

**Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
November 15, 2021**

Mayor: Debbie Banks
Councilors: Jim Graves, Steve Spearman, Chuck Allary, Al Langley, Jack Prychak
Regrets: Mike Pasloski
Staff: Kathryn Novak – Acting Administrator
Delegates: Doug Merriman
Fire Department – David Sutter
Public Works – Tex Schirrschmidt

Gallery: Barry Merriman (entered the hall at 6:45 pm & exited the hall at 8:33 pm)
via Facebook live

CALL TO ORDER

Mayor Banks called the meeting to order at 7:00 pm

ADOPTION OF AGENDA

2021/177 Langley/Spearman THAT the Council of the Town of Springside adopts the agenda as presented.
CARRIED.

DELEGATIONS

Doug Merriman

- Doug Merriman entered the hall at 6:45 pm to pose some questions to Council.
- Doug asked when a Town Meeting would be scheduled. Mayor Banks replied that due to COVID restrictions planning Town Meetings is difficult, however, it was something that Council will be planning as soon as it is safely possible to gather.
- Doug wondered how long the infrastructure levy would be added to his water bill. The Acting Administrator advised that the funds to pay for the Town’s portion of the construction of the sewage lift station was financed over 20 years so it’s likely that the levy will need to be in place for 20 years.
- Doug’s 3rd Quarter Utility Bill was quite high, due to leaking underground sprinkler heads. He felt that charging for sewer based on the amount of water usage as well as the infrastructure levy is “double-dipping”. Mayor Banks explained that the infrastructure levy is in place to pay for the loan for the construction of the lift station. The increase to the sewage fees is to provide the service, as well as build up a reserve fund for future repairs and replacements.
- Doug also expressed concerns regarding the number of untidy properties in Springside.

Fire Department:

- Fire Department Fire Chief, David Sutter entered the hall at 6:45 pm to discuss the October 2021 Fire Report. The council received copies of this report with their meeting package.

2021/178 Spearman/Langley THAT the Council of the Town of Springside authorizes the Fire Department to purchase three (3) more MSA Firehawk Self-Contained Breathing Apparatus (SCBA) and new tires for Rescue 1 to a maximum total value of \$15,000.00.

CARRIED.

- David Sutter exited the hall at 8:33 pm.

Public Works:

- Tex Schirrschmidt entered the hall at 6:49 pm to present the Public Works Report for October 2021. The council received a copy of this report with their meeting package.
- Tex also advised the council that he has contacted D & M Trucking to do some sand/salt work around the Town.



- The Acting Administrator advised that the Town received a letter from Linden Martin, District Operations Manager Yorkton, Department of Highways. The Ministry has asked that the Town take over the responsibility of snow removal on Highway 47 from Highway 16 to Willis Avenue. The Ministry would like to set up an agreement to pay the Town hourly for this work and it would be at the discretion of the Town as to how often we plow. The Department of Highways will continue to maintain the sand and salt.

2021/179 **Graves/Prychak** THAT the Council of the Town of Springside resolves to enter into an agreement with the Department of Highways to accept the responsibility for snow removal on Highway 47 from Highway 16 to Willis Avenue with an annual review of rates.

CARRIED.

- Tex Schirrschmidt exited the hall at 8:33 pm.

APPROVAL OF MEETING MINUTES

2021/180 **Langley/Spearman** THAT the minutes of the Regular Meeting of Council on October 13, 2021, be approved as presented. **CARRIED.**

Accounts:

2021/181 **Spearman/Graves** THAT the statement of Financial Activities to October 31, 2021, be approved along with the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard and SRA transactions totaling \$58,901.46 be approved for payment - list is attached to the minutes. **CARRIED.**

CORRESPONDENCE

- a. RMCP Monthly Occurrence Summary
- b. Commissionaires Report – November 15, 2021, & November 25, 2021
- c. The City of Yorkton, information re Saskatchewan Health Authority Meeting

2021/182 **Langley/Allary** THAT the correspondence be acknowledged and filed.

CARRIED.

