

Ridge Runner Arena (Skating Rink) Rental Agreement

This Agreement made this _____ day of _____, 20_____.

Between:

Town of Springside
Box 414,
Springside, SK, S0A 3V0
(Hereinafter known as the "Owner")

And

(Hereinafter known as the "Renter")

Address: _____

Phone No. _____

1. **Terms of Rental:** The Renter desires to rent Ridge Runner Arena (the "Facility") located at 20 Sharman Street, Springside, Saskatchewan from _____ am/pm on _____, 20____ to _____ am/pm on _____, 20____, (the rental period) and the Owner is in agreement with the Renter using the Facility for the purpose of _____ (the "Function").

2. **The Renter is at least 18 years of age and will assume all responsibility for adhering to the terms of this Facility Rental Agreement and agrees:**

- a) To use the Facility only for the Function as indicated above, during the agreed upon rental period.
- b) That the canteen kitchen and seating area are not included in the facility rental agreement.**
- c) That all supplies, furniture, fixtures, and equipment brought onto the premises during the rental period shall be done at the Renter's own risk. The Town of Springside is not responsible for lost, stolen, or broken items or other damages caused by any items brought into the facility.
- d) To pay for any supplies, furniture, fixtures, or equipment damaged or destroyed during the rental, beyond acceptable wear and tear as determined by the Town of Springside.
- e) That any securities requirements for the rental are the sole responsibility of the Renter.
- f) That Medical and First Aid provisions and personnel are the sole responsibility of the Renter.
- g) That this agreement shall not be sub-leased.
- h) To adhere to all maximum capacity regulations as deemed by the Springside Fire Department. These maximum capacity numbers are as follows:
 - Occupancy load-maximum 350 persons on the ice surface. The lobby load-maximum will be subject to the floor plan. The Springside Fire Department may request changes to the floor plan for public safety.
 - All aisles, corridors, doorways and exits are to be kept clear and free of obstructions at all times.
- i) To indemnify and save harmless the Town of Springside from any and against all liability resulting from injury or damage to any person(s) or property, directly or indirectly as a result of their participants, servants, employees, patrons, or guests. The Town of Springside advises the Renter that the Town of Springside's liability insurance coverage **does not** extend to include negligence on the part of its users. The Town of Springside recommends that the Renter seek out and carry sufficient liability insurance coverage for losses or damage for which the Renter may be responsible.
- j) To ensure that all Federal and Provincial Guidelines and Saskatchewan Health Authority restrictions are followed concerning COVID-19. The Owner is released from all responsibility if these guidelines and restrictions are not followed.

3. In the event the Function is to serve or allow liquor in the facility, it is the responsibility of the Renter, at its sole cost and expense, to arrange for and ensure that a Liquor Permit is obtained. It is agreed by the Renter that they shall sign and provide to the Owner at the time of execution of this Agreement, an Acknowledgment, and Waiver, in the form attached hereto as Schedule "A".

4. In the event the Function is to serve food in the facility, it is the responsibility of the Renter, at their sole cost and expense, to arrange for and ensure that a Temporary Food Service Vendor Permit is obtained and a copy forwarded to the Owner within seven (7) days of the Function.

5. The Renter agrees to leave the facility in the condition in which it was found. Janitorial items (broom and dustpan, dry mop, wet mop, etc.) for the Renter to use at the end of their rental as required and in accordance with Schedule "B" attached hereto.

- a) The Town of Springside reserves the right to limit usage for those who leave the facility in an untidy state.
- b) The Renter agrees to be invoiced for any additional janitorial work required to clean up after the rental period, above normal cleaning wear and tear.
- c) All rentals are subject to a \$300.00 damage deposit, unless otherwise approved by the Town Administrator.
- d) The damage deposit includes a deposit related to the facility keys. Keys must be returned to the Town Office on the next business day following the function. A drop-off slot is available at the Springside Town Office Door. If keys are not returned the cost of replacing the lock will be charged to the Renter.
- e) An inspection of the facility will be conducted by Town of Springside staff after the rental. The Town Administrator will determine if the damage deposit is to be returned.
- f) Any costs exceeding normal cleaning and wear and tear will be paid from the damage deposit and the remainder returned to the Renter. If costs exceed the damage deposit an invoice will be issued to the Renter for the balance.

