**Victoria University Netball Club**

**2023 Annual General Meeting Minutes**

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| **Date:** | Saturday 25 November 2023 |  |
| **Time:** | 12-3PM |  |
| **Location:** | RH105, Mezzanine Floor, Rutherford House, Victoria University of Wellington Pipitea Campus.  Zoom Meeting: Meeting ID: 845 5026 2323 |  |
| **Chair:** | Tina Parker |  |
| **Attendees:** | Eva Huang, Remedee McRae, Tina Parker, Nicola Fahy, Simone Seddon, Danii Mintrom, Tiana Wilson, Tharisheka Mohan, Billie Gruschow, Veronica Adams, Katie Hannah |  |
| **Apologies:** | Te Aomania Te Koha, Monica Brooks, Kirsty Bayne, Claudia Green, Millie Wilcox, Raewyn Clarke, Rachel Luo, Lynette Butler, |  |

1. **Chair - Tina (**Moved by Remedee, Seconded Eva)
2. **Review of 2022 AGM minutes**

* The 2022 AGM minutes are attached as Appendix 1. Minutes reviewed and approved (moved by Tiana, seconded by Danii).

1. **2023 President’s update**

* The 2023 President’s update is attached as Appendix 2.

1. **2023 Financial Report**

* The 2023 Financial Report is attached as Appendix 3.
* Financial Report was approved (moved by Eva, seconded by Nicola).
* It was raised that we managed to make $21,658 surplus in 2023
* Shout out to fundraising/ social girls for organising the 2023 events

1. **New business**

* Election of 2024 committee:
  + **President** – Danii Montrom (moved by Tiana, seconded by Nicola)
  + **Co- Secretary** – Tiana Wilson (moved by Danii, seconded by Tina)
    - *Note that Tiana will not be able to provide the full commitment required for the Secretary role but will assist when available and seek support from committee.*
  + **Selection and Trials Administrator** – Veronica Adams (moved by Tiana, seconded by Danii)
    - **Trials and Selection Officers** – NO NOMINEE
  + **Gear and Facilities Officers** – Eva Huang (moved by Tina, seconded by Danii)
    - **Treasurer** – NO NOMINEE
  + **Grants Officer** – Nicola Fahy (moved by Tina, seconded by Rem)
  + **Fundraising Officer** – Rachel Luo (moved by Tiana, seconded by Eva)
  + **Sponsorship Officer** – Rachel Luo (moved by Tiana, seconded by Eva)
  + **Club Captain** – Remedee McRae (moved by Danii, seconded by Eva)
    - **Communications Officer (social media)** – NO NOMINEE
    - **Communications Officer (design)** - NO NOMINEE
    - **Social and Events Officers** – NO NOMINEE
  + **Coaching Lead** – Tina Parker (moved by Rem, seconded by Danii)
  + **Coaching Liaisons** – Billie Gruschow (moved by Tiana, seconded by Nicola)
* Roles that received no nominees will be re-advertised and filled at a later date.
* Thanks was expressed to both Simone Seddon who has helped Thari during her time as Treasurer.
* Thanks was expressed to Raewyn Clarke who is leaving the committee after many years of service, and to Tharisheka Mohan, Monica Brooks, Kirsty Bayne, Claudia Green and Millie Wilcox who are also leaving the committee.

1. **Other business**

* **Feedback to NWC**
  + **Season Dates/Length/No play weekends** - Yes, we are happy to have no play weekends for Kings Birthday Weekend (3 June) and Matariki Weekend (28 June) and stick with a 16 week competition.
  + **Player Registration -** same as last year, nil feedback to be passed on.
  + **Additional Promotion Relegation Games (Prem 1-3, Prem Res 1)** - We are happy with sticking to the option: 8 automatic relegation. 1 automatic promotion. 7th in the higher-grade playoff against 2nd in the lower grade to determine movement.
  + **Playing up limits** - We’d like to keep the limit of 5 times playing up for all grades. We are suggesting that coaches/ managers keep track of how many times fill ins are playing.
  + **Player cap per team -** previously no restriction however NWC have now introduced a cap of 3x franchise players per team. We are happy with this
  + **Dress code**
    - We agree that there should be space for players to wear skirts or shorts for their uniform, it’s important that team uniforms are inclusive and that all body shapes and types are comfortable in their uniform.
    - It was suggested that If the short top combo looks similar to the dress uniform, why do all teams have to go one way or the other? Playersmay not feel comfortable to speak up about the uniform change as their peers would also be impacted.
    - We would like our teams to be empowered to choose for themselves whether they wear skirts or shorts or a mix of both, or keep the dresses. We’re not comfortable making that decision for them especially without having done any consultation. (**ACTION: Tiana to email feedback to NWC)**
    - Tina and Danii expressed interest in joining a NWC AGM to discuss this further.
* **Uniform Working group - Eva**
  + Intending to present potential uniform design to committee in the new year and to implement changes in 2025
  + Consider adding queries to 2024 rego form to help understand players preference (motion by Tiana, second by Danii)
    - Player preference; skirt/ top, dress, short/ tops
    - Preference to buy or rent uniform?
* **Unpaid fees**
  + List of players with outstanding fees to be forwarded to NWC (**ACTION: Tiana to send)**
  + We suggest that the committee frequently check in during monthly meetings to ensure we are on top of unpaid fees earlier in this new season.
* **MYOB TO XERO**
  + Pricing available online appears to be similar to current budget for MYOB system however there are a few more features available
  + Pay by credit/ debit card system available, also consider adding option to registration form for immediate registration payment (prev $30) prior to completing the form
  + **ACTION:** Danii/ Simone to get more info re potential package offers for non profit organisations
  + Motion for approval of system change to be reconfirmed at next committee meeting (**ACTION: Tiana to add to next committee meeting agenda)**
* **New Website**
  + Option to join Whitelabel or DIY Godaddy, (**ACTION: Danii to look into and provide more info next committee meeting)**
  + Committee to consider if we are able to update website in time for upcoming season
  + Motion for approval of website change to be reconfirmed at next committee meeting (**ACTION: Tiana to add to next committee meeting agenda)**
* **Motion to reimburse AGM food costs (**moved by Tina, seconded by Rem)
* **Access for existing committee members for the bank accounts** (moved by Eva, seconded by Tiana)

Victoria University - Team Vic Netball Committee Bank Accounts below:

- 02-0536-0244783-025 (Bond Account)

- 02-0536-0244783-002 (Grants Account)

- 02-0536-0244783-000 (Non Profit Organisation Account)

- 02-0536-0244783-001 (Savings Emergency)

*Danielle Montrom requires full authority to operate and act as a signatory on above mentioned bank accounts. Please refer to below existing signatories authorising this:*

*Name:*

*Signature:*

*Name:*

*Signature:*

1. **Next committee meeting** 
   * To be confirmed, Dec 10-20th prior to Christmas
   * Meeting closed at 2:56pm