

Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
December 18, 2024

Mayor: Debbie Banks

Councillors: Chuck Allary, Al Langley, Jamie Breitzkreuz, Levi Tillman

Regrets:

Staff: Kathy Novak – Administrator

Delegates: David Sutter

Gallery: via Facebook live.

CALL TO ORDER

Mayor Debbie Banks called the meeting to order at 6:57 pm.

ADOPTION OF AGENDA

2024-140 Langley/Breitzkreuz

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved.

CARRIED UNANIMOUSLY.

DELEGATIONS

Public Works:

- Council received a copy of the Public Works Report prepared by Riley Wiens in the meeting package.

2024-141 Breitzkreuz/Allary

THAT Council agrees to hire Nathaniel Kriger for the six (6) month Public Works Position at a wage of \$20.00/hour.

CARRIED UNANIMOUSLY.

Fire Department:

- David Sutter entered the hall at 6:59pm to discuss the Monthly Fire Department Report and Springside Firefighters Association Summary Recap. Council received a copy of this report with their meeting package.
- Discussion regarding a joint meeting with the Rural Municipalities of Garry and Orkney to take place in January.
- David Sutter exited the hall at 8:30 pm.

APPROVAL OF MEETING MINUTES

2024-142 Langley/Tillman

THAT the minutes of the Regular Meeting of Council held on November 18, 2024, be approved as presented.

CARRIED UNANIMOUSLY.



Mayor Initial

APPROVAL OF ACCOUNTS

2024-143 Tillman/Allary

THAT the Statement of Financial Activities to November 30, 2024, attached to and forming part of these minutes, be approved. AND THAT the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard, and SRA transactions totaling \$95,574.06, attached to, and forming part of these minutes, be approved for payment. **CARRIED UNANIMOUSLY.**

CORRESPONDENCE

- a. RCMP Monthly Occurrence Summary – November 2024
- b. Bylaw Enforcement Report – November 2024
- c. Parkland Regional Library
- d. Ministry of Highways

2024-144 Langley/Breitkreuz

THAT the correspondence be acknowledged and filed. **CARRIED UNANIMOUSLY.**

NEW BUSINESS

Municipal Revenue Sharing Declaration of Eligibility

2024-145 Allary/Tillman

THAT the Council of the Town of Springside confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations.
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedures Bylaw.
- Adoption of an Employee Code of Conduct; and
- All members of the Council have filed their Public Disclosure Statements, as required; and

AND THAT the Council of the Town of Springside authorize the Administrator to sign the Declaration of Eligibility and submit same to the Ministry of Government Relations

CARRIED UNANIMOUSLY.

Kubota Skid Steer Purchase

2024-146 Allary/Langley

THAT Council agrees to the following with regards to the purchase of a Kubota SSV75P Skid Steer from Maple Ag & Outdoor Limited:

- The 2020 John Deere 3039R Compact Utility Tractor together with the snow bucket, snow push, dirt bucket, counterweight and pallet forks will be used as a trade-in with a value of \$47,000.
- The purchase price of the Kubota SSV75P Skid Steer is \$89,340.00 plus taxes.
- The remainder of the purchase price of \$42,340.00 plus taxes will be paid to Maple Ag & Outdoor Limited.
- Repair costs in the amount of \$2,400.00 to the Utility Tractor identified as a result of a full inspection by Maple Ag & Outdoor will be paid to Maple Ag & Outdoor.

CARRIED UNANIMOUSLY.


Mayor Initial

Ridge Runner Arena Canteen Tenders

Councillor Langley declared Conflict of Interest and abstained from voting.

2024-147 Breitkreuz/Tillman

THAT Council directs the Administrator to have the tenders for all work at the Ridge Runner Arena including, but not limited to, the Ice Manager/Caretaker and Canteen Operator open in September of each year so the tender can be discussed and awarded at the October meeting.

CARRIED.

Springside Recreation Association Annual General Meeting

2024-148 Tillman/Breitkreuz

THAT Council requests a donation from the Springside Recreation Association in the amount of \$1,000.00 to offset the costs of free general skating that is held on Monday, Tuesday, Wednesday, Thursday from 3:00 pm to 4:30 pm, Friday from 3:00 pm to 4:30 pm and 7:00 pm to 9:00 pm and Sunday from 3:00 pm to 4:30 pm (11 hours per week).

CARRIED UNANIMOUSLY.

Volunteer Firefighter Applications

2024-149 Langley/Tillman

THAT Council accepts the Volunteer Firefighter Applications for Travis Rosborough and Theresa Rosborough.

CARRIED UNANIMOUSLY.

OLD BUSINESS

Council Appointments

2024-150 Breitkreuz/Allary

THAT the Council accepts the appointments as per Town of Springside Bylaws and *The Municipalities Act* as follows:

Administrator	Kathryn Novak
Treasurer	Kathryn Novak
Assessor/Assessment Officer	Kathryn Novak
Office Assistant	Sherri Lepitzki
Auditor	Baker Tilly
Building Inspector	Reg Churko – RC Inspection Services
Fire Chief	David Sutter
Deputy Mayor	Councillors in Alphabetical order beginning with Councillor Allary for a one-year term from November 1 to October 31
Board of Revision	ADR Institute of Saskatchewan
Pest Control	Rene Dubriel, Stephen Spearman, Michael Pasloski
Solicitor	Randy Kachur – Rusnak, Balacko, Kachur, Rusnak
Weed Control	Trevor Shindle
Bylaw Control	Commissionaires
Assiniboine Watershed Representative	Stephen Spearman
Library Board (Springside)	Chuck Allary
Library Board (Parkland)	Chuck Allary
Water, Sewer, Landfill	Levi Tillman
Streets, Machinery, Buildings	Al Langley
Occupational Health & Safety	Levi Tillman
Community Development	Jamie Breitkreuz
Hall, Parks, Cemetery	Al Langley & Chuck Allary
Fire & Protective Services	Al Langley & Levi Tillman
Ridge Runner Arena, SRA (2)	Chuck Allary & Jamie Breitkreuz
Administration, HR	Debbie Banks & Jamie Breitkreuz

CARRIED UNANIMOUSLY.


