

**Regular Meeting of Council, Town of Springside  
Springside Centennial Hall, 217 Railway Avenue, Springside SK  
April 10, 2023**

**Mayor:** Debbie Banks

**Councillors:** Chuck Allary, Al Langley, Jack Prychak, Steve Spearman, Mike Pasloski, Jim Graves

**Regrets:**

**Staff:** Kathryn Novak – Administrator  
Tex Schirrschmidt & Riley Wiens – Public Works

**Delegates:** Fire Department – Fire Chief, David Sutter

**Gallery:** Barry Merriman entered the hall at 6:50 pm and exited the hall at 8:14 pm  
via Facebook live

**CALL TO ORDER**

Mayor Debbie Banks called the meeting to order at 7:01 pm

**ADOPTION OF AGENDA**

**2023-043 Langley/Spearman**

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved. **CARRIED.**

**DELEGATIONS**

**Public Works:**

- Tex Schirrschmidt entered the hall at 6:49 pm and Riley Wiens entered the hall at 6:51 pm to present the Monthly Public Works Department Report. The Council Members received a copy of this report with their meeting package.
- Discussion regarding street sweeper, ordering gravel to have in stock, and pumping water from the school ditch into the sewer system.
- Tex Schirrschmidt and Riley Wiens exited the hall at 8:14 pm.

**Fire Department:**

- David Sutter entered the hall at 6:38 pm to present the Monthly Fire Department Report. The Council Members received a copy of this report with their meeting package.
- David Sutter reminded everyone that the Fire Department does have the tools required to shut off the gas to a building in the event of a natural gas leak.
- David Sutter exited the hall at 8:14 pm.

**APPROVAL OF MEETING MINUTES**

**2023-044 Spearman/Graves**

THAT the minutes of the Regular Meeting of Council held on March 13, 2023 and the Special Budget Meeting of Council held on April 4, 2023, be approved as presented. **CARRIED.**



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Mayor Initial

**APPROVAL OF ACCOUNTS**

**2023-045 Prychak/Pasloski**

THAT the Statement of Financial Activities to March 31, 2023, attached to and forming part of these minutes, be approved and THAT the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard, and SRA transactions totaling \$87,864.50, attached to and forming part of these minutes, be approved for payment. **CARRIED.**

**CORRESPONDENCE**

- a. Bylaw Enforcement Report March 2023
- b. RCMP Monthly Occurrence Summary – March 2023
- c. RCMP Combined Traffic Services Update
- d. Letter re Parkland Regional Library
- e. SaskTel re: infiNET service
- f. Canada Community Building Fund (formerly Gas Tax Fund) Installment
- g. Canada Community Building Fund (formerly Gas Tax Fund) Top Up
- h. 2023-24 Municipal Revenue Sharing
- i. The Health Foundation Update
- j. Department of Highways Revised Project Sheet
- k. Grey Cup Legacy Grant Update

**2023-046 Langley/Spearman**

THAT the correspondence be acknowledged and filed. **CARRIED.**

**NEW BUSINESS**

**Cornerstone Credit Union Revolving Line of Credit**

**2023-047 Spearman/Allary**

THAT Council resolves to approve the revolving line of credit agreement in the amount of \$200,000.00 with the Cornerstone Credit Union for 2023. **CARRIED.**

**Commissionaires Bylaw Enforcement Contract**

**2023-048 Pasloski/Spearman**

THAT Council agrees to renew the contract with the Commissionaires for a one-year term from May 1, 2023 to April 30, 2024 at a total cost of \$2,517.00 payable in monthly installments. **CARRIED.**

**Community Advance Information Symbol Signage Quote**

**Request for Hall Rental – April Lott, Wigglebums Training**

**2023-049 Pasloski/Langley**

THAT Council agrees to rent the Ridge Runner Arena Ice Surface to April Lott of Wigglebums Training for dog training at an hourly rate of \$45.00/hour. **CARRIED.**

**Acknowledgement of the School Mill Rate**

**2023-050 Allary/Spearman**

THAT Council acknowledges the education property mill rates for the 2023 taxation year as follows:

