

**Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
May 15, 2023**

- Mayor:** Debbie Banks
- Councillors:** Chuck Allary, Al Langley, Jack Prychak, Steve Spearman, Mike Pasloski, Jim Graves
- Regrets:**
- Staff:** Kathryn Novak – Administrator
Riley Wiens – Public Works
- Delegates:** Fire Department – Fire Chief, David Sutter
- Gallery:** Don Werner entered the hall at 6:40 pm and exited the hall at 9:41 pm
Barry Merriman entered the hall at 6:41 pm and exited the hall at 9:41 pm
via Facebook live

CALL TO ORDER

Mayor Debbie Banks called the meeting to order at 6:58 pm

ADOPTION OF AGENDA

2023-060

Langley/Allary

THAT the agenda for this regular meeting, as attached hereto and forming a part of these minutes, be approved. **CARRIED.**

PRESENTATION OF FINANCIAL STATEMENTS

Presented by Nadine Gibney, via telephone.

- Nadine Gibney reviewed the draft financial statements and the 2022 Audit Findings Report to Council.

2023/061

Allary/Langley

THAT Council moves into CLOSED SESSION under clause 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Human Resources Matters at 7:35 pm.

CARRIED.

Kathryn Novak, Riley Wiens, David Sutter, Don Werner and Barry Merriman exited the hall at 7:36 pm.
Council returned to open session at 7:42 pm.

Kathryn Novak, Riley Wiens, David Sutter, Don Werner and Barry Merriman re-entered the hall at 7:42 pm.

2023/062

Pasloski/Spearman

THAT the Council of the Town of Springside accepts the findings of the 2022 Audit conducted by MNP and the Audited Financial Statements as presented by MNP. **CARRIED.**

DELEGATIONS

Public Works:

- Riley Wiens entered the hall at 6:52 pm to present the Monthly Public Works Department Report. The Council Members received a copy of this report with their meeting package.



Mayor Initial

- Discussion regarding contacting Newton's Landscaping to arrange for culvert cleaning, cleaning of the pit at the Sewage Lift Station and the remainder of the sewer cleaning.
- Discussion regarding the quote from Digger's Excavating for Hydrant Replacement.
- Riley Wiens exited the hall at 9:41 pm.

Fire Department:

- David Sutter entered the hall at 6:49 pm to present the Monthly Fire Department Report. The Council Members received a copy of this report with their meeting package.
- Discussion regarding flow testing of the hydrants in conjunction with the hydrant and water main flushing.
- David Sutter exited the hall at 9:41 pm.

APPROVAL OF MEETING MINUTES

2023-063 Langley/Spearman

THAT the minutes of the Regular Meeting of Council held on April 10, 2023 be approved as presented. **CARRIED.**

APPROVAL OF ACCOUNTS

2023-064 Graves/Prychak

THAT the Statement of Financial Activities to April 30, 2023, attached to and forming part of these minutes, be approved and THAT the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard, and SRA transactions totaling \$129,745.19, attached to and forming part of these minutes, be approved for payment. **CARRIED.**

CORRESPONDENCE

- a. Bylaw Enforcement Reports - April 5, 2023 & May 1, 2023
- b. RCMP Monthly Occurrence Summary – April 2023
- c. Ministry of Corrections, Policing and Public Safety
- a. Assiniboine Watershed Stewardship Association
- b. SAMA 2022 Annual Report
- c. Parkland Valley Sport, Culture & Recreation Annual General Meeting
- d. Ministry of Government Relations, Building & Technical Standards Branch

2023-065 Langley/Spearman

THAT the correspondence be acknowledged and filed. **CARRIED.**

NEW BUSINESS

Department of Highways Winter Maintenance Contract

2023-066 Allary/Pasloski

THAT Council resolves to enter into an agreement with the Department of Highways to provide winter maintenance on Highway 47 which runs through the Town of Springside from Highway 16 to Willis Avenue with a total contract amount of \$5,000.00. The contract includes all labour and equipment and the contract term is from April 1, 2023 to March 31, 2024.

CARRIED.

