

# Regular Meeting of Council, Town of Springside Springside Centennial Hall, 217 Railway Avenue, Springside SK March 13, 2024

Mayor:

**Debbie Banks** 

Councillors:

Al Langley, Jack Prychak, Mike Pasloski, Jim Graves, Chuck Allary, Steve Spearman

Regrets:

Staff:

Kathy Novak - Administrator

**Delegates:** 

Public Works – Riley Wiens

Gallery:

via Facebook live.

# **CALL TO ORDER**

Mayor Debbie Banks called the meeting to order at 6:57 pm

#### **ADOPTION OF AGENDA**

2024-019

Langley/Spearman

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved. CARRIED.

# **DELEGATIONS**

**Public Works:** 

- Riley Wiens entered the hall at 6:56 pm.
- Riley presented a verbal monthly public works report and provided information on the recent water break issues.
- Riley Wiens exited the hall at 8:00 pm.

#### Fire Department:

 Administrator presented a report on behalf of the Fire Department that was prepared by Fire Chief, David Sutter.

### **APPROVAL OF MEETING MINUTES**

2024-020

Allary/Pasloski

THAT the minutes of the Regular Meeting of Council held on February 12, 2024, be approved as presented.

CARRIED.

# APPROVAL OF ACCOUNTS

2024-021

Langley/Graves

THAT the Statement of Financial Activities to February 29, 2024, attached to and forming part of these minutes, be approved;

AND THAT the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard, and SRA transactions totaling \$59,847.93, attached to and forming part of these minutes, be approved for payment.

CARRIED.



# **CORRESPONDENCE**

- a. Bylaw Enforcement Report February 20, 2024
- b. RCMP Monthly Occurrence Summary February 2024
- c. RCMP CTTS District Commander Update
- d. BCL Engineering Ltd.
- e. Saskatchewan Health Authority
- f. SGI Business Recognition Assessment

2024-022

Allary/Spearman

THAT the correspondence be acknowledged and filed.

CARRIED.

#### **NEW BUSINESS**

Parkland Regional Library Headquarters Building Purchase

2024-023

Prychak/Allary

THAT Council directs the Administrator to return a YAY vote on behalf of the Town of Springside regarding the Parkland Regional Library Headquarters Building Purchase at 362 6<sup>th</sup> Avenue North.

**CARRIED** 

#### Springside Parkland Library Year End Review

• Librarian provided a copy of the 2023 year end review.

#### **Cornerstone Credit Union Revolving Line of Credit**

2023-024

Langley/Graves

THAT Council resolves to approve the revolving line of credit agreement in the amount of \$200,000.00 with a floating interest rate of prime plus 0.5% per annum with the Cornerstone Credit Union for 2024.

**Municipal Governance Workshop** 

# **OLD BUSINESS**

Letter from Rick Andres

#### **Targeted Sector Support Initiative**

- Administrator reported that the joint grant application to the Targeted Sector Support Initiative that we submitted with the City of Melville for a feasibility study to pipe water to the Town of Springside was approved.
- The terms of the grant are that the government pays 75% and the remaining 25% of the expenses would be cost-shared between the City of Melville and the Town on a 75/25 split respectively.
- SaskWater was now agreed to pay 50% of the cost not covered by the grant which cuts the contribution from the City and Town in half, therefore the cost share will be as follows: Government, \$48,375, SaskWater, \$8,062.50, Melville, \$6,046.87 and Springside, \$2,015.63.

# ADMINISTRATOR'S REPORT

Council acknowledged the Administrator's Report as presented.

# **MAYOR & COUNCILLOR FORUM**



# **NEXT MEETING**

• The next Regular Meeting of the Springside Town Council will be on Monday, April 8, 2024.

# **CLOSED SESSION**

2024-25

Langley/Spearman

THAT Council move in CLOSED SESSION under section 16 of *The Local Freedom of Information and Protection of Privacy Act* to discuss matters of long-term planning at 8:00 pm.

CARRIED.

Council returned to OPEN SESSION at 9:30 pm.

# **ADJOURNMENT**

2024-026

Prychak

THAT this meeting is adjourned at 9:31 pm.

CARRIED.

Debbie Banks, Mayor

Kathryn Novak, Administrator

Mayor Initial

Report Date 03/08/2024 8:59 AM

# **TOWN OF SPRINGSIDE** Statement of Financial Activities - Summary For the Period Ending February 29, 2024

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	Current	Year To Date	Budget
Revenues			
Taxation	364.51	845.14	
Fees and Charges			
F & C - General Government	909.50	1,673.50	
F & C - Fine Revenue	375.00	375.00	
F & C - Fire Protection	(5,603.84)	9,690.41	
F & C - Rink/Hall Revenue	8,675.00	19,150.00	
F & C - Cemetery		275.00	
F & C - Garbage & Recycling	37.50	98.34	
F & C - Utility Revenue (inc Infra Levy)	601.50	874.62	
Grants-Condiitonal & Unconditional	3,251.17	3,251.17	
Grants in Lieu of Taxes	1,916.61	1,916.61	
Interest Income	5,398.92	11,284.19	
SaskLotto & CRAG Grants		240.00	
Other Miscellaneous Revenue	2,699.13	2,699.13	
Total Revenues:	18,625.00	52,373.11	0.00
Expenditures			
General Government Services	26,648.45	98,509.02	
GG - Bank Charges	355.98	447.94	
Police/Commissionaire Services	132.50	265.00	
Fire Protection Services	2,483.89	5,504.90	
Transportation Services	2,923.15	17,393.68	
Garbage, Recycling, Pest Control	9,816.92	9,816.92	
Recreation and Cultural Services	8,148.63	17,536.48	
Water Expenses	33,385.27	39,388.36	
Sewer Expenses	397.41	850.38	
Debenture Pymt Interest Expense	18,539.70	18,539.70	
Total Expenditures:	102,831.90	208,252.38	0.00
Change in Net Financial Assets	(84,206.90)	(155,879.27)	0.00
Change in Net Assets	(84,206.90)	(155,879.27)	0.00
Change in Surplus	(84,206.90)	(155,879.27)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(48,121.63)	(73,210.88)	1,438,433.25
BANK - SAVINGS	1.00	2.07	723.98
BANK - SRA GENERAL ACCOUNT	2,998.08	3,549.69	90,130.11
BANK - SRA BINGO & BREAKERS ACCOUNT	(4.00)	(8.00)	362.72
BANK-SRA RAFFLE ACCOUNT	(2,350.75)	4,324.45	13,238.60
Total Cash:	(47,477.30)	(65,342.67)	1,542,888.66
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(3,906.95)	(5,699.01)	40,384.78

Report Date 03/08/2024 8:59 AM

# TOWN OF SPRINGSIDE **Statement of Financial Activities - Summary**

For the Period Ending February 29, 2024

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	Current	Year To Date	Budget
Municipal - Tax Receivable - Arrears	(12,057.97)	(21,817.72)	(15,866.68)
Total Municipal Taxes Receivable:	(15,964.92)	(27,516.73)	24,518.10

Certified correct and in accordance with the records

Presented to council on March 13, 2024

Mayor

Kathryn Novak Administrator