

**Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
May 13, 2026**

Mayor: Debbie Banks

Councillors: Al Langley, Jamie Breitreuz, Levi Tillman, Chuck Allary

Regrets:

Staff: Kathy Novak – Administrator

Delegates: Brittney Maddaford (Baker Tilly)
David Sutter (Fire Department)
David Sutter (Trail Club)

Gallery: via Facebook live

CALL TO ORDER

- Mayor Debbie Banks called the meeting to order at 6:50 pm.

ADOPTION OF AGENDA

2026-063

Langley/Allary

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved.

CARRIED UNANIMOUSLY.

DELEGATIONS

Baker Tilly

- Brittney Maddaford, CPA, Principal Baker Tilly SK LLP, entered the hall at 6:40 pm to present the 2025 Audit findings and the 2025 Audited Financial Statements.
- Brittney Maddaford exited the hall at 7:05 pm.

2026-64

Breitreuz/Tillman

THAT Council accepts the findings of the 2025 Audit conducted by Baker Tilly and the Audited Financial Statements as presented by Baker Tilly.

CARRIED UNANIMOUSLY.

Public Works:

- Town Administrator presented the monthly report for Public Works, as prepared by Riley Wiens, which Council had received in the meeting package.
- Council acknowledged the Public Works Report as presented.

Fire Department

- Fire Chief David Sutter entered the hall at 6:50 p.m. to present the monthly reports for Springside Fire Rescue and the Springside Firefighters Association, which Council had received in the meeting package.
- Council was informed that Administrator and Fire Department are continuing to work together to update the Fire Bylaw and create a separate Bylaw to provide for the use of recreational fire pits and fireworks.



Mayor Initial

- Discussion regarding the 2026 Fire Services “Call When Needed” program which has reduced rates and limits compared to the 2025 agreements with Saskatchewan Provincial Safety Association.
- Council acknowledged the Springside Fire Rescue Report and the Springside Firefighters Association Report as presented.
- Fire Chief David Sutter exited the hall at 10:16 pm.

Trail Club

- David Sutter entered the hall at 6:50 p.m. to present a request from the Trail Club to transplant volunteer trees from the spillway across from Ukrainetz Auction to the open area between the turnabout and the town shop yard south of Railway Avenue.
- Council felt that there would be no issues with this project provided the appropriate locates for underground services were made.
- Fire Chief David Sutter exited the hall at 10:16 pm.

APPROVAL OF MEETING MINUTES

2026-065 Langley/Allary

THAT the minutes of the Regular Meeting of Council held on April 15, 2026, be approved as presented.

CARRIED UNANIMOUSLY.

APPROVAL OF ACCOUNTS

2026-066 Breikreuz/Tillman

THAT the Statement of Financial Activities and Account Balances to April 30, 2026, attached to and forming part of these minutes, be approved. AND THAT the List of Accounts for Approval which includes Payroll, Online Payment and MasterCard transactions totaling \$86,332.42, attached to, and forming part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY.

CORRESPONDENCE

- a. RCMP Monthly Occurrence Summary – April 2026
- b. CPKC Dangerous Goods Density Report
- c. Springside Resource Centre

2026-067 Langley/Allary

THAT the correspondence be acknowledged and filed.

CARRIED UNANIMOUSLY.

NEW BUSINESS

Ministry of Highways Snow Removal Contract

2026-068

THAT Council resolves to enter into an Agreement with the Ministry of Highways to provide winter maintenance on Highway #47 which runs through the Town of Springside from Highway #16 to Willis Avenue.

AND THAT Debbie Banks as Mayor and/or Kathryn Novak at Town Administrator are hereby authorized to sign and execute the Agreement on behalf of the Town of Springside.

CARRIED UNANIMOUSLY.

Strengthening Saskatchewan’s Drinking Water Systems Forum

- Town Administrator was directed to register for two people to attend the “At the Source: Strengthening Saskatchewan’s Drinking Water Systems Together” forum in Saskatoon on June 2, 2026, on behalf of the Town of Springside.