Agriculture	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource	9.88 mills

**CARRIED.**



Mayor Initial

**2022 Reserve Transfers**

**2023-051 Langley/Graves**

THAT Council directs the Administrator to arrange the following reserve transfers totaling \$128,815.00 in the 2022 fiscal year:

- |                                     |              |
|-------------------------------------|--------------|
| ▪ Cemetery Fund                     | \$555.00     |
| ▪ Fire Department                   | \$809.00     |
| ▪ Fire Hall Expansion               | \$2,598.00   |
| ▪ Water Capital Infrastructure Fund | \$124,853.00 |

**CARRIED.**

**Outstanding Utility Bills**

**2023-052 Spearman/Allary**

WHEREAS the Administrator send registered letters to all residents who had outstanding utility accounts as of January 31, 2023 providing the required 30-day notice to pay the outstanding amounts before same would be added to the tax roll of the landowner on March 8, 2023.

WHEREAS this 30-day deadline expired on April 8, 2023.

BE IT RESOLVED THAT the Council, as per section 269 of *The Municipalities Act*, direct the Administrator to add the arrears to the landowner's tax roll as well as an administration fee in the amount of \$20.00 on the following properties:

- 115 Patrick Street
- 12 Railway Street South
- 205 Springs Avenue
- 111 Sharman Street
- 315 Taylor Avenue

**CARRIED.**

**OLD BUSINESS**

**Bylaw No. 2023-02– A Bylaw of the Town of Springside for the Prevention of Fire, the Prevention of the Spread of Fire, and for the Preservation of Life in the Event of an Emergency Response.**

**2023-053 Langley/Spearman**

THAT the Council of the Town of Springside resolves to initiate the first reading of Bylaw No. 2023-02 – A Bylaw for the Prevention of Fire, the Prevention of the Spread of Fire, and for the Preservation of Life in the event of an Emergency Response which may be cited as the Fire Bylaw.

**CARRIED.**

**2023-054 Allary/Pasloski**

THAT the Council of the Town of Springside resolves to initiate the second reading of Bylaw No. 2023-02 – The Fire Bylaw.

**CARRIED.**

**2023-055 Prychak/Graves**

THAT the Council of the Town of Springside resolves to give Bylaw No. 2023-02 – The Fire Bylaw three readings at this meeting.

**CARRIED UNANIMOUSLY.**

**2023-056 Pasloski/Prychak**

THAT the Council of the Town of Springside agrees to give Bylaw No. 2023-02 – A Bylaw for the Prevention of Fire, the Prevention of the Spread of Fire, and for the Preservation of Life in the event of an Emergency Response which may be cited as the Fire Bylaw a third and final reading at this meeting.

**CARRIED.**

  
Mayor Initial

2023 Budget  
2023-057

Spearman/Langley

THAT Council resolves to adopt the 2023 Budget as presented, with a base tax of \$926.00 on land and improvements, a minimum tax of \$1,540.00 on land and improvements, and a mill rate of 4.4.

AND THAT Council approves the 2023 wages in accordance with the 2023 Budget and outlined in the 2023 staff salary confirmation letters with any wage increases retroactive to January 1, 2023.

**CARRIED.**

**ADMINISTRATOR'S REPORT**

- Council acknowledged the Administrator's Report as presented.

**MAYOR & COUNCILLOR FORUM**

**NEXT MEETING**

- The next Regular Meeting of the Springside Town Council will be held on Monday, May 15, 2023.

2023-058

Graves/Prychack

THAT Council move into CLOSED SESSION under section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:14 pm.

Council returned to open session at 8:38 pm.

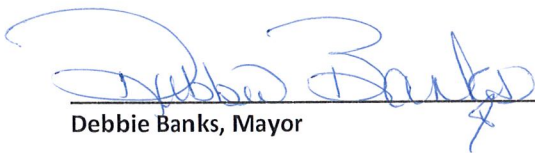
**ADJOURNMENT**

2023-059

Allary

THAT this meeting is adjourned at 8:39 pm.

