

**Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
November 12, 2025**

Mayor: Debbie Banks

Councillors: Al Langley, Jamie Breitzkreuz, Levi Tillman, Chuck Allary

Regrets:

Staff: Kathy Novak – Administrator

Delegates: David Sutter (Fire Department)
Riley Wiens (Public Works)

Gallery: via Facebook live

CALL TO ORDER

- Mayor Debbie Banks called the meeting to order at 6:55 pm.

ADOPTION OF AGENDA

2025-121 Langley/Breitzkreuz

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved.

CARRIED UNANIMOUSLY.

DELEGATIONS

Public Works:

- Riley Wiens entered the hall at 6:53 pm to present the monthly Public Works report.
- Council received a copy of this report in their meeting package.
- Discussion regarding the antique horse drawn fire truck that is currently located in the Town Park. Riley is concerned that a child may try to climb on the badly deteriorated equipment and get injured. Public Works will move the truck to the Town Shop.
- Fire Chief David Sutter expressed an interest in the equipment on behalf of Springside Fire Rescue.
- Riley Wiens exited the hall at 7:05 pm.

Fire Department

- Fire Chief David Sutter entered the hall at 6:40 pm to present the monthly reports for Springside Fire Rescue and the Springside Firefighters Association.
- Council received a copy of these reports in the meeting package.
- Discussion regarding the Fire Hall Expansion Project. Brownlee Beaton Kreke Ltd. (BBK) need to know if they should hire mechanical and electrical consultants in advance of the tender or if the project be design build.

2025-122 Langley/Allary

THAT Council directs the Administrator to contact BBK for an estimate regarding the increase in costs to include mechanical and electrical consultant fees to their invoice. If the total cost of all fees are \$32,000.00 or less, the Administrator is directed to accept the quote.

CARRIED UNANIMOUSLY.

- Discussion regarding the repairs to Engine 1. Since the parts are already paid for, Whitesand Mechanical will be contacted to do the repairs once Engine 2 is in service.
- Fire Chief David Sutter exited the hall at 8:37 pm

APPROVAL OF MEETING MINUTES**2025-123 Breitzkreuz/Tillman**

THAT the minutes of the Regular Meeting of Council held on October 8, 2025, be approved as presented.

CARRIED UNANIMOUSLY.

APPROVAL OF ACCOUNTS**2025-124 Langley/Breitzkreuz**

THAT the Statement of Financial Activities and Account Balances to October 31, 2025, attached to and forming part of these minutes, be approved. AND THAT the List of Accounts for Approval which includes Payroll, Online Payment and MasterCard transactions totaling \$110,097.70, attached to, and forming part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY.

CORRESPONDENCE

- RCMP Monthly Occurrence Summary – October 2025
- Water Security Agency Notice of Intent to Alter a Permit of Operate Waterworks.
- TAXervice Properties List
- Application to Community Investment Initiative Project Cornerstone
- RCMP Combined Traffic Services Saskatchewan Update
- ADR Institute of Saskatchewan Centralized Board of Revision
- CPKC Dangerous Goods Density Study
- SUMAssure Renewal Premiums

2025-125 Breitzkreuz/Tillman

THAT the correspondence be acknowledged and filed.

CARRIED UNANIMOUSLY.

NEW BUSINESS**Parkland Regional Library**

- Councillor Allary represented the Town of Springside at the Parkland Regional Library 2025 Fall Semi-Annual Meetings on November 1, 2025, in Wynyard, Saskatchewan.
- Councillor Allary provided a report on the meeting including notification that a motion had been passed that all the librarians in the Parkland Regional Library would receive a \$2.00/hour raise. Combined with other increases in expenses, the library levy will increase to \$3.20 per capital which represents a \$890.00/year increase for the Town of Springside

New Pump at CP Well

2025-126

Langley/Allary

THAT Council accepts the quote from M & M Water Supplies for a five (5) hp submersible pump with control box at a cost of \$4,314.00 plus taxes; and

THAT once the pump has been installed at the CP Well, Council directs the Administrator to advertise that the Town will provide non-potable water from the CP Well. There will be no charge for water, however, a service charge of \$20.00 during regular business hours and \$50.00 on weekends and after hours will be charged per fill.

CARRIED UNANIMOUSLY.

Computer Equipment

2025-127

Breitkreuz/Allary

THAT Council accepts the quote from MuniSoft for computer equipment at the Town Office including an ASUS Desktop Workstation, Network Enhancements, 24" wide screen color monitor and display port adaptor at a total cost of \$1,876.00 plus taxes.

CARRIED UNANIMOUSLY.

OLD BUSINESS

CHIF Grant Application

- Administrator provided a copy of the CHIF Grant Application for Council Review.
- CHIF Grant Application will be submitted on November 14, 2025.

Follow-Up on Fall Rate Payers' Meeting

- Discussion regarding Fall Rate Payers Meeting.
- In response to one question that was raised at the meeting, Council has requested that Administrator procure quotes for an attachment for the skid steer to provide opening and closing for cremation graves at the Springside Cemetery.

Hall Caretaker Agreement

- The Hall Caretaker Agreement with Riversong Allary executed November 25, 2024, states that if the contract is not terminated, or renewed on or before December 31, 2025, it shall continue in force on a month-to-month basis.
- Council felt that there was no need to renew the contract for another term, and that a month-to-month contract would suffice.
- The existing contract allows either party to terminate the contract with 30 days' written notice to the other party.

SK Recycles Update

- Administrator provided a high-level review of the changes to the current recycling program and the decisions that each municipality is facing.
- Following a webinar that will be held on November 13, 2025, Administrator will provide more information so that Council can make informed decisions on this matter.

ADMINISTRATOR'S REPORT

- Council acknowledged the Administrator's Report as presented.

MAYOR & COUNCILLOR FORUM

NEXT MEETING

- The next Regular Meeting of the Springside Town Council will be on MONDAY, December 15, 2025.

ADJOURNMENT

2025-128 Breitkreuz

THAT this meeting is adjourned at 8:37 pm.

Debbie Banks, Mayor

Kathryn Novak, Administrator

Mayor Initial