Mayor Initial

Saskatchewan Health Authority Indoor Air Quality Inspection Requirements

- Council directed the Administrator to set up some type of rudimentary logbook system using the gas monitoring system already shared between the Fire Department and Public Works as well as a simple safety plan.

Ridge Runner Arena

Request from the Springside Recreation Association (SRA) to Seek Tenders on shingling the east side of the Ridge Runner Arena.

- Due to concerns regarding the recurring leaking in the electrical room, Council will not explore Tenders for the east side at this time.

Request from the Springside Recreation Association (SRA) to open front arena man door for Pickleball and so that residents can use the ice surface for bikes, skateboards, etc.

- Council directed the Administrator to inform the SRA that volunteers could have the ice surface open from 7:00 am to 7:00 pm daily.
- Volunteers from the SRA will be responsibility for opening and closing the door daily as well as confirming that the lights are off.

Mill Rate Acknowledgement

2026-069

Tillman/Breitkreuz

THAT Council acknowledges the education property mill rates for the 2026 taxation year as follows:

Agriculture	1.07 mills
Residential	4.27 mills
Commercial/Industrial	6.37 mills
Resource	7.49 mills

CARRIED UNANIMOUSLY.

OLD BUSINESS

On Demand Unit at the Ridge Runner Arena

Bylaw No. 2026-06 Water and Sewer Rates Bylaw

2026-070

Langley/Allary

THAT Council resolves to initiate the first reading of Bylaw No. 2026-06 – A Bylaw to Fix the Water and Sewer Utility Rates, which may be cited as the Utility Rate Bylaw.

CARRIED UNANIMOUSLY.

2026-071

Breitkreuz/Tillman

THAT Council resolves to initiate the second reading of Bylaw No. 2026-06 – A Bylaw to Fix the Water and Sewer Utility Rates, which may be cited as the Utility Rate Bylaw.

CARRIED UNANIMOUSLY.

2026-072

Langley/Allary

THAT Council resolves to give Bylaw No. 2026-06 – A Bylaw to Fix the Water and Sewer Utility Rates, which may be cited as the Utility Rate Bylaw three readings at this meeting.

CARRIED UNANIMOUSLY.

2026-073

Breitkreuz/Tillman

THAT Council resolves to give Bylaw No. 2026-06 – A Bylaw to Fix the Water and Sewer Utility Rates, which may be cited as the Utility Rate Bylaw – a third and final reading at this meeting.

CARRIED UNANIMOUSLY.



Mayor Initial

ADMINISTRATOR'S REPORT

- Council acknowledged the Administrator's Report as presented.

MAYOR & COUNCILLOR FORUM

NEXT MEETING

- The next Regular Meeting of the Springside Town Council will be held on WEDNESDAY, June 10, 2026, at the Springside Centennial Hall commencing at 7:00 pm.

CLOSED SESSION

2026-074

Langley/Allary

THAT Council move into CLOSED SESSION under section 120 of *The Municipalities Act* to discuss Matters of Long-Range Planning at 9:10 pm. **CARRIED UNANIMOUSLY.**

Council invited Fire Chief, David Sutter to remain in the hall during the closed session.

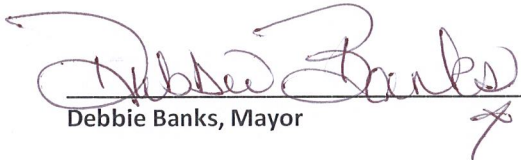
Council returned to open session at 10:12 pm

ADJOURNMENT

2026-075

Langley

THAT this meeting is adjourned at 10:16 pm.


