

**Regular Meeting of Council – Agenda
Town of Springside
June 14, 2021**

Mayor: *Debbie Banks*

Councillors: *Chuck Allary, Jim Graves, Al Langley, Mike Pasloski, Jack Prychak, Steve Spearman*

Regrets:

Staff: *Kristie Evanovich – Administrator; Kathy Novak – Admin Assistant*

Delegates: *Fire Department – David Sutter & Roger Pokotylo
Public Works – Tex Schirrschmidt & Trevor Shindle*

AGENDA

1. Call to order

2. Adoption of Agenda

3. Delegations:

- a. 7:00 PM – 7:15 PM Fire Department: Monthly Report
- b. 7:15 PM – 7:30 PM Public Works: Monthly Report
- c. 7:30 PM – 7:45 PM

4. Approval of Minutes:

- a. Regular Meeting – May 10, 2021

5. Accounts – As per attached list

- a. Statement of Financial Activities to May 31, 2021
- b. List of Accounts for Approval
- c. Bank Reconciliation for ending date May 31, 2021

6. Correspondence

- a. RMCP Monthly Occurrence Summary
- b. Commissionaires Report – May 13 & 28, 2021
- c. Community Futures Ventures Notice of Annual General Meeting
- d. Response from David Marit, Minister of Agriculture re support of AWSA
- e. SAMA re Primary Audit Report - Compliant
- f. SAMA re Confirmation of Assessment Roll for 2021
- g. Saskatchewan Municipal Board approval of Water and Sewer Rates Bylaw
- h. AWSA Annual General Meeting Invite
- i. City of Yorkton Proposal for Community Safety Officer
- j. Ministry of Government Relations – Municipal Revenue Sharing for 2021-22
- k. Parkland Regional Library Policy & Bylaw Booklet

7. New Business

- a. Volunteer Firefighter Applications: Patrick Heibl & Matthew Moore
- b. Connect Energy: Gas Supply Agreement
- c. Credits on Discontinued Utility Accounts
- d. 2021 Abatements: 301 Railway Avenue, 307 Railway Avenue, 403 Railway Avenue, 15 Patrick Street & 308 Taylor Avenue

- e. Building Permit Approvals
 - i) 122 Turner Street – addition & renovations
 - ii) 121 Turner Street – 400 Square Foot pre-fab garage
 - iii) 216 Patrick Street – 900 Square Foot garage & workshop
- f. Tax Enforcement: Lot 3-Blk/Par 20-Plan 77Y07515 EX 0 (133 Collins Avenue)
- g. Tenders for Sale of 15 Patrick Street
- h. Dust Suppression on Willis Avenue

8. Old Business

- a. Bylaw No 2021-04 – A Bylaw to Control and Regulate Water & Sewer Utilities Provided by the Town of Springside
- b. Bylaw No 2021-03 – A Bylaw to Establish Property Tax Incentives and Penalties
- c. Street Sweeping Quotes
- d. Barbour Avenue Paving Tenders
- e. Shkwarchuk, Langley & Prychak Legal Consultations
- f. Reservoir Repairs

9. Mayor & Council Forum

10. Administrator's Report

11. Next Regular Meeting - July 12, 2021

12. Adjournment



**Regular Meeting of Council, Town of Springside
18 Main Street, Springside SK
June 14, 2021**

Mayor: Debbie Banks

Councillors: Jim Graves, Al Langley, Mike Pasloski, Jack Prychak, Steve Spearman, Chuck Allary

Regrets:

Staff: Kristie Evanovich – Administrator; Kathy Novak – Admin Assistant

Delegates: Fire Department – David Sutter

Public Works – Tex Schirrschmidt & Trevor Shindle

Gallery: Barry Merriman (entered the hall at 6:57 pm & exited the hall at 9:18 pm)
via Facebook live

Call to order:

Mayor Banks called the meeting to order at 7:02 pm

Adoption of Agenda:

2021/096 Langley/Spearman THAT the Council of the Town of Springside adopts the agenda as presented.
CARRIED.

Delegations:

Fire Department:

- Fire Department Fire Chief, David Sutter entered the hall at 6:50 pm to discuss the June 2021 Fire Report and a Report on the Proposed Fire Hall Expansion Project; Council received copies of these reports with their meeting package.

2021/097 Langley/Allary THAT the Council of the Town of Springside supports the Springside Firefighter's Association with the proposed Fire Hall Project. **CARRIED.**

- David Sutter exited the hall at 9:18 pm.