NEW BUSINESS

Review of Traffic Bylaw – Weight Restriction Exemptions for School Buses

2021/183 **Spearman/Graves** THAT the Council of the Town of Springside resolves that school buses will be exempted from the current weight restrictions and heavy truck routes outlined in Bylaw No. 1-2006. Furthermore, school buses will be allowed to park in front of the bus drivers' homes, provided the buses are parked safely and not encroaching on any traffic signage, neighbors' property, or site lines. **CARRIED.**

Reduction of Council Members - Tabled

Wifi Access for Hall

- The Acting Administrator advised that she has received comments from ratepayers that the Facebook live broadcasts of Council Meetings sometimes cut out due to poor internet connections (currently using wifi from a personal hotspot on the Acting Administrator's phone). To get internet access set up at the hall, the charge would be \$60.00/month for a three-year contract for a total annual expenditure of \$720.00 (with no three year contract the cost would be \$80.00/month).
- Council felt that the expense to provide internet access at the hall would ultimately be passed on to ratepayers and not a good use of tax funds. COVID restrictions have been lifted enough that anyone wishing to attend in person would be able to.
- Unfortunately, as long as council members must wear masks and maintain physical distancing it will be harder for everyone to hear either in person or on the Facebook live broadcast.



John Deere Tractor Snow Push and Counterweight quotes

- The Acting Administrator reported that quotes had been secured for a snow push and counterweight (weight box) for the John Deere utility tractor.
- Tex Schirrschmidt advised that the snow blade on the Kubota loader would need to be replaced and perhaps a better use of funds would be to purchase the blade for the larger piece of equipment.

2021/184 Langley/Graves THAT the Council of the Town of Springside agree to purchase a counterweight from Pattison Agriculture for \$409.00 plus tax.

CARRIED

Canada Infrastructure Program

- The Acting Administrator advised that there is another intake for the Canada Infrastructure Program, which is the same program that the funding was secured through for the Sewage Lift Station.
- The intake works the same as previous ICIP funding in that the Provincial and Federal Governments will cover two-thirds of the cost, with the Town providing the remaining one-third of the expense for any shovel-ready projects.
- While Council recognizes that the Water Treatment Plant needs to be replaced, we do not have enough funding in reserves at this point to cover the Town’s one-third of any expenses.
- The program is in place until 2028 so the Town could apply for a future intake.

Building Permit – 129 Seaton Street - tabled

- Owners applied for a permit for renovations at this property, however, the Building Inspector requested more information so the permit is on hold.

2021 Ridge Runner Arena – Plans for the 2021-2022 Season

- Due to the warm fall/early winter, the natural ice installation will likely be delayed making our very short season, even shorter.
- With COVID vaccination checks required by dining establishments, it is unlikely that anyone would be interested in taking over the canteen for the short season.
- Therefore, Council has decided to ask Public Works staff to continue with rink cleaning and ice management for this season and not tender for Canteen Operator or Arena Caretaker.
- Once we have a better idea of when the ice can be made, we will make more decisions on public skating hours, costs, etc.

RCMP Meeting – Wednesday, November 17, 2021, at 1:00 pm

- RCMP Senior Management will be visiting each municipality to solicit our current level of satisfaction with the policing services we receive.
- The Acting Administrator will attend along with Councilor Spearman and possibly Councilor Graves and Councilor Prychak.

OLD BUSINESS

Delegates for District Fire Meeting – Thursday, November 18, 2021, at 7:00 pm

- Council members appointed to Protective Services, Councilor Spearman and Councilor Langley as well as Mayor Banks will attend.

Tax Title Property: 111 & 115 Turner Street

- The previous owners provided the keys to the property and it was inspected by Councilor Spearman and Acting Administrator.
- Council directed Acting Administrator to put out a call for tenders for the purchase of both properties together. Tenders will be reviewed at the January 2022 meeting.