Debbie Banks, Mayor


Kathryn Novak, Administrator


Mayor Initial

Town of Springside
2026 Statement of Financial Activities - Summary

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End date: 2026-05-31 Start Date: 2026-01-01

	Current	Year to Date	Budget
Revenue			
Taxation	461,331.23	464,025.58	470,048.00
Fees and Charges			
F & C - General Government	220.00	2,784.00	9,170.00
F & C - Fine Revenue	0.00	289.87	500.00
F & C - Fire Protection	110.00	23,921.77	62,000.00
F & C - Transportation	918.50	5,845.00	5,000.00
F & C - Rink/Hall Revenue	600.00	27,752.50	35,550.00
F & C - Cemetery	0.00	435.00	1,050.00
F & C - Garbage & Recycling	0.00	17,923.32	72,000.00
F & C - Utility Revenue (inc Infra Levy)	950.00	62,855.91	288,340.00
F & C - SPSA Deployment	0.00	0.00	0.00
Grants - Conditional & Unconditional	1,388.93	54,112.29	241,406.00
Grants in Lieu of Taxes	2,394.90	10,547.56	28,800.00
Investment Income & Commissions	2,734.99	17,474.72	45,490.00
SaskLotto Community & PNPCG	0.00	240.00	12,933.00
Other Miscellaneous Grant Revenue	0.00	893.20	5,000.00
Other Miscellaneous Revenues	0.00	45,317.00	1,800.00
Capital Asset Proceeds	337.50	6,440.00	6,100.00
Land Sales - Gain	0.00	0.00	0.00
Total Revenue:	470,986.05	740,857.72	1,285,187.00
Expenditures			
General Government Services	30,211.22	233,017.82	459,072.00
Police/Bylaw Enforcement Services	115.50	115.50	33,400.00
Fire Protective Services	-20,434.77	18,715.90	104,300.00
Transportation/Public Works Services	5,078.50	86,334.92	190,270.00
Garbage, Recycling, Pest & Weed Control	143.00	20,341.96	72,700.00
Cemetery	0.00	0.00	1,000.00
Recreation & Cultural Services	2,046.71	24,411.34	70,646.00
Utility Expenses (inc Deb P & I)	8,030.59	90,270.90	319,660.00
Health Foundation Annual Pledge	0.00	0.00	5,000.00
FD Purchase of Cap Assets	0.00	0.00	0.00
Total Expenditures:	25,190.75	473,208.34	1,256,048.00
Change in Net-Financial Assets	423,720.03	256,190.26	-12,861.00
Change in Non-Financial Assets	0.00	0.00	0.00
Change in Net Assets	423,720.03	256,190.26	-12,861.00
Transfer to Capital Fund	0.00	0.00	0.00
Transfer to Reserves	0.00	0.00	-20,000.00
Change in Surplus	423,720.03	256,190.26	7,139.00

Town of Springside
2026 Statement of Financial Activities - Summary

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End date: 2026-05-31 Start Date: 2026-01-01

Current

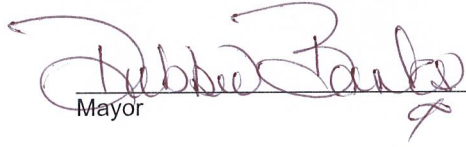
Year to Date

Budget

Certified correct and in accordance with the records. Presented to Council on June 15, 2026
(Date)



Administrator



Mayor

Town of Springside
Account Balances


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End date: 2026-05-31 Start Date: 2026-01-01

		Current	Year to Date	Balance
Cash				
110-110-120	BANK - CHQ ACCOUNT	64,507.75	165,584.38	830,630.07
110-110-126	BANK - HIGH INT CHQ - RESERVES	1,730.65	-290,058.81	833,445.16
110-110-190	CREDIT UNION SHARES	0.00	0.00	197.98
110-120-100	Short Term Investments	0.00	300,000.00	300,000.00
	Total Cash:	66,238.40	175,525.57	1,964,273.21
Municipal Receivables				
110-200-100	Municipal - Tax Receivable - Current	394,550.46	372,697.72	368,260.77
110-200-110	Municipal - Tax Receivable - Arrears	-4,851.57	-26,490.07	56,747.30
	Total Municipal Receivables:	389,698.89	346,207.65	425,008.07

Certified correct and in accordance with the records. Presented to Council on June 15, 2026
(Date)



Administrator



Mayor