Mayor Initial

Ridge Runner Arena – 2024 Insurance Claim Update

- Roof Condition Assessment was requested by SUMAssure and was completed by Andrew Kuffner of Rimkus Consultants. The assessment has been forwarded to SUMAssure for their review. Assessment points to installation error as the main issue with the east slope of the building.
- Springside Recreation Association issued a statement regarding the money that was raised for repairs to the Ridge Runner Arena roof at the “Open Hearts & Wallets Fundraiser” in October of 2023.

Audit Requirement

2024-151

Langley/Tillman

THAT Council acknowledges that during the time that Lutz “Tex” Schirrschmidt was providing assistance with Public Works tasks he was paid hourly at a rate of \$28.90 which is the same rate as he was paid while working full time for the Town of Springside in 2023.

CARRIED UNANIMOUSLY.

ADMINISTRATOR’S REPORT

- The council acknowledged the Administrator’s Report as presented.

MAYOR & COUNCILLOR FORUM

NEXT MEETING

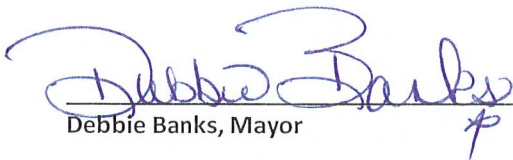
- The next Regular Meeting of the Springside Town Council will be on Monday, January 20, 2025.

ADJOURNMENT

2024-152

Allary

THAT this meeting is adjourned at 8:30 pm.


Debbie Banks, Mayor


Kathryn Novak, Administrator


Mayor Initial

TOWN OF SPRINGSIDE
Statement of Financial Activities - Summary
For the Period Ending December 31, 2024

	Current	Year To Date	Budget
Revenues			
Taxation	853.37	449,253.14	443,860.00
Fees and Charges			
F & C - General Government	75.00	7,540.75	9,180.00
F & C - Fine Revenue		375.00	960.00
F & C - Fire Protection	1,536.32	68,283.40	60,100.00
F & C - Transportation		3,507.00	5,000.00
F & C - Rink/Hall Revenue	1,906.06	42,717.74	26,870.00
F & C - Cemetery		2,425.00	1,000.00
F & C - Garbage & Recycling	17,764.16	71,033.32	69,200.00
F & C - Utility Revenue (inc Infra Levy)	61,037.07	250,372.05	261,360.00
Grants-Conditional & Unconditional	35,053.40	207,634.48	193,550.00
Grants in Lieu of Taxes	5,618.36	26,194.94	29,090.00
Interest Income	4,779.77	66,933.97	59,110.00
SaskLotto & CRAG Grants		12,305.00	14,810.00
Other Miscellaneous Revenue		2,709.92	1,260.00
Total Revenues:	128,623.51	1,211,285.71	1,175,350.00
Expenditures			
General Government Services	16,726.72	323,493.36	365,050.00
GG - Bank Charges	113.61	4,042.64	4,380.00
Police/Commissionaire Services	164.58	29,374.26	31,560.00
Fire Protection Services	19,115.95	67,563.80	100,300.00
Transportation Services	6,925.65	227,268.63	180,970.00
Garbage, Recycling, Pest Control	6,487.62	69,014.25	75,740.00
Cemetery		3,150.00	5,510.00
Recreation and Cultural Services	3,856.82	74,639.87	69,400.00
Water Expenses	14,866.21	182,718.71	259,390.00
Sewer Expenses	(1,972.42)	16,956.88	42,090.00
Debenture Pymt Interest Expense		18,539.70	18,540.00
Total Expenditures:	66,284.74	1,016,762.10	1,152,930.00
Change in Net Financial Assets	62,338.77	194,523.61	22,420.00
Change in Net Assets	62,338.77	194,523.61	22,420.00
Change in Surplus	62,338.77	194,523.61	22,420.00
Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(1,382.42)	(800,284.37)	711,359.76
BANK - SAVINGS		(721.91)	
BANK - HIGH INT CHQ - RESERVES	2,857.41	932,882.22	932,882.22
BANK - SRA GENERAL ACCOUNT	4,406.29	8,325.98	94,906.40
BANK - SRA BINGO & BREAKERS ACCOUNT	(3,504.00)	3,510.55	3,881.27
BANK-SRA RAFFLE ACCOUNT	20.70	408.04	9,322.19
Total Cash:	2,397.98	144,120.51	1,752,351.84

Report Date
01/15/2025 3:34 PM

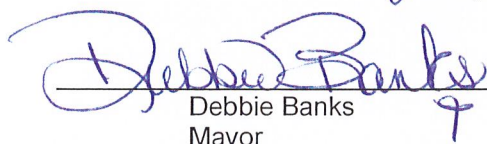
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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(12,376.78)	58,339.62	56,121.35
Municipal - Tax Receivable - Arrears	108.00	(35,598.78)	18,654.32
Total Municipal Taxes Receivable:	(12,268.78)	22,740.84	74,775.67

Certified correct and in accordance with the records

Presented to council on January 20, 2025
(Date)


Debbie Banks
Mayor


Kathryn Novak
Administrator