Regular Meeting of Council –Agenda
Town of Springside
January 13, 2020

Mayor: Jack Prychak
Councilors: Dale Audette, Dan Derow, Jim Graves, Barry Merriman, Lloyd Seymour, Steve Spearman
Staff: Kristie Evanovich – Administrator, Kathy Novak – Admin Assistant, Tex Schirrschmidt, Trevor Shindle
Delegates: Riley Sherring, SRA, Fire Department, Public Works

AGENDA

1. **Call to order**
2. **Adoption of Agenda**
3. **Delegations:**
   - **a.** 7:00 PM – 7:15 PM Riley Sherring
   - **b.** 7:15 PM – 7:30 PM SRA
   - **c.** 7:30 PM – 7:45 PM Fire Department
   - **d.** 7:45 PM – 8:00 PM Public Works
4. **Approval of Minutes:**
   - **a) Regular Meeting December 16th, 2019**
5. **Accounts – As per attached list**
   - a. Statements of Receipts and Expenditures to December 31st, 2019
   - b. Accounts Payable List
6. **Correspondence**
   - a. *Parks & Recreation Newsletter*
   - b. *Parkland Valley SCR Newsletter*
   - c. *Sask Culture Newsletter*
   - d. *SUMAssure Newsletter*
   - e. *Sask In Motion Newsletter*
   - f. *Suma Urban Update*
   - g. Commissionaires Report
   - h. RCMP Monthly Occurrence Summary
   - i. BCL Engineering
   - j. Provincial Mediation Board
   - k.
   - l.
7. **New Business**
   - **a.** Bylaw 2020-01: Borrowing by Way of Debentures
   - **b.** Bylaw 2020-02: Bylaw to Amend Bylaw No 2015-07
   - **c.** Acting Administrator
   - **d.** Municipal Revenue Sharing Grant – Declaration of Eligibility
   - **e.** 2020 Public Disclosure Annual Declaration
   - **f.** Employee Fidelity Bond – SumaAssure
   - **g.** 2020 Suma Convention
   - **h.** LESA Program
8. **Old Business**
   - **a.** Service Line Insurance
   - **b.** Bylaw 2019-8 Cemetery Bylaw
   - **c.** 2020 Council Committee Appointments
9. **Councilor's Reports**
10. **Administrator's Report**
11. **Next Meeting - February _____**
12. **Adjournment**

Regular Meeting of Council
Town of Springside
18 Main Street, Springside SK
December 16, 2019

Mayor: Jack Prychak
Councilors: Steve Spearman, Barry Merriman, Dan Derow, Jim Graves, Lloyd Seymour
Absent: Dale Audette
Staff: Kristie Evanovich – Administrator, Kathy Novak Office Assistant, Tex Schirrschmidt, Trevor Shindle
Delegates: MNP, Fire Department, Public Works
Gallery: Wayne Cantelo

Swore in Councilor Merriman, complete delegation.

Call to order:
Mayor Prychak called the meeting to order at 7:00 p.m.

Adoption of Agenda:
2019/201 **Spearman/Seymour** THAT we adopt the agenda as CIRCULATED.

CARRIED

Approval of Meeting Minutes:
2019/202 **Spearman/Seymour** THAT the minutes from the Regular Meeting of Council on November 12th 2019 be approved as read.

CARRIED

Accounts:
2019/203 **Derow/Graves** THAT the statement of receipts and expenditures to November 30th, 2019 be approved along with the List of Accounts for Approval represented by Cheque #10135 to Cheque #10168 which includes Online Payments, Payroll, and MasterCard transactions totaling $70, 311.52 be approved for - list attached here to.

CARRIED

Delegation:

MNP:

- Jeremy and Lauren came from MNP Humboldt and presented a report on our 2018 Financial and audit findings. Council received copies.
- Water Deficit in 2018
- Hasn't been and transfer in reserves for last couple years, refer to Schedule 8

MNP Exited Council Chambers at 7:30 PM

Fire Department:

- Dave Sutter presented report for the Fire Department, Council received a copy of report with their meeting package.

Public Works:

Tex and Trevor

- There were two major water breaks this month, issues were solved
- Got a report form Water Security Agency that we need to purchase machines /kits for our turbidity meter and chlorine meter, Council advised to order the two meters.
- Leak detection machine from Cleanflow, approx. $4000
- Kelsey: Force mains are in, we supplied 46000 gallons of water
- Looking into getting Newton in with their flush truck to clean sewers? Last flushed in 2000

Correspondence:

2019/204 **Merriman THAT** the following correspondence be acknowledged and filed.

a. *Parks & Recreation Newsletter*
b. *Parkland Valley SCR Newsletter*
c. Sask Culture Newsletter
d. *SumAssure Newsletter*
e. *Sask In Motion Newsletter*
f. *Suma Urban Update*
g. Commissionaires Report
h. RCMP Monthly Occurrence Summary
i. East Central Transportation
j. GSSD
k. Christmas Cards
l. Cathay Wagantall – Come and Go Xmas Reception

CARRIED.

Tex Schirrschmidt Exited Council Chambers at 9:15 PM

New Business:

Declaration of Bi Election Results

2019/205 **Derow/Graves** THAT Council accepts Form CC Declaration of Results for Councilor at the Bi Election held on December 11, 2019 **CARRIED.**

Meridan Inspection

2019/206 **Seymour/Spearman** THAT Council acknowledges Meridan Inspections LTD letter of termination of services effective February 2, 2020,

CARRIED.

SWWA 2020 Membership

2019/207 **Spearman/Derow** THAT we renew the 2020 SWWA Membership @ cost of $60.50.

CARRIED.

