

**TOWN OF SPRINGSIDE**

  
TOWN ADMINISTRATOR

**BYLAW NO 2024-01**

**A BYLAW TO FIX THE WATER AND SEWER UTILITY RATES**

The Council of the Town of Springside in the Province of Saskatchewan enacts as follows:

**1. Title**

a) This bylaw shall be known as the "Utility Rate Bylaw".

**2. Purpose**

a) The purpose of the Bylaw is to govern the utility rates for the provision of water, disposal of sewer and infrastructure levy fees in the Town of Springside.

**3. Service Connection**

a) Persons or entities desiring to be supplied with water from the Town of Springside's water supply shall make application to the Town Office and shall pay the fees for New Account Service Connection as stipulated in SCHEDULE A attached.

b) Any person who does not own the property for which they are applying for service, shall pay a Utility Deposit as stipulated in SCHEDULE A attached.

**4. Water**

a) The fees to be paid by the water consumer whose water service has been turned on shall as stipulated in SCHEDULE B attached.

b) The Minimum Water fee as stipulated in SCHEDULE B attached shall be payable in every case whether or not any water is consumed.

b) Any person desiring to purchase bulk water can do so at the water treatment plant at the rates as stipulated in SCHEDULE C. Regular public works business hours are considered Monday, Tuesday, Wednesday, Thursday and Friday from 8:30 a.m. to 4:30 p.m. Lunch hour is from 12:00 p.m. to 1:00 p.m. and would be considered outside of business hours.

**5. Sewer**

a) Persons or entities who own or occupy premises drained or that are by bylaw required to be drained into the Town of Springside's sewer system shall pay for such services as stipulated in SCHEDULE D attached;

b) The Minimum Sewer fee as stipulated in SCHEDULE D attached shall be payable in every case whether or not any sewage is drained.

**6. Infrastructure Levy**

a) All properties regardless of their type of classification, whether developed or undeveloped, whether connected to water and sewer service or not, shall be subject to a quarterly infrastructure levy as stipulated in SCHEDULE E attached.

**7. Billing**

a) Accounts for utilities shall cover a period of three successive months (QUARTERLY) and shall be rendered on or before the first day of the month next following such period. Accounts shall be paid within a period of thirty (30) days following the billing date.

**8. Penalties on Unpaid Fees**

a) A Notice of Arrears penalty as stipulated in SCHEDULE F attached will be added to all utility accounts in arrears of forty (40) days following the billing date.

b) A Notice of Disconnection penalty as stipulated in SCHEDULE F attached will be added to all utility accounts in arrears of fifty (50) days following the billing date.

c) Any accounts showing arrears at sixty (60) days following each billing date shall be disconnected subject to the general provisions in the Water and Sewer Services Management Bylaw or as amended from time to time.

d) If the water supply to a dwelling unit is disconnected for infringement of the provisions of this bylaw, or the Water and Sewer Services Bylaw, the same shall not be reconnected until the fee as stipulated in SCHEDULE G in by this bylaw are paid in full, along with all penalties, fees, rates, charges and arrears.

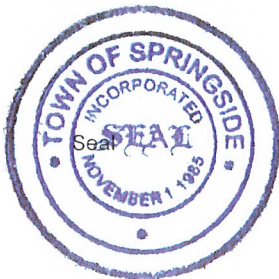
e) Unpaid utility accounts for service provided to a property may be added to and form part of the taxes on the property for which the utility service was provided, in accordance with section 369 of *The Municipalities Act*.

**9. Repeal**

a) Bylaw 2021-01 is hereby repealed.

**10. Effective Date**

a) The rates, charges, tolls or rents contained in this bylaw shall come into force and be effective for the billing period after the day of approval being issued by the Local Government Committee of the Saskatchewan Municipal Board or June 24, 2024, whichever is later.



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Mayor

\_\_\_\_\_  
Administrator

**TOWN OF SPRINGSIDE**

**BYLAW NO 2024-01**

**A BYLAW OF THE TOWN OF SPRINGSIDE  
TO FIX THE WATER AND SEWER UTILITY RATES**

**SCHEDULE A**

**SERVICE CONNECTION**

NEW ACCOUNT CONNECTION FEES

- \$25.00 per connection during regular business hours
- \$50.00 per connection outside of regular business hours

UTILITY DEPOSIT PER OCCUPANCY OTHER THAN THAT OF LANDOWNER

Utility Deposit	\$300.00
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**SCHEDULE B**

**QUARTERLY WATER RATES:**

PER RESIDENTIAL OR COMMERCIAL OCCUPANCY

Water minimum	\$111.00 per quarter for 30 cubic meters or less
Water overage	\$3.70 per each cubic meter over 30 cubic meters



## SCHEDULE C

### BULK WATER RATES

Residents:	\$4.00 per 250 gallons
Non-Residents:	\$5.00 per 250 gallons
Service Charge:	\$20.00 per fill during regular business hours
Service Charge:	\$50.00 per fill outside of regular business hours

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## SCHEDULE D

### QUARTERLY SEWER RATES

#### PER RESIDENTIAL OR COMMERCIAL OCCUPANCY

Sewer minimum	\$51.00 per quarter for 30 cubic meters (based on water meter reading)
Sewer overage	\$1.70 per each cubic meter over 30 cubic meters (based on water meter reading)

#### PER SCHOOL WASHROOM

Sewer	\$18.75 per washroom
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## SCHEDULE E

### QUARTERLY INFRASTRUCTURE LEVY

#### APPLIED QUARTERLY TO ALL PROPERTIES in the Town of Springside

\$50.00 per quarter

## **SCHEDULE F**

### **PENALTY per account in arrears of forty (40) days following the billing date**

\$25.00 per each Notice of Arrears prepared and mailed for any outstanding account.

\$25.00 per each Notice of Disconnection prepared and mailed for any outstanding account.

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## **SCHEDULE G**

### **ADMINISTRATION FEE FOR DISCONNECTION/CONNECTION**

Disconnection/connection due to arrears

- \$50.00 per connection/disconnection during regular business hours

- \$100.00 per connection/disconnection outside of regular business hours



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April 22, 2024

Local Government Committee

Kathy Novak  
Administrator  
Town of Springside  
Box 414  
SPRINGSIDE SK S0A 3V0

Dear Kathy Novak:

Enclosed for your records is approval of sewer and water rates excluding the management fee (Schedule A: new account connection fees and utility deposit as approval is not required) pursuant to subsection 23(3) of *The Municipalities Act*.

Please be advised that it is necessary to review the utility's performance each year and consider adjusting rates as needed to ensure self-sustainability. We also recommend that rate adjustments be made gradually rather than through drastic changes.

Yours truly,

A handwritten signature in blue ink that reads "Malina Dai".

Malina Dai  
Financial Analyst

Enclosure

24-144 Eberl

**TOWN OF SPRINGSIDE – WATER AND SEWER RATES**

*That* the Committee approve the water and sewer rates, excluding the management fees, as outlined in the **Town of Springside’s Bylaw No. 2024-01** in accordance with subsection 23(3) of *The Municipalities Act*.

**CARRIED**

