



Victoria University Netball Club

2024 Annual General Meeting Minutes

Date: Saturday 2 November 2024

Time: 11-2PM

Location: RHMZ02, Mezzanine Floor, Rutherford House, Victoria University of Wellington Pipitea Campus.

Zoom Meeting Meeting ID: 863 9193 3839

Chair: Danii Mintrom

Attendees: Tina Parker, Nicola Fahy, Danii Mintrom, Veronica Adams, Olivia Gardenier, Sarah Nelson, Rueben Radford, Toma Mason, Te Rae Wihapi, Alex Tahau

Apologies: Rachel Luo, Eva Huang, Remedee McRae, Brigit Nelson, Billie Gruschow

1. Agenda

- a. The Chair went through the agenda for the annual general meeting.

2. Apologies

- a. The Chair noted the apologies received from the committee.

3. Review of 2023 AGM minutes (Chair)

- a. Attached as **Appendix 1**
- b. Minutes reviewed and approved (Moved by Nicky Fahy, Seconded by Tina Parker)

4. 2024 President's Report (Chair)

- a. Attached as **Appendix 2**
- b. Minutes reviewed and approved (Moved by Tina, Seconded by Sarah Nelson)

5. 2024 Financial Report (Treasurer)

- a. Attached as **Appendix 3A and 3B**
- b. Summary:
 - i. Treasurer noted that only three players did not pay fees (by the end of financial year)
 - ii. Special thanks to Eva Huang for supporting work to follow up

- with non-fee paying members
- iii. Treasurer noted that grant funding will most likely decrease in the 2025 season
- c. Report reviewed and approved (Moved by Olivia Gardenier, Seconded by Nicky)

6. 2025 Committee Election

- a. Election of 2025 Committee (where nomination(s) were received)
 - i. **President**
 - 1. Danii Mintrom re-elected as President (note that President is a two year term, no other nominations received) (Moved by Nicky, seconded by Tina)
 - ii. **Secretary**
 - 1. Eva Huang nominated but elected to Gear and Facilities Officer (see 6.a.ix)
 - 2. No one elected into position; role will be advertised through club channels
 - iii. **Treasurer**
 - 1. Alex Tahau nominated and elected (Moved by Nicky, Seconded by Olivia)
 - iv. **Club Captain**
 - 1. Tina nominated but was elected to Coaching Lead (see 6.a.vii for motion)
 - 2. No one elected into position; role will be advertised through club channels
 - v. **Selection and Trials Administrator**
 - 1. No nominee; role will be advertised through club channels
 - vi. **Trials Officer**
 - 1. No nominee; role will be advertised through club channels
 - vii. **Coaching Lead**
 - 1. Tina Parker nominated and elected (Moved by Veronica Adams, Seconded by Rueben Radford)
 - viii. **Coaching Liaison**
 - 1. No nominee; role will be advertised through club channels
 - ix. **Gear and Facilities Officer**
 - 1. Eva Huang nominated and elected (Moved by Sarah, Seconded by Olivia)
 - x. **Communications Officer**
 - 1. Brigit Nelson and Sarah Nelson nominated
 - 2. Brigit Nelson elected (Moved by Tina, Seconded by

Rueben)

xi. Grants Officer

1. Veronica Adams nominated and elected (Moved by Olivia, Seconded by Nicky)

xii. Sponsorship and Fundraising Officer

1. No nominee; role will be advertised through club channels

xiii. Social Officer

1. Sarah Nelson nominated (Moved by Olivia, Seconded by Veronica)

- b. **Action:** Brigit/Danii to advertise unfilled roles through club channels.

7. Other business

- a. **Club Constitution** (motion to accept changes, motion to re-register the club as an incorporated society as per the Incorporated Societies Act 2022)

i. Attached as **Appendix 4**

1. Discussion and edits lead by Veronica Adams
2. Motion to accept Victoria University Netball Club Constitution, subject to changes (Moved by Veronica, Seconded by Sarah)
3. Motion to re-register Victoria University Netball Club (Team Vic) as an incorporated society as per the Incorporated Societies Act 2022 (Moved by Veronica, Seconded by Te Rae Wihapi)

ii. Notable discussion on the club constitution

1. Final dates that members can pay fees (to avoid missing member benefits or having membership terminated) - Discussion included needing to strike a balance between being flexible and understanding of each individual member's circumstances (for non-payment of fees), whilst allowing the committee discretion to remove member benefits if applicable. Determined that the final date for fee repayment should align with the final club event (i.e., prizegiving).
2. Discussion on the definition of 'member' and 'officer' to make sure no one is ineligible for membership in the club or on committee.
3. Discussion on term limits. Included a clause that the maximum term for a Chairperson is 6 years (3 terms), unless there are no other nominations and **all** committee members present vote to re-elect them into the role.

iii. Noting actions that need to be undertaken in order to re-register

the club, and meet new obligations set out in the updated constitution (not all actions have been allocated):

1. **Action:** Decide on contact person for the club, as part of club re-registration
 2. **Action:** Updating registration form to include wording that allows prospective members to give consent to being a member of the society
 3. **Action:** Making sure that future committee meetings are made accessible via Zoom
 4. **Action:** Updating the 2026 Committee Nomination form to include wording that prospective officers give consent to being on the committee; add wording to form that makes it clear who is eligible to be an officer, and provide a means for prospective officers to declare their eligibility
 5. **Action:** Create an Interests register, and have this as a standing item for all committee meetings
 6. **Action:** Consider using some of the financial reserves to pay someone to create policies/procedures that will allow the club to comply with the updated constitution and Incorporated Societies Act 2022
- b. **Umpire development** (discussion about where this role should sit in the Committee & motions if needed)
- i. Decided to review this at the first committee meeting of the 2025 year along with a plan for action.
- c. **Uniforms** (discussion about progress to update our uniforms, and where to from now)
- i. See **Appendix 5** for summary for feedback given in 2024 registration
 - ii. The Uniform Working Group aim to draft a proposal to take to the 2026 Netball Wellington AGM; will first seek interest from other clubs and schools on level of interest
 - iii. Reaffirmed Eva Huang is able to order dresses for 2025 season (Motioned by Olivia, Seconded by Tina)
- d. **Discuss feedback about season from coaches and managers**
- i. Tina lead discussion regarding feedback from coaches and managers; see **Appendix 6** for summary of feedback
 - ii. Coaching team will meet in early 2025 to create a plan of action in regards to building performance such as through attracting high-performing players.