Bylaw No. 2023-03 – Base Tax Bylaw

2023-067 Langley/Spearman

THAT Council resolves to initiate the first reading of Bylaw No. 2023-03 – A Bylaw to Provide for a Base Tax which may be cited as the Base Tax Bylaw. **CARRIED.**


Mayor Initial

2023-068 Spearman/Graves
THAT Council resolves to initiate the second reading of Bylaw No. 2023-03 – A Bylaw to Provide for a Base Tax which may be cited as the Base Tax Bylaw. **CARRIED.**

2023-069 Prychak/Pasloski
THAT Council resolves to give Bylaw No. 2023-03 – A Bylaw to Provide for a Base Tax – three readings at this meeting. **CARRIED UNANIMOUSLY.**

2023-070 Langley/Allary
THAT Council resolves to give Bylaw No. 2023-03 – A Bylaw to Provide for a Base Tax – a third and final reading at this meeting. **CARRIED.**

Bylaw No. 2023-04 – Minimum Tax Bylaw

2023-071 Allary/Spearman
THAT Council resolves to initiate the first reading of Bylaw No. 2023-04 – A Bylaw to Provide for a Minimum Tax which may be cited as the Minimum Tax Bylaw. **CARRIED.**

2023-072 Langley/Pasloski
THAT Council resolves to initiate the second reading of Bylaw No. 2023-04 – A Bylaw to Provide for a Minimum Tax which may be cited as the Minimum Tax Bylaw. **CARRIED.**

2023-073 Spearman/Graves
THAT Council resolves to give Bylaw No. 2023-04 – A Bylaw to Provide for a Minimum Tax – three readings at this meeting. **CARRIED UNANIMOUSLY.**

2023-074 Langley/Spearman
THAT Council resolves to give Bylaw No. 2023-04 – A Bylaw to Provide for a Minimum Tax – a third and final reading at this meeting. **CARRIED.**

Chip Sealing Quote

2023-075 Allary/Pasloski
THAT Council accepts the quote from Canadian Paving Service to chip seal 50,000 square feet of streets on Willis Avenue as well as various other areas in the Town of Springside at \$1.00/square foot for a total payable amount of \$50,000.00 plus tax. **CARRIED.**

Cemetery Maintenance Tender

2023-076 Langley/Graves
THAT Council accepts the tender from Tex Schirrschmidt for Springside Cemetery Summer Maintenance in the amount of \$300.00/cut which includes cutting the grass (including the highway ditch) and trimming/whipper snipping around the headstones. All work will be completed with Tex's Schirrschmidt's own equipment. **CARRIED.**

Building Permit – D. Sutter, 731 Railway Avenue

2023-077 Allary/Spearman
THAT Council agrees to the issuance of a building permit to David Sutter for the construction of a 280 square foot deck on his property at 731 Railway Avenue. **CARRIED.**



Mayor Initial

**Building Permit – D. Reed & K. McDonald, 235 Patrick Street
2023-078 Langley/Pasloski**

THAT Council agrees to the issuance of a building permit to Dan Reed and Kiersten McDonald for the removal of the existing carport and construction of a 754 square foot two-car garage, 1,300 square foot workshop and a 300 square foot screened porch on their property at 235 Patrick Street. **CARRIED.**

Springside Recreation Association

- Discussion regarding Council appointments to the Springside Recreation Association including two Council Members, four residents of the Town of Springside and three residents of the surrounding Rural Municipalities.
- Town Administrator to secure interested parties for these appointments.

UMAAS Convention

2023-079 Langley/Spearman

THAT Council accepts the Town Administrator's request to attend the UMAAS Convention in Saskatoon, SK on June 6-9, 2023 at a cost of \$336.00. **CARRIED.**

RCMP Yorkton Detachment Priorities Consultation

- Discussion regarding issues that Council feels the RCMP in Yorkton should concentrate on in the upcoming year.
- Town Administrator was directed to email Council's concerns surrounding drugs – sales and dealers in our community as well as speed on certain streets within Springside.

Ridge Runner Arena Naming Rights

2023-080 Pasloski/Graves

THAT Council will renew the Naming Rights Agreement with Ridge Runner Construction in the amount of \$1,800.00 for the next three (3) years. **CARRIED.**

OLD BUSINESS

SaskWater Consultation

- Town Administrator and Councillor Allary had a phone consultation with Shauna Audette, Account Manager, Customer Growth and Engagement, SaskWater.
- Ms. Audette will present our concerns and issues to the Engineering Team at SaskWater and provide the Town with further information for review at the June 12, 2023 Regular Meeting of Springside Town Council.

Andres Water Line

- Discussion regarding capping the water line from Carol Langley's property to Rick Andres' property.
- Town Administrator and Public Works to start gathering quotes and information on the process to cap the line.

