

**Regular Meeting of Council, Town of Springside
Springside Centennial Hall, 217 Railway Avenue, Springside SK
September 13, 2021**

Mayor: Debbie Banks

Councilors: Jim Graves, Mike Pasloski, Jack Prychak, Steve Spearman, Chuck Allary, Al Langley

Regrets:

Staff: Kathryn Novak – Acting Administrator

Delegates: Fire Department – David Sutter

Public Works – Tex Schirrschmidt

The Health Foundation – Ross Fisher

Gallery: Barry Merriman (entered the hall at 6:51 pm & exited the hall at 8:44 pm)

via Facebook live

Call to order:

Mayor Banks called the meeting to order at 7:01 pm

Adoption of Agenda:

2021/148 Langley/Allary THAT the Council of the Town of Springside adopts the agenda as presented.

CARRIED.

Delegations:

Fire Department:

- Fire Department Fire Chief, David Sutter entered the hall at 6:57 pm to discuss the September 2021 Fire Report. Council received copies of this report with their meeting package.
- David also expressed a concern for the state of the shingles on the town office/library/fire hall building.
- David Sutter exited the hall at 8:44 pm.

Public Works:

- Tex Schirrschmidt entered the hall at 6:45 pm to present the Public Works Report for August 2021. Council received a copy of this report with their meeting package.
- Council suggested that Public Works and Administration work with Council to create a Maintenance Schedule/Checklist of items that need to be done seasonally.
- Councilor Spearman noted that we still have funding in the budget for street signs and Council requested that Public Works proceed with ordering street signs.
- Tex Schirrschmidt exited the hall at 8:44 pm

The Health Foundation of East Central Saskatchewan

- Ross Fisher entered the hall at 7:55 pm to discuss matters regarding The Health Foundation.
- Ross highlighted that there is currently no mechanism in place for local impact on decisions surrounding health services. This is particularly a concern with regards to the new Regional Health Care Centre that is to be constructed in Yorkton. The Health Foundation will be planning meetings with the hope that all municipalities in the Health Region will send delegates to speak on their behalf. We will receive an invitation to this event that is tentatively scheduled for the end of November.
- Ross also made a plea for municipal contributions to The Health Foundation – with all the restraints surrounding COVID, many of their regular fundraising activities have been put on hold.
- Ross Fisher exited the hall at 8:44 pm

Approval of Meeting Minutes:

2021/149 Spearman/Graves

THAT the minutes of the Regular Meeting of Council on August 11, 2021, and the Special Meeting of Council on August 17, 2021 be approved as presented.

CARRIED.

Accounts:

2021/150 Spearman/Graves THAT the statement of Financial Activities to August 31, 2021, be approved along with the List of Accounts for Approval which includes Payroll, Online Payments, MasterCard and SRA transactions totaling \$62,701.96 be approved for payment - list is attached hereto. **CARRIED.**

Correspondence:

- a. RMCP Monthly Occurrence Summary
- b. Commissionaires Report – August 18, 27 & 31, 2021
- c. RCMP Combined Traffic Services – Letter of Introduction for Sgt. Cathy Walter, District Commander
- d. Canada Community-Building Fund (formerly Gas Tax Fund)
- e. Parkland Valley Sport, Culture & Rec – Mission Staff Search
- f. SaskPower – Pole top Transformer Replacement, New Ground Grid

2021/151 Langley/Pasloski THAT the correspondence be acknowledged and filed. **CARRIED.**

New Business:

Royal Canadian Legion Saskatchewan Command, Military Service Recognition Book Advertising Request

2021/152 Allary/Graves THAT the Council of the Town of Springside agrees to place an advertisement for the Town of Springside in the Saskatchewan Command Legion's 16th Annual Military Service Recognition Book at a cost of \$205.00 (tax included). **CARRIED.**

Saskatchewan 4-H Foundation Request for Funding

Municipalities of Saskatchewan Convention & Tradeshow (Regina – April 3-6, 2022)

Request for Long Term Hall Rental for Karate Classes – Rochelle Berrns

- Council directed Acting Administrator to let Rochelle Berrns know that the hall would be available for Karate Classes at a fee of \$50.00 per session.

Ice Rental Rates & Arena Board Advertising Rates for 2021-2022

2021/153 Langley/Graves THAT the Council of the Town of Springside agrees that ice time for the 2021-2022 Season will be \$90.00/hour and Arena Board Advertising will be \$200.00/board for the 2021-2022 season. **CARRIED.**

Old Business

Letter from Ruth Derow

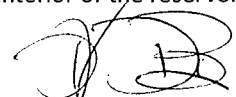
- Acting Administrator shared a letter from Ruth Derow regarding a pile of brush that was left in her back yard following the spring ice storm. Council position remains that residents are responsible for removing trees from their own property. However, because this was caused by the ice storm and subsequent tree trimming by SaskPower, Council acknowledged that this is a slightly different situation. Mayor Debbie Banks, together with other Council members have volunteered haul away the tree pile on Saturday, September 25, 2021.
- Council directed Acting Administrator to advise Ruth Derow of this decision.

Saskatchewan Public Safety Agency, increase in Fire Service Dispatching Fees

2021/154 Spearman/Pasloski THAT the Council of the Town of Springside agrees to enter into the amended Fire Dispatch Agreement with the Saskatchewan Public Service Agency. **CARRIED.**

Reservoir Repairs

- Council debated the pros and cons of going into the reservoir this fall to assess the efficacy of the concrete repairs to the exterior of the reservoir with respect to stalling the deterioration of the interior of the reservoir.



