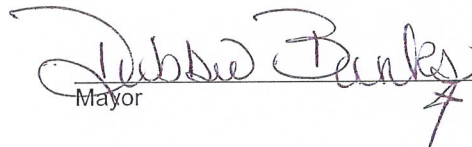
Page 1 of 1

End date: 2026-04-30 Start Date: 2026-01-01

		Current	Year to Date	Balance
Cash				
110-110-120	BANK - CHQ ACCOUNT	-18,237.85	101,076.63	772,207.32
110-110-126	BANK - HIGH INT CHQ - RESERVES	1,671.46	-291,789.46	831,714.51
110-110-190	CREDIT UNION SHARES	0.00	0.00	197.98
110-120-100	Short Term Investments	0.00	300,000.00	300,000.00
Total Cash:		-16,566.39	109,287.17	1,904,119.81
Municipal Receivables				
110-200-100	Municipal - Tax Receivable - Current	-4,754.41	-21,852.74	36,655.86
110-200-110	Municipal - Tax Receivable - Arrears	3,091.93	-21,638.50	-1,346.68
Total Municipal Receivables:		-1,662.48	-43,491.24	35,309.18

Certified correct and in accordance with the records. Presented to Council on May 13, 2026
 (Date)


 Administrator


 Mayor