8. New Business

- a. Prizegiving selection panel review
 - i. Will review the Awards Selection Panel in the 2025 season.

- b. 2025 season fees
 - i. Tina confirmed Netball Wellington fees were not changing
 - ii. Determined that 2025 season fees will be set once the committee receives response from Ākau Tangi on facility bookings for 2025
- c. Attendance at Netball Wellington AGM on Monday 2 December, 7pm
 - i. Tina will attend on behalf of the club
 - ii. Tina suggested the club advertise the open positions on the Netball Wellington Committee Board
 - 1. **Action:** Danii/Brigit to advertise the open Board positions
- d. Registration for 2025 season
 - i. Registration for 2025 season will open on 1 December 2024
- e. Next Committee Meeting
 - i. Meeting will take place on the last week of January 2025
 - 1. **Action:** Danii to create a poll for committee members on most popular day/time for meeting
 - ii. Trials needs to be actioned before first meeting
 - 1. **Action:** Danii to begin the process of recruiting a person for the Trials and Selection Officer position.

Meeting closed 1:50pm

Appendix 5: Uniform Working Group Registration - Feedback

Total Players: 216

Total Players that responded: 206

Players that joined after season started as subs these questions were not mandatory and for the most part they did not fill it out – with an exception of one sub answered Q3. Some double ups might occur between people playing/managing/coaching multiple teams. This also doesn't take into account coaches/managers vs players opinions.

Q1:

What would be your preference for your Team Vic Uniform – please pick all that apply

Rego answering the question: 206

Dress: 148 (just dress), 18 (+ other options). **Total:** 166. 80.58%

Top and Skort: 6, 16 (+other options). **Total:** 22. 10.68%

I have no preference: 22, 3 (+ other options) **Total:** 25. 12.13%

Top and Shorts: 3, 7 (+ other options). **Total:** 10. 4.85%

Top and Skirt: 4, 12 (+ other options). **Total:** 16. 7.77%

Q2:

What is most important for you in regards to your Netball Uniform?

Rego answering the question: 206

The quality: 37, 46 (+ other options). **Total:** 83. 40.29%

The cost: 30, 38 (+ other options). **Total:** 68. 33.01%

How it looks: 61, 20 (+ other options). **Total:** 81. 39.32%

Other: 15, 10 (+other options). **Total:** 25. 12.14%

Comments:

Comfort and fit (some dresses pinch at the armpit, weird proportions, etc)

- PR Player

Comfortable and not revealing, not pulling up, not too short or too tight.

- PR player

Functionality, comfortable

- Prem player

How comfortable it is

- PR player

Plus how long it is

- PR player

Quality and fit

- PR player

That's it's comfortable and suits bigger people

- Senior player

The fit

- Senior player

The fit (arm holes are too tight on the usual ones)

- PR player

The fit, often the dresses are suited for bigger chests

-Senior player

The size of the uniformed because I'm both tall and quite big

-Senior player

The style of cut – it would be awesome if we could get the type of dresses that have the muscle shirt cut (it's a style that is cut similarly to the way sport bras are cut so that your shoulders can breathe). This particular cut is more body inclusive than what our club currently has

- Prem player

Q3:

Would you prefer to be able to purchase a dress (that can be reused in future seasons) or rent one from Team Vic on an annual basis?

Rego answering the question: 207

Rent: 120, 4 (+ other options). **Total:** 124. 59.90%

Buy: 27, 3 (+ other options). **Total:** 30. 14.49%

No preference: 54, 5 (+ other options). **Total:** 59. 28.50%

Appendix 6 - Coaches Feedback Report

A short survey was sent out to team coaches to get their feedback on their experience coaching at Team Vic for 2024 netball season. The purpose of the questionnaire was to get feedback on what worked well and what can we look at to improve the coaching capability at Team Vic for the 2025 netball season.

In summary I received 9/16 responses to the short questionnaire. Overall the responses were positive and all 9 coaches indicated they are keen to return to coach next year for Team Vic (including 3 new coaches that joined the coaching team this year).

Below are high level themes of the feedback received. I recommend the feedback is tabled at the first (new) committee meeting for 2025 and they review the points and put in place a plan to address each item and provide an update to the club members of action taken e.g. Team Vic newsletter.

1. Create a club members Facebook page to be used as a supporting tool for coaches to reach out to Vic players when they're looking for players to fill in at their games, to communicate Vic events etc.
2. Review player commitment requirements (of coaches) for players selected to play in a high level grade team e.g. premier /prem reserve grades. This is to address the issue of players not being available on the dates of crucial games, due to going home for the uni breaks.
3. Review team training model and assignment of courts to teams e.g. maybe introduce squad training to develop and support players and coaches to improve their skill sets and build the depth (and connectiveness) across the teams.
4. Provide indoor training venue for senior grade teams to avoid training cancellations due to bad weather. Hataitai courts are a better venue compared to Salamanca.
5. Training equipment, overall satisfactory but having some cones and ladders would be good.
6. Team Vic to consider sponsoring 1-2 players to attract good calibre players to the club.