



## Victoria University Netball Club Fees Policy

The following outlines the policy for Victoria University Netball Club (Team Vic) fees policy, including the Coach and Managers Fees Subsidy.

### 1. Team Vic Netball fees

- 1.1. Team Vic's mandate, as set out in its Constitution, is to:
  - 1.1.1. promote sportsmanship amongst the club's members;
  - 1.1.2. ensure that club members are well informed, respected and have the opportunity to learn new skills through quality coaching staff, well maintained training facilities and organised social events; and
  - 1.1.3. support and assist club members to play the game of Netball in Wellington.
- 1.2. Team Vic relies on player fees to pay for Netball Wellington Centre competition fees, as well as club equipment, court hire, uniforms, and other operating costs.
- 1.3. The fees are set by the Team Vic Committee prior to the season, by no later than January of the calendar year, on an annual basis. These fees are communicated to members via website, email, and the player registration form.
- 1.4. Rates may vary due to fees set by the Netball Wellington Centre and availability of grant funding.
- 1.5. There are three components to the Team Vic Netball fees:
  - 1.5.1. Registration Fee;
  - 1.5.2. Dress Hire Fee; and
  - 1.5.3. General Fees (these cover Netball Wellington Competition Fees and administration costs for the season).
- 1.6. Fees differ depending on the following, if the player:
  - 1.6.1. is a Victoria University of Wellington student; or
  - 1.6.2. is a professional or non-Victoria University student; and
  - 1.6.3. is a Premier/Premier Reserve or Senior player.
- 1.7. Team Vic's Netball fees are set out in **Schedule 1**.

- 1.8. The process for payment of these club fees is set out in **Schedule 2**.
- 1.9. The Coach and Premier Manager Fees Subsidy Policy is set out in **Schedule 3**.

## **2. Non-Payment**

- 2.1. Players are expected to pay their Netball fees either in full, or via instalments, by the due date(s) set out on its website.
- 2.2. The Team Vic Treasurer will take reasonable steps to notify players who have failed to pay their fees. This communication may include agreement on bespoke fee arrangement; this will be at the discretion of the Team Vic Committee.
- 2.3. Team Vic Committee will have discretion to decline a player's registration to play for the current season, due to outstanding fees owed from the previous season. This also includes a potential bespoke fee arrangement between Team Vic and the player, to recoup previous season fees.
- 2.4. Warnings will be given in writing, either via email or physical letter, if no response has been received from the non-paying player.
- 2.5. Failure to pay without notice may result in the non-paying player not being able to take the court on game days, until the matter is resolved. Players will be provided three warnings before the player is temporarily stood down from their team. Further lack of notice may lead to the player being de-registered from Team Vic.
- 2.6. If a player has been de-registered from Team Vic due to non-payment, Team Vic will communicate this to Wellington Netball Centre for their records.

## **3. Refund Policy**

- 3.1. Note that the Registration Fee and part of the Dress Hire Fee are non-refundable. Team Vic Netball does not provide reduced fees for missing out on games for holidays, etc.
- 3.2. Generally, refunds are only considered for players who meet all the following criteria:
  - 3.2.1. are injured or sick and unable to play for the remainder of season;
  - 3.2.2. have communicated to their coach and in writing to Team Vic that they will no longer be available to play; and
  - 3.2.3. returned their dress to the Team Vic Gear and Facility Officer (not to the team manager or coach).
- 3.3. The only exemption to the refund clause above (3.2) is that refunds can also be considered for players who indicate they are no longer able to play before the season has commenced.

- 3.4. When considering the above we take into account the amount of season the player remained in the team (20 weeks approx.).
- 3.5. If players have only paid their Registration Fee and part of their remaining fees, the Dress Hire Fee may be deducted from what has been paid (and considered non-refundable).
- 3.6. Decisions around any refunds are at the discretion of the Team Vic Committee.