- The decision was made to table this issue until spring, assess and repair the reservoir at that time.

Quote for Construction Dumpster re 15 Patrick Street

- Acting Administrator provided a quote from OSS for a 30-yard construction container.
- Council raised concerns that this is out of the scope of what our Public Works staff should tackle particularly from a safety stand point.
- Council directed Acting Administrator to get quotes for the demolition of the building.

Shkwarchuk, Langley & Prychak Legal Consultations

Human Resources Issues

2021/155 **Spearman/Langley** THAT Council move IN CAMERA under section 21(a) and subsection 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal and Human Resources Matters at 8:43 pm.

Tex Schirrschmidt, David Sutter, Ross Fisher, and Barry Merriman exited the hall at 8:44 pm.

Council returned to OPEN SESSION at 9:34 pm

Collabria – Kathryn Novak as new Authorized Business Rep

2021/156 **Langley/Spearman** THAT the Council of the Town of Springside agrees to name Kathryn Novak as the new Authorized Business Representative for all of the Town of Springside Accounts with Collabria. **CARRIED.**

SRA Bank Accounts – Kathryn Novak new Signing Authority

2021/157 **Allary/Pasloski** THAT the Council of the Town of Springside agrees to give Kathryn Novak, Acting Administrator signing authority on all of the Springside Recreation Association (SRA) Accounts (General, Bingo and Raffle). **CARRIED.**

Mayor & Councilor Forum

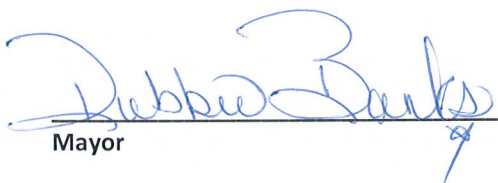
Administrator's Report

2021/158 **Langley/Pasloski** THAT the Council of the Town of Springside accepts the Volunteer Firefighter Application – Radio Operator for Trevor Shindle. **CARRIED.**

Next Regular Meeting: Wednesday, October 13, 2021, at 7:00 pm

Adjournment

2021/159 **Spearman** THAT this meeting be adjourned at 9:53 pm. **CARRIED.**



Mayor



Acting Administrator

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending September 30, 2021

Report Date
10/08/2021 3:17 PM

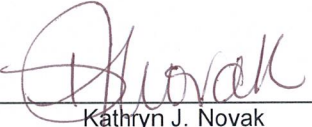
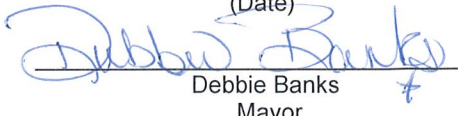
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	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	956.41	398,418.98	402,040.00	(3,621.02)	0.90-
Fees and Charges	45,544.50	193,793.61	210,690.00	(16,896.39)	8.02-
Utilities	56,317.42	151,010.58	180,850.00	(29,839.42)	16.50-
Grants	1,492.61	222,374.43	269,450.00	(47,075.57)	17.47-
Grants in Lieu of Taxes	1,789.42	18,691.85	25,020.00	(6,328.15)	25.29-
Investment Income and Commissions	406.20	3,602.81	4,850.00	(1,247.19)	25.72-
Other Revenues		10,445.00	11,130.00	(685.00)	6.15-
Total Revenues:	106,506.56	998,337.26	1,104,030.00	(105,692.74)	9.57-
Expenditures					
General Government Services	21,576.20	204,864.75	364,650.00	159,786.04	43.82
Protective Services	3,724.99	69,845.60	88,060.00	18,214.40	20.68
Transportation Services	6,063.90	136,848.02	107,070.00	(29,777.97)	27.81-
Environmental Health Services	5,645.46	29,657.46	63,100.00	33,442.54	53.00
Public Health and Welfare Services			920.00	920.00	100.00
Recreation and Cultural Services	1,290.92	33,107.08	64,800.00	31,696.16	48.91
Utilities	3,022.23	212,944.18	269,750.00	56,812.87	21.06
Total Expenditures:	41,323.70	687,267.09	958,350.00	271,094.04	28.29
Change in Net Financial Assets	65,182.86	311,070.17	145,680.00	165,401.30	113.54
Change in Net Assets	65,182.86	311,070.17	145,680.00	165,401.30	113.54
Transfer to Reserves		(88,085.00)		88,085.00	
Change in Surplus	65,182.86	399,155.17	145,680.00	253,486.30	174.00

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(3,942.24)	(108,926.61)	840,280.38
BANK - SAVINGS	39.97	320,245.53	324,207.98
BANK - SRA GENERAL ACCOUNT		505.68	7,910.69
BANK - SRA BINGO & BREAKERS ACCO		(26.00)	3,482.72
BANK-SRA RAFFLE ACCOUNT		6,953.58	45,409.39
Total Cash:	(3,902.27)	218,752.18	1,221,291.16
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(10,687.34)	74,831.68	70,007.50
Municipal - Tax Receivable - Arrears	(311.34)	(37,386.02)	19,861.16
Municipal - Allow. for Uncollected			(16,842.50)
Total Municipal Taxes Receivable:	(10,998.68)	37,445.66	73,026.16

Report Date
10/08/2021 3:17 PM

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending September 30, 2021

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				
	<u>October 13, 2021</u>				
	(Date)				
 _____ Kathryn J. Novak Acting Administrator	 _____ Debbie Banks Mayor				