Public Works:

- Trevor Shindle entered the hall at 6:52 pm. Tex Schirrschmidt entered the hall at 6:55 pm to present his report from Public Works for May 2021. Council received a copy of this report with their meeting package.
- Tex also reported:
 - He is working on securing a quote from Newton Landscaping for sewer flushing.
 - The Valve Exerciser has been picked up, a custom attachment was welded by Omar's Welding and he hopes to try it out next week.
 - Cobb Electric and Flyer Electric have been working on an issue with the fan in the Lift Station.
 - Rec Board purchased gravel for the Sports Ground that has been spread and proper drainage was done.
 - Tex asked if he and Trevor could have Council permission to pick up tree piles around town in back yards and alleys. Council felt that it would be unfair to only remove trees from some yards when others needed to take care of their trees on their own.
- Trevor Shindle and Tex Schirrschmidt exited the hall at 9:18 pm

Approval of Meeting Minutes:

2021/098 Spearman/Graves THAT the minutes of the Regular Meeting of Council on May 10, 2021 be approved as circulated. **CARRIED.**

Accounts:

2021/099 Langley/Pasloski THAT the statement of Financial Activities to May 31, 2021, be approved along with the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard and SRA transactions totaling \$55,214.76 be approved for - list is attached hereto. **CARRIED.**



Correspondence:

- a. RMCP Monthly Occurrence Summary
- b. Commissionaires Report – May 13 & 28, 2021
- c. Community Futures Ventures Notice of Annual General Meeting
- d. Response from David Marit, Minister of Agriculture re: support of AWSA
- e. SAMA re Primary Audit Report - Compliant
- f. SAMA re Confirmation of Assessment Roll for 2021
- g. Saskatchewan Municipal Board approval of Water and Sewer Rates Bylaw
- h. AWSA Annual General Meeting Invite
- i. City of Yorkton Proposal for Community Safety Officer
- j. Ministry of Government Relations – Municipal Revenue Sharing for 2021-22
- k. Parkland Regional Library Policy & Bylaw Booklet

2021/100 **Langley/Spearman** THAT the correspondence be acknowledged and filed.
CARRIED.

New Business:

Volunteer Fire Fighter Applications: Patrick Heibl & Matthew Moore

2021/101 **Spearman/Allary** THAT the Council of the Town of Springside accepts the Volunteer Firefighter Applications for Patrick Heibl and Matthew Moore. **CARRIED.**

Connect Energy: Gas Supply Agreement

2021/102 **Spearman/Langley** THAT the Town of Springside will terminate our contract with Connect Energy effective immediately. **CARRIED.**

Credits on Disconnected Utility Accounts

2021/103 **Allary/Prychak** THAT the Council of the Town of Springside directs the Administrator to review all disconnected utility accounts on a quarterly basis and refund any credits greater than \$20.00 on disconnected accounts. **CARRIED.**

2021 Tax Abatements

2021/104 **Langley/Graves** THAT the Council of the Town of Springside agrees to abate the minimum residential tax at 403 Railway Avenue because the property is being levied as both Commercial and Residential due to a residence being located in the back of commercial space;

THAT the Council of the Town of Springside agrees to abate the taxes on 15 Patrick Street and 308 Taylor Avenue as the Town acquired these properties through tax enforcement;

AND, THAT the Council of the Town of Springside agrees to abate 50 % of the taxes for 102094016 Sask Ltd. (Hotel California) for 301 Railway Avenue and 307 Railway Avenue as per year two of the Business Incentive Policy 200.52. **CARRIED.**

Building Permit Approvals

2021/105 **Allary/Prychak** THAT the Council of the Town of Springside agrees to the issuance of a building permit to Neil Gulak for the construction of a 400 sq. ft. pre-fabricated garage on this property at 121 Turner Street;

THAT the Council of the Town of Springside agrees to the issuance of a building permit to David and Karin Konkel for the addition and renovations to their property at 122 Turner Street;

AND, THAT the Council of the Town of Springside agrees to the issuance of a building permit to Collin and Debbie Banks for the construction of a 936 sq. ft. garage and workshop on their property at 216 Patrick Street. **CARRIED.**

Tax Enforcement: Lot 3-Blk/Par 20-Plan 77Y07515 EX 0 (133 Collins Avenue)

2021/106 **Spearman/Langley** THAT TAXervice be authorized under s22(1) of *The Tax Enforcement Act* on or after July 8, 2021 to commence proceedings to request title with respect to the following described lands:
Roll 219000, Lot 3-Blk/Par 20-Plan 77Y07515 Ext 0, Title No 140942909

Tenders for sale of 15 Patrick Street

- Council directed Administrator to accept tenders for the sale of 15 Patrick Street until July 30, 2021, at 4:30 pm
- Council further directed Administrator add a clause into the Tender Instructions to Bidders to advise that a \$10,000 deposit would be required for all tenders which would be held in trust until the demolition and clean-up of the property was completed.

Dust Suppression on Willis Avenue

- Council directed the Administrator to obtain quotes for dust suppression on Willis Avenue.