**CARRIED.**

  
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Debbie Banks, Mayor

  
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Kathryn Novak, Administrator

  
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Mayor Initial

**TOWN OF SPRINGSIDE**  
**Statement of Financial Activities - Summary**  
For the Period Ending April 30, 2023

	Current	Year To Date	Budget
<b>Revenues</b>			
Taxation	172.29	2,077.72	424,200.00
Fees and Charges			
F & C - General Government	244.36	1,679.36	9,350.00
F & C - Fine Revenue		93.75	500.00
F & C - Fire Protection	740.00	11,390.54	52,540.00
F & C - Transportation			4,800.00
F & C - Rink/Hall Revenue	3,955.00	14,373.24	23,770.00
F & C - Cemetery		1,550.00	500.00
F & C - Garbage & Recycling	225.00	17,048.32	69,000.00
F & C - Utility Revenue (inc Infra Levy)	709.00	58,545.82	248,730.00
Grants-Conditional & Unconditional	9,200.00	47,810.90	201,280.00
Grants in Lieu of Taxes		6,019.91	27,990.00
Interest Income	4,057.89	14,250.21	17,300.00
SaskLotto & CRAG Grants		240.00	12,950.00
Other Miscellaneous Revenue	200.00	560.00	3,500.00
<b>Total Revenues:</b>	<b>19,503.54</b>	<b>175,639.77</b>	<b>1,096,410.00</b>

<b>Expenditures</b>			
General Government Services	34,574.78	137,794.86	418,480.00
GG - Bank Charges	76.19	625.70	5,050.00
Police/Commissionaire Services	125.00	500.00	29,750.00
Fire Protection Services	5,304.07	15,198.34	89,570.00
Transportation Services	59,313.68	72,673.73	151,160.00
Transp- Construction @ Shop			2,000.00
Garbage, Recycling, Pest Control	6,147.96	18,685.52	69,900.00
Housing Authority Deficits			1,090.00
Recreation and Cultural Services	3,212.14	19,408.91	56,610.00
Water Expenses	11,168.18	80,550.82	218,720.00
Sewer Expenses	708.45	4,738.12	24,330.00
Debenture Pymt Interest Expense		19,382.55	19,380.00
<b>Total Expenditures:</b>	<b>120,630.45</b>	<b>369,558.55</b>	<b>1,086,040.00</b>

<b>Change in Net Financial Assets</b>	<b>(101,126.91)</b>	<b>(193,918.78)</b>	<b>10,370.00</b>
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Change in Non-Financial Assets		544.65	
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<b>Change in Net Assets</b>	<b>(101,126.91)</b>	<b>(194,463.43)</b>	<b>10,370.00</b>
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<b>Change in Surplus</b>	<b>(101,126.91)</b>	<b>(194,463.43)</b>	<b>10,370.00</b>
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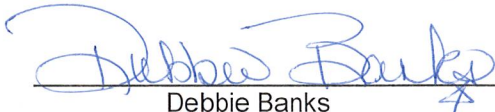
Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
BANK - CHQ ACCOUNT	(48,308.82)	473,010.29	1,193,396.27
BANK - SAVINGS	1.03	(597,901.24)	713.65
BANK - SRA GENERAL ACCOUNT	29.22	354.68	9,639.02
BANK - SRA BINGO & BREAKERS ACCOUNT	(4.00)	(16.00)	3,402.72


**TOWN OF SPRINGSIDE**  
**Statement of Financial Activities - Summary**  
For the Period Ending April 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
BANK-SRA RAFFLE ACCOUNT	77.40	303.89	25,527.77
<b>Total Cash:</b>	<b>(48,205.17)</b>	<b>(124,248.38)</b>	<b>1,232,679.43</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(4,238.91)	(10,012.73)	18,656.87
Municipal - Tax Receivable - Arrears	(1,776.00)	(20,276.12)	(14,995.62)
<b>Total Municipal Taxes Receivable:</b>	<b>(6,014.91)</b>	<b>(30,288.85)</b>	<b>3,661.25</b>

Certified correct and in accordance with the records

Presented to council on May 15, 2023  
(Date)

  
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Debbie Banks  
Mayor

  
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Kathryn Novak  
Administrator