6. Rights and Responsibilities of the Owner:

- a) During the Function, the Owner will permit the Renter to use the Facility for permitted activities and no other purpose whatsoever, subject to the terms and conditions set forth herein.
- b) The Town of Springside reserves the right to remove any person(s) from the facility with just cause.
- c) The Owner will retain control of the Facility and the Owner will not unreasonably interfere with the Renter's use and enjoyment of the Facility. The Facility will be available to the Renter's agents, servants, employees, and invitees following the policies of the Owner relating to such use.

7. **Payment of Rent:** Payment in full of the rent and the damage deposit (separate cheque) is due at the time of booking. Keys to the facility will not be turned over to the Renter until the rent is paid in full. Rent, as agreed upon between the Owner and Renter, is as follows:

_____ \$ _____
 Damage deposit (**\$300**) \$ _____

Ridge Runner Arena Rental Rates	
Off-Season Weekend Rental (Friday-Sunday)	\$350.00
Service Group	no charge
Damage Deposit (All Groups)	\$300.00
Ice Rental rate	\$90.00/hour

8. **General Provisions:** The terms and conditions set forth herein constitute all of the terms and conditions of this Agreement, and there are no terms, conditions, covenants, agreements, representations, or warranties, either express or implied, arising between the parties hereto except as expressly set forth herein.

OTHER RULES & REGULATIONS

- Contents from the Ridge Runner Arena must not be removed at any point in time. The renter is allowed the use of the tables (40) and chairs (200). NO TABLES OR CHAIRS CAN BE RENTED FROM THE TOWN HALL.
- **ABSOLUTELY NO** confetti, glitter, OR rice is allowed to be thrown in the building.
- All doors must be kept closed at all times.
- All Town of Springside facilities are non-smoking. At no time and under no circumstances shall the Renter permit smoking in the hall. This extends to all tobacco related products including vaporizers, e-cigarettes and chewing tobacco.

BEFORE LEAVING THE FACILITY ENSURE THE FOLLOWING:

- Turn off all lights (including bathrooms & dressing rooms)
- Lock doors - Check all exits to make sure all doors are closed properly
- Report items to the Town Office that need to be fixed, replaced, or purchased
- If any damages occurred to the building or its contents, please notify the Town Office

IN CASE OF EMERGENCY CONTACT Trevor at 306-621-7514 or Tex at 306-621-7765

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

Town of Springside
by its authorized representative

Witness

RENTER

Witness

RENTER

Witness

Schedule "A" - Acknowledgement and Waiver

The Renter, as defined in the Agreement dated _____, 20____, herein acknowledges that it is their sole responsibility to obtain all necessary liquor permits, required licences and Liquor Permit, as defined in the Agreement.

The Renter, their agents, employees, invitees, or contractors for alcoholic beverages, of any kind, acknowledges that it will purchase and agrees to provide to the Owner, or its representative, a copy of the Liquor Permit not less than seven (7) days before the Function, as defined in the Agreement.

It is further agreed that at all times the Renter, without limitation, indemnifies and saves harmless the Town of Springside, its Councillors, employees, officials, volunteers, and all other representatives from and against all liability, claims, actions, losses, costs or damages arising out of actions or omissions of the Renter.

This Waiver/Acknowledgment shall survive the termination and/or expiration of the within Rental Agreement between the Owner and the Renter.

Dated this _____ day of _____, 20____, at Springside, Saskatchewan.

Town of Springside by its authorized representative

Per: _____
RENTER

RENTER

Acknowledgment

The Renter acknowledges, by its initials, that alcohol will be served at the Function. _____

The Renter acknowledges, by its initials, that alcohol will **NOT** be served at the Function. _____

Schedule "B" – Cleaning Expectations

Cleaning Item	✓
Ice Surface Area:	
Stack Chairs & return them to the storage area	
Fold/Stack Tables & return them to the storage area	
Sweep/dry mop the ice surface area	
Mop any spills but no need to mop the entire ice surface	
Bathroom & Dressing Room Areas:	
Dry mop floor	
Wet mop any spills	
Clean counters & sinks	
General:	
Remove all items that belong to renter	
Close and lock all doors & lobby windows	
Turn off all lights	