#### **4. Players joining mid-season**

- 4.1. A replacement player, or a player who has registered for Team Vic after the season has begun, may pay a reduced fee depending on when they start during the season. If a player is registered before the first game, full fees are expected.
- 4.2. In all cases a Registration Fee and Dress Hire Fee is to be expected, unless otherwise agreed.
- 4.3. Guidelines on what fees will be for late starting players can be found below (based on a 16-game season):

Time Joined	Fees Expected
Prior to Game 1	100%
Prior to Game 3	
Prior to game 5	75%
Prior to game 8	65%
Prior to game 11	50%
Prior to game 15	40%
Prior to game 17	10%
After game 16	0%

#### **5. Players withdrawing mid-season**

- 5.1. Players who intend to withdraw from Team Vic must notify the Team Vic Secretary at [teamvicnetball@gmail.com](mailto:teamvicnetball@gmail.com).
- 5.2. To be eligible for a refund for withdrawing mid-season, the player must meet all the refund criteria outlined in section 3 above.
- 5.3. The fees refund does not include the registration fee nor the non-refundable component of the dress hire fee. The percentage breakdown of refunds returned is below:

Time Withdrawn	Refund Due
Prior to Game 1	100%
Prior to Game 3	75%
Prior to Game 5	50%
Prior to Game 8	25%
After game 10	0%

**6. Fill-in players**

6.1. Fill-in players are not expected to pay full fees. If a fill in player plays more than five games in a season, they will be expected to pay either fees in full or in part.

**7. Review**

7.1. This policy, including the Coach and Premier Manager Fees Policy (**Schedule 3**), will be reviewed on an annual basis and published on the Team Vic website following ratification by the Team Vic Committee.

## **Schedule 1 – Fee components**

### **1. Total fees for 2024**

- 1.1. The Team Vic Netball fees for 2024 are formulated based on the fee components outlined in paragraph 1.5 of the Victoria University Netball Club Fees Policy.
- 1.2. Fees for VUW students are:
  - 1.2.1. Premier or Premier Reserve players – \$245; and
  - 1.2.2. Senior or Social players – \$230.
- 1.3. Fees for Professionals/ Non-VUW students are:
  - 1.3.1. Premier or Premier Reserve players – \$265; and
  - 1.3.2. Senior or Social players – \$250.
- 1.4. In all cases above, \$35 is refunded when dress is returned (in good condition) if full fees have been paid. More information on who is eligible can be found below.
- 1.5. Victoria University students receive a discount on their total fees as a small proportion of their fees are subsidised by Victoria University grants. These are not guaranteed each year.
- 1.6. The Premier and Premier Reserve teams are prioritised to use indoor facilities, resulting in an additional charge of \$15 (per player) more than other grades (e.g., Senior grade), to contribute to these costs.
- 1.7. There is an expectation that all teams support Team Vic fundraising activities, especially teams who access these indoor facilities, as this offsets the costs of these facilities during the netball season.

### **2. Registration Fee**

- 2.1. Registration fees for 2024 are \$30 and are due before the first trial date. If a player registers after this date this is still required. This fee is non-refundable.
- 2.2. If a player has not paid a Registration Fee, the player will not be placed in a team and the player will not be able to trial on or from the second trial.
- 2.3. Players are to make payment via online banking (see process in section 4 above). Receipts must be provided to players who make cash payments and must include reference numbers. However, the preference is that players pay their fees (including registration fee) via online banking.

### **3. Dress Hire Fee**

- 3.1. Dress Hire fees are \$70, these can be paid as part of the full fees or payment plan (see **Schedule 2**). Thirty-five (\$35) of this is a refundable bond once the player has returned their allocated dress promptly and in its original condition,

at the end of the season. The remaining \$35 of the Dress Hire Fee is non-refundable.

- 3.2. The Team Vic Gears and Facilities Officer is responsible for confirming that dresses have been received. Dress bonds will be refunded following this process at the end of the season.

#### **4. General Fees**

- 4.1. General fees, otherwise known as base fees, cover Netball Wellington Competition fees and administrative costs for the season.

- 4.2. The General fees for 2024 are:

- 4.2.1. Fees for VUW students are:

- 4.2.1.1. Premier or Premier Reserve players – \$175; and

- 4.2.1.2. Senior or Social players – \$160.