315 Taylor Avenue

- Discussion regarding the June 12, 2023 deadline for the removal/demolition of the property at 315 Taylor Avenue as per Bylaw Warning Ticket No. 121.


Mayor Initial

- Fire Chief David Sutter will reach out to Saskatchewan Public Safety Agency to see what steps should be taken to declaring a house a hazard in the community from a Fire Safety perspective.
- Town Administrator will seek advice from Municipal Advisory Services.

ADMINISTRATOR'S REPORT

- Council acknowledged the Administrator's Report as presented.

MAYOR & COUNCILLOR FORUM

NEXT MEETING

- The next Regular Meeting of the Springside Town Council will be held on Wednesday, June 14, 2023.

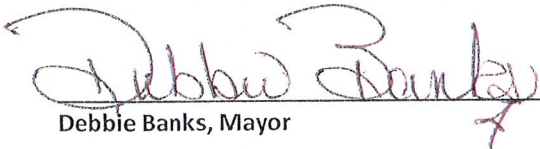
ADJOURNMENT

2023-081

Allary

THAT this meeting is adjourned at 9:41 pm.

CARRIED.


Debbie Banks, Mayor


Kathryn Novak, Administrator


Mayor Initial

TOWN OF SPRINGSIDE
Statement of Financial Activities - Summary
For the Period Ending May 31, 2023

	Current	Year To Date	Budget
Revenues			
Taxation	421,980.48	424,058.20	424,200.00
Fees and Charges			
F & C - General Government	712.50	2,391.86	9,350.00
F & C - Fine Revenue		93.75	500.00
F & C - Fire Protection	170.00	11,560.54	52,540.00
F & C - Transportation	4,800.00	4,800.00	4,800.00
F & C - Rink/Hall Revenue	760.00	15,133.24	23,770.00
F & C - Cemetery		1,550.00	500.00
F & C - Garbage & Recycling	25.00	17,073.32	69,000.00
F & C - Utility Revenue (inc Infra Levy)	5,208.57	63,754.39	248,730.00
Grants-Conditional & Unconditional	4,185.60	51,996.50	201,280.00
Grants in Lieu of Taxes	1,803.91	7,823.82	27,990.00
Interest Income	4,056.28	18,306.49	17,300.00
SaskLotto & CRAG Grants		240.00	12,950.00
Other Miscellaneous Revenue	185.37	745.37	3,500.00
Total Revenues:	443,887.71	619,527.48	1,096,410.00

Expenditures			
General Government Services	28,282.61	166,077.47	418,480.00
GG - Bank Charges	221.16	846.86	5,050.00
Police/Commissionaire Services	265.00	765.00	29,750.00
Fire Protection Services	2,161.29	17,359.63	89,570.00
Transportation Services	11,549.58	84,223.31	151,160.00
Transp- Construction @ Shop			2,000.00
Garbage, Recycling, Pest Control	14,002.98	32,688.50	69,900.00
Housing Authority Deficits			1,090.00
Recreation and Cultural Services	3,478.65	22,887.56	56,610.00
Water Expenses	19,485.28	100,036.10	218,720.00
Sewer Expenses	2,884.56	7,622.68	24,330.00
Debenture Pymt Interest Expense		19,382.55	19,380.00
Total Expenditures:	82,331.11	451,889.66	1,086,040.00

Change in Net Financial Assets	361,556.60	167,637.82	10,370.00
Change in Non-Financial Assets		544.65	
Change in Net Assets	361,556.60	167,093.17	10,370.00
Change in Surplus	361,556.60	167,093.17	10,370.00

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(4,721.63)	468,288.66	1,188,674.64
BANK - SAVINGS	1.02	(597,900.22)	714.67
BANK - SRA GENERAL ACCOUNT	230.29	584.97	9,869.31
BANK - SRA BINGO & BREAKERS ACCOUNT	(4.00)	(20.00)	3,398.72

TOWN OF SPRINGSIDE
Statement of Financial Activities - Summary
For the Period Ending May 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
BANK-SRA RAFFLE ACCOUNT	80.22	384.11	25,607.99
Total Cash:	(4,414.10)	(128,662.48)	1,228,265.33
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	392,248.29	382,235.56	376,422.81
Municipal - Tax Receivable - Arrears	(6,324.99)	(26,601.11)	13,161.74
Total Municipal Taxes Receivable:	385,923.30	355,634.45	389,584.55

Certified correct and in accordance with the records

Presented to council on June 14, 2023
(Date)



Debbie Banks
Mayor



Kathryn Novak
Administrator