Demolition of Tax Title Property: 15 Patrick Street

- The Acting Administrator advised that SaskEnergy will disconnect services to the property at 15 Patrick Street within the next 8-10 weeks.
- The Acting Administrator contacted Sheldon Fichtner and he will try to schedule a visit to Springside sometime the week of November 15, 2021, to take asbestos samples from the property on 15 Patrick Street as well as the property on 305 Taylor Avenue.

MAYOR & COUNCILOR FORUM

ADMINISTRATOR’S REPORT

Discussion re: Legal Consultations
2021/185 Spearman/Langley THAT Council move IN CAMERA under section 21(a) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters at 8:33 pm.

Tex Schirrschmidt, David Sutter, Doug Merriman, and Barry Merriman exited the hall at 8:33 pm.

Council returned to OPEN SESSION at 9:10 pm

Next Regular Meeting: Monday, December 13, 2021, at 7:00 pm

ADJOURNMENT
2021/186 Langley THAT this meeting be adjourned at 9:11 pm. CARRIED.



Mayor



Acting Administrator


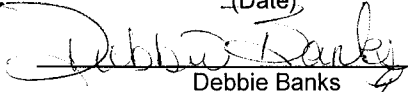
Town of Springside
Statement of Financial Activities - Summary
For the Period Ending November 30, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	574.73	393,925.88	402,040.00	(8,114.12)	2.02-
Fees and Charges	8,191.10	207,440.90	210,690.00	(3,249.10)	1.54-
Utilities	475.00	150,091.98	180,850.00	(30,758.02)	17.01-
Grants		251,415.65	269,450.00	(18,034.35)	6.69-
Grants in Lieu of Taxes		20,323.89	25,020.00	(4,696.11)	18.77-
Investment Income and Commissions	452.96	4,525.69	4,850.00	(324.31)	6.69-
Other Revenues		10,445.00	11,130.00	(685.00)	6.15-
Total Revenues:	9,693.79	1,038,168.99	1,104,030.00	(65,861.01)	5.97-
Expenditures					
General Government Services	34,998.29	259,576.34	364,650.00	105,073.66	28.81
Protective Services	18,437.60	92,628.43	88,060.00	(4,568.43)	5.19-
Transportation Services	4,499.80	145,128.69	107,070.00	(38,058.69)	35.55-
Environmental Health Services	2,911.43	38,214.35	63,100.00	24,885.65	39.44
Public Health and Welfare Services			920.00	920.00	100.00
Recreation and Cultural Services	1,237.47	35,339.43	64,800.00	29,460.57	45.46
Utilities	2,595.66	218,517.69	269,750.00	51,232.31	18.99
Total Expenditures:	64,680.25	789,404.93	958,350.00	168,945.07	17.63
Change in Net Financial Assets	(54,986.46)	248,764.06	145,680.00	103,084.06	70.76
Change in Net Assets	(54,986.46)	248,764.06	145,680.00	103,084.06	70.76
Transfer to Reserves		(88,085.00)		88,085.00	
Change in Surplus	(54,986.46)	336,849.06	145,680.00	191,169.06	131.23

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(7,127.36)	(52,020.31)	897,186.68
BANK - SAVINGS	39.98	320,326.81	324,289.26
BANK - SRA GENERAL ACCOUNT	3.25	515.54	7,920.55
BANK - SRA BINGO & BREAKERS ACCOUNT	(4.00)	(38.00)	3,470.72
BANK-SRA RAFFLE ACCOUNT	218.64	6,924.98	45,380.79
Total Cash:	(6,869.49)	275,709.02	1,278,248.00
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(18,733.24)	45,282.07	40,457.89
Municipal - Tax Receivable - Arrears	(1,626.89)	(51,916.52)	5,330.66
Municipal - Allow. for Uncollected			(16,842.50)
Total Municipal Taxes Receivable:	(20,360.13)	(6,634.45)	28,946.05



Town of Springside
Statement of Financial Activities - Summary
For the Period Ending November 30, 2021

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				
	<u>December 13, 2021</u>				
	-(Date)				
					
Kathryn J. Novak	Debbie Banks				
Acting Administrator	Mayor				