- 4.2.2. Fees for Professionals/ Non-VUW students are:

- 4.2.2.1. Premier or Premier Reserve players – \$195; and

- 4.2.2.2. Senior or Social players – \$180.

- 4.3. Note that these general, or base, fees do not include the non-refundable registration fee, nor the dress hire fee.

## **Schedule 2 – Process for fees payment**

### **1. Notification of fees payment**

- 1.1. Team Vic uses the Xero invoicing system. An invoice will be sent to players for each instalment of fees prior to the due date via email. Payments must be paid into the account below on or before the due date. Reminders will be sent on the due date.
- 1.2. Fee information will be available on the Team Vic website throughout the season.

### **2. Account details**

- 2.1. The Victoria University Netball Club (Team Vic) Account Number for fee payments is 02 0536 0244783 00 (BNZ).
- 2.2. Players who wish to make a fee payment must include the following information as part of the bank transfer:
  - 2.2.1. Particulars section to include first initial of first name and full last name, all capitalised (e.g., MOBAMA)
  - 2.2.2. Code section to include team number, if known (e.g., Team 5)
  - 2.2.3. Reference section to include your SP number or invoice number, if known.
- 2.3. If a player is making a late fee payment, it is expected that they email Team Vic at [teamvicnetball@gmail.com](mailto:teamvicnetball@gmail.com) to notify of this payment.

### **3. Payment Plan**

- 3.1. Players may spread out fee payments and may sign up for a payment plan. Players must indicate this when they register. There are four due dates for these and will be set out on an annual basis. Plans exclude the \$30 Registration Fee which must be paid prior to the first trial date. These payment plans tend to follow the following format:
  - 3.1.1. Bond (\$35) + 1<sup>st</sup> instalment totalling  $\frac{1}{4}$  of total fee amount;
  - 3.1.2. Dress hire fee (\$35) + 2<sup>nd</sup> instalment totalling  $\frac{1}{4}$  of total fee amount;
  - 3.1.3. 3<sup>rd</sup> instalment totalling  $\frac{1}{4}$  of total fee amount; and
  - 3.1.4. 4<sup>th</sup> instalment totalling  $\frac{1}{4}$  of total fee amount.
- 3.2. Team Vic Netball will communicate the payment plan dates on its website and to players who have signed up to its plan via email.
- 3.3. This is a non-negotiable payment plan. Failure to meet the required payment scheduled without notice may result in a penalty fee or dismissal from Team Vic. Players may set up smaller payments in between the due dates, but they must meet the deposit amounts by each date. Players who have concerns

about paying their fees are encouraged to contact Team Vic to discuss alternative arrangements.



## **Schedule 3 – Coach and Premier Manager Fees Subsidy Policy**

### **1. Eligibility**

- 1.1. Those that are eligible for fees subsidies must play for Team Vic in the relevant year. Players must be coaching a Premier, Premier Reserve, or Senior team (excluding self-entered teams) or managing a Premier Team. Players who jointly coach a senior team ('co-coaching') are also eligible for a fees subsidy.
- 1.2. The fee subsidy can apply to the parent of a player, if the parent is to coach, the player will receive the fees subsidy.
- 1.3. The fees subsidy will not apply automatically. The player must ask to receive it when agreeing to be a coach or Premier team manager (i.e., before the season starts) and will require signing a contract to agree to the requirements (these are set out below).

### **2. Fees payments**

- 2.1. Coaches and Premier Team managers that are eligible will be exempt from paying part, or all, of their base fees to Team Vic. The sum of the fees subsidy is at the discretion of the Team Vic Committee. Eligible players must pay the remaining fees not covered by the subsidy (including the registration fee, dress hire fee, and possible part of the base fee).
- 2.2. The fees subsidy amount is set by the Team Vic Committee prior to the season, by no later than January of the calendar year.

### **3. Requirements**

- 3.1. Coaches and Premier Team managers must be able to commit for a full season. Leaving before the end of the season will result in the coach or manager being required to pay the full fees.
- 3.2. If possible, coaches or managers must complete Netball New Zealand's Player Centred coaching course (the course is often only offered pre-season or post-season and may not be available).