Gas Tax Fund Amending Agreement

2019/208 **Spearman/Graves** THAT Mayor Prychak and Administrator Kristie Evanovich be authorized to execute Municipal Gas Tax Fund Agreement – transfer of Federal Gas Tax Revenues under the Gas Tax Program Amending Agreement No. 1

CARRIED.

Transfer from Savings Account to Chequing Account

2019/209 **Seymour/Graves** THAT we transfer $320,000.00 from our savings account to chequing account

CARRIED.

Authorization to Borrow by way of Debenture

2019/210 **Spearman/Graves** THAT application be made to the Local Government Committee for permission to borrow the sum of $750,000 in 2020 repayable over a period of 20 years, for the purpose of replacement of the Town Lift Station ; AND that the amount of the said debt shall be payable in 20 installments of $21,225.00 in the years 2020 to 2040 inclusive, with interest payable at a rate to be approved by Local Government Committee, Saskatchewan Municipal Board.

CARRIED.

Ice Fees Tim Werner Memorial Tournament

2019/211 **Seymour/Spearman** THAT ice fees for the Tim Werner Memorial Tournament on January 31st and February 1st, 2020 be set at a rate of $750.00 for the tournament and approval was made to obtain a Liquor permit.

CARRIED.

Dave Sutter and Wayne Cantello Exited Council Chambers at 9:15 PM

Old Business:

Service Line Insurance – Tabled until January Meeting
Bylaw 2019 – 8: Cemetery Bylaw - Tabled until January Meeting
2019 Council Committee Appointments- Tabled until January Meeting

Councilor's Reports

Councilor Spearman:	Spoke regarding water issues and how we are continuing to lose revenue
Councilor Merriman:	Wondering about town xmas lights, advised they were sold at auction OH&S – are we having regular toolbox meetings? Advised boys check in every morning to discuss the day. Is there going to be a newsletter going out with the water bills CPR Well – why are we not fixing it? Inquired about tax enforcement and utility arrears Do town employees fill out timesheets?
Councilor Graves:	No Report
Councilor Derow:	Shop furnace needs to be looked at and repaired, council advised to repair it.
Councilor Seymour:	Letter from Mike Biblow requesting same rates and requesting liquor permit for annual Time Werner Memorial Hockey Tournament
Councilor Audette:	Administrator presented report on behalf
Mayor Prychak:	No Report.

Administrator's Report
Council acknowledged the Administrator's Report as presented.

Next Meeting: January 13th 2020 @ 7 p.m.

Adjournment
2019/212 **Derow** THAT this meeting be adjourned at 10:45 pm **CARRIED**

Mayor **Administrator**

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending December 31, 2019

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	687.92	387,042.90	393,040.00	(5,997.10)	1.53-
Fees and Charges	20,410.50	159,904.41	139,340.00	20,564.41	14.76
Utilities	38,427.38	158,215.85	157,090.00	1,125.85	0.72
Grants	27,212.84	601,806.97	170,540.00	431,266.97	252.88
Grants in Lieu of Taxes	3,106.11	24,610.70	24,440.00	170.70	0.70
Investment Income and Commissions	571.45	6,667.10	2,110.00	4,557.10	215.98
Other Revenues		10,420.00	10,900.00	(480.00)	4.40-
Total Revenues:	**90,416.20**	**1,348,667.93**	**897,460.00**	**451,207.93**	**50.28**
Expenditures					
General Government Services	51,934.72	333,462.61	316,340.00	(17,122.61)	5.41-
Protective Services	2,602.03	76,780.94	74,210.00	(2,570.94)	3.46-
Transportation Services	5,968.18	74,198.75	232,004.07	157,805.32	68.02
Environmental Health Services	316.71	65,049.29	56,560.00	(8,489.29)	15.01-
Public Health and Welfare Services		164.30	1,000.00	835.70	83.57
Planning and Development Services		500.00		(500.00)	
Recreation and Cultural Services	3,100.48	83,083.05	86,880.00	3,796.95	4.37
Utilities	319,271.17	1,024,268.10	138,330.00	(885,938.10)	640.45-
Total Expenditures:	**383,193.29**	**1,657,507.04**	**905,324.07**	**(752,182.97)**	**83.08-**
Change in Net Financial Assets	**(292,777.09)**	**(308,839.11)**	**(7,864.07)**	**(300,975.04)**	**3827.22-**
Change in Net Assets	**(292,777.09)**	**(308,839.11)**	**(7,864.07)**	**(300,975.04)**	**3827.22-**
Change in Surplus	**(292,777.09)**	**(308,839.11)**	**(7,864.07)**	**(300,975.04)**	**3827.22-**

Account Balances	Current	Year to Date	Balance
Cash			
BANK - CHQ ACCOUNT	(12,243.84)	(30,597.72)	268,294.29
BANK - SAVINGS	(319,857.66)	(316,575.69)	3,957.76
BANK - SRA GENERAL ACCOUNT	3.84	3,690.84	5,358.11
BANK - SRA BINGO & BREAKERS ACC(	(4.00)	609.52	3,532.72
BANK-SRA RAFFLE ACCOUNT	(473.72)	3,059.48	32,099.87
Total Cash:	**(332,575.38)**	**(339,813.57)**	**313,242.75**
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(20,567.46)	(5,635.99)	32,399.65
Municipal - Tax Receivable - Arrears	(324.12)	2,686.52	20,305.53
Total Municipal Taxes Receivable:	**(20,891.58)**	**(2,949.47)**	**52,705.18**

Town of Springside
Statement of Financial Activities - Summary
For the Period Ending December 31, 2019

	Current	Year To Date	Budget	Variance	%

Certified correct and in accordance with the records

Kristie Evanovich
Administrator

Presented to council on

(Date)

Jack Prychak
Mayor