Old Business

Bylaw No. 2021-04 – A Bylaw to Control and Regulate Water & Sewer Utilities Provided by the Town of Springside

2021/107 **Langley/Spearman** THAT the Council of the Town of Springside initiates a first reading of Bylaw No. 2021-04 – A Bylaw to Control and Regulate Water & Sewer Utilities provided by the Town of Springside. **CARRIED.**

2021/108 **Pasloski/Allary** THAT the Council of the Town of Springside initiates a second reading of Bylaw No. 2021-04 – A Bylaw to Control and Regulate Water & Sewer Utilities provided by the Town of Springside. **CARRIED.**

2021/109 **Graves/Spearman** THAT Bylaw No. 2021-04 be given three readings at this meeting. **CARRIED.**

2021/110 **Allary/Langley** THAT the Council of the Town of Springside initiates a third and final reading of Bylaw No. 2021-04 – A Bylaw to Control and Regulate Water & Sewer Utilities provided by the Town of Springside. **CARRIED.**

Bylaw No 2021-03 – A Bylaw to Establish Property Tax Incentives and Penalties

2021/111 **Allary/Prychak** THAT the Council of the Town of Springside initiates a third and final reading of Bylaw No. 2021-03 – A Bylaw to Establish Property Tax Incentives and Penalties.

Street Sweeping Quotes – tabled

Barbour Avenue Paving Tenders – tabled

Shkwarchuk, Langley & Prychak Legal Consultations

2021/112 **Langley/Allary** THAT Council move IN CAMERA under section 21(a) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters at 9:18 pm.

Tex Schirrschmidt, Trevor Shindle, David Sutter, and Barry Merriman exited the hall at 9:18 pm

Jack Prychak declared conflict of interest and exited the hall at 9:40 pm and returned to the hall at 9:50 pm

2021/113 Allary/Langley THAT Council return to OPEN SESSION at 10:00 pm

Reservoir Repairs – tabled

Mayor & Councilor Forum

Administrator's Report

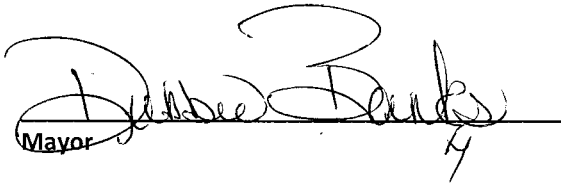
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Next Regular Meeting: Monday, July 12, 2021, 2021 at 7:00 pm

Adjournment

2021/114 Allary THAT this meeting be adjourned at 10:15 pm

CARRIED.


Mayor


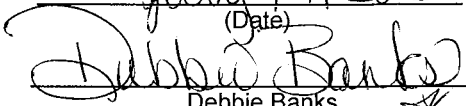

Administrator

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending June 30, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(3,223.28)	395,079.85	402,040.00	(6,960.15)	1.73-
Fees and Charges	48,970.15	126,376.04	210,690.00	(84,313.96)	40.02-
Utilities	50,108.27	94,388.11	180,850.00	(86,461.89)	47.81-
Grants	29,364.15	130,226.12	269,450.00	(139,223.88)	51.67-
Grants in Lieu of Taxes	4,256.01	13,555.94	25,020.00	(11,464.06)	45.82-
Investment Income and Commissions	366.98	2,362.03	4,850.00	(2,487.97)	51.30-
Other Revenues		240.00	11,130.00	(10,890.00)	97.84-
Total Revenues:	129,842.28	762,228.09	1,104,030.00	(341,801.91)	30.96-
Expenditures					
General Government Services	17,178.79	141,278.33	364,650.00	223,348.04	61.25
Protective Services	25,028.45	54,657.95	88,060.00	33,402.05	37.93
Transportation Services	77,740.20	110,694.86	107,070.00	(3,623.09)	3.38-
Environmental Health Services	318.00	1,128.38	63,100.00	61,971.62	98.21
Public Health and Welfare Services			920.00	920.00	100.00
Recreation and Cultural Services	4,401.57	19,534.10	64,800.00	45,267.90	69.86
Utilities	71,122.18	182,645.35	269,750.00	87,112.94	32.29
Total Expenditures:	195,789.19	509,938.97	958,350.00	448,399.46	46.79
Change in Net Financial Assets	(65,946.91)	252,289.12	145,680.00	106,597.55	73.17
Change in Net Assets	(65,946.91)	252,289.12	145,680.00	106,597.55	73.17
Transfer to Reserves	(88,085.00)	(88,085.00)		88,085.00	
Change in Surplus	22,138.09	340,374.12	145,680.00	194,682.55	133.64

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	183,239.34	(172,417.07)	776,789.92
BANK - SAVINGS	39.95	320,122.98	324,085.43
BANK - SRA GENERAL ACCOUNT	3.15	258.97	7,663.98
BANK - SRA BINGO & BREAKERS ACCO	(4.00)	(18.00)	3,490.72
BANK-SRA RAFFLE ACCOUNT	20.24	10,617.18	49,072.99
Total Cash:	183,298.68	158,564.06	1,161,103.04
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(272,308.83)	116,293.43	111,469.25
Municipal - Tax Receivable - Arrears	(18,461.34)	(33,900.80)	23,346.38
Municipal - Allow. for Uncollected			(16,842.50)
Total Municipal Taxes Receivable:	(290,770.17)	82,392.63	117,973.13

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending June 30, 2021

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				
 _____ Kristie Evanovich Administrator	July 14, 2021 (Date)				
	 _____ Debbie Banks Mayor				