



Hype-O Performing Arts Academy Handbook

A Guide for Students and Parents

As a condition of enrollment at Hype-O Performing Arts Academy, students and their parents or guardians agree to abide by all the policies set forth by Hype-O Performing Arts Academy, its director, faculty, and staff. Hype-O Performing Arts Academy reserves the right to terminate any student's enrollment at any time for misconduct or inappropriate actions by either the student or his or her parent(s).

Welcome to Hype-O Performing Arts Academy!

This handbook will serve as your guide to Hype-O Performing Arts Academy and its philosophy of dance education.

We take our roles as a mentor and teacher in your child's life very seriously. It is our objective to inspire a passion for the art of dance in every child who passes through our doors. In the process, we strive to set the right example and help your child (and you) create memories that will last a lifetime.

Philosophy

Hype-O Performing Arts Academy is committed to providing high-quality dance classes to enhance the overall development of the child. We provide a safe and child-centered environment to encourage our students to explore dance with qualified, nurturing teachers.

We believe that dance training encourages young people to develop a positive self-image as they increase awareness of their physical being. Along with improving coordination skills and developing muscular awareness, dance classes give children the freedom to express themselves through movement.

The highest educational standards are expected from all Hype-O Performing Arts Academy faculty members. They are lifelong learners who continue to educate themselves through certification programs, teacher-training schools, conferences, and other learning opportunities.



ABOUT THIS HANDBOOK

While Hype-O Performing Arts Academy is one of the newer studios in the area, we have already assisted children in reaching some of their goals and have seen major growth in our students. We believe that our success comes as a result of providing solid training and quality service, as well as our underlying belief in the strength of our organization. We have created this handbook to offer our students and their parents a clear understanding of their commitments and responsibility to the school.

➤ Dates and/or expenses listed in this handbook are subject to change. Please check the website and your newsletters for updates.

Key contact information for Hype-O Performing Arts Academy

Studio 1 Location:

9 Park Street, Riverstone, NSW 2765

Email: admin@hype-oentertainment.com

Website: www.hype-oentertainment.com

Office Mobile: 0431584 508

2021 Term dates for Hype-O Performing Arts Academy:

Term 1: Monday 1st February – Thursday 1st April

Holidays: Friday 2nd April – Sunday 18th April

Term 2: Monday 19th April – Friday 25th June

Holidays: Saturday 26th June – Sunday 11th July

Term 3: Monday 12th July – Friday 17th September

Holidays: Saturday 18th September – Monday 4th October

Term 4: Tuesday 5th October – Friday 10th December

Hype-O Performing Arts Academy 2021 Closure Dates:

Good Friday: Friday 2nd April

Queens Birthday: Monday 8^h June

Anzac Day: Sunday 25th April

Queens Birthday: Monday 14th June

Labour Day: Monday 4th October

(further dates may be added throughout the year with notice)

FOR OUR STUDENTS

The first step to becoming a successful dancer is making a solid commitment to your classes. Strong technique is a key ingredient and class is where you develop that technique. Come to each class prepared to learn and without personal distractions. Class time is your chance to focus on yourself, so try to leave your concerns or worries at the studio door. True progress is made when you look at each class as an opportunity to become better at what you love to do. Dance full-out, stretch a little further, become more aware of your technique, and make the most of every class.

Respect for the teachers is essential. Listen to each correction given, whether it's directed at you or another dancer. A correction is an honor; it shows you how much a teacher cares about your progress as a dancer. Always say thank you when a teacher or choreographer offers you constructive criticism. Nothing can stop those students who apply themselves in every class and appreciate their teachers' knowledge and experience.

FOR THE PARENTS: "WE'RE IN THIS TOGETHER"

We believe that children's success depends on the support of their parents or guardians. Because your commitment to the process makes an enormous difference, we encourage you to be a part of your child's dance education.

Our programs rely on a positive atmosphere and educational experience for our faculty and students and their parents. Cooperation between all parents is expected. Showing respect—for other parents, the students, and the faculty—makes an important impression on the children. You are a role model for your child about how to interact with others in a professional setting.

Your child's presence at all classes is imperative. The spirit of teamwork and the lesson of dedication are a big part of our school's educational process.

Parents and teachers may look at a child's learning from different perspectives. However, we believe they share a common goal: to ensure that every child receives the best possible training, both physically and mentally. Mutual respect among our faculty and our students' parents provides the children with the ultimate care and education.

At Hype-O Performing Arts Academy we believe that the involvement of a parent in their child's passion of dance is as crucial as the involvement of a parent in their child's schooling. To ensure you are aware of all your child's successes and goals we have hand created a report card that will be sent to you at the end of each term. Within this report you will be able to clearly see any new skills your child has obtained and any items we suggest your child should focus on improving. We hope this report card not only keeps you up to date, but also give you the knowledge required to have open dialogue with both your child and their teacher about where your child is at in their dance class.

Special Information for Parents of Tots & Minis Students

Our purpose is to provide the highest-quality preschool education in a secure, nurturing, and stimulating environment. Hype-O Performing Arts Academy serves the physical, emotional, and intellectual needs of the preschool students. We meet these goals with our age-appropriate curriculum and ongoing communication with parents.

The first few weeks of classes serve as an introductory phase to help students become comfortable with the overall dance experience, the classroom, their teacher, and their classmates.

Right from the beginning we focus on your child's coordination, listening skills, musical awareness, and developing imagination. We accomplish this through age-appropriate music and song, simple stretching exercises and tumbling basics, and games in an environment of creativity. Some preschool students will incorporate simple flexibility movements at ages 3, 4 and 5.

Preschool dance is about helping children learn to tap into their imaginations and express themselves creatively, not necessarily about learning steps (although they do get introduced to choreography). So, don't be disappointed if your child doesn't pirouette around the house or look like a budding dancer right away.

Preschool students perform one dance routine in our annual recital.



Separation from the Parent

The process of separating from the parent as the child attends dance class is an important accomplishment of young children.

As children mature, they begin to identify themselves as independent personalities. In separating from you, the parent, your child is learning

- to develop an interest in the activities of the dance class;
- to feel comfortable with other children in the class;
- to understand that his/her parent will come back and pick him/her up;
- to understand that all parents leave their children and come back for them.

It is important to know that at times young children will explore the limits of attending dance class and say they don't want to go. This period may occur anytime, but it is usually short-lived. Here are some suggestions that might help you handle the situation:

- Emphasize what the child is doing at the dance class rather than what you do while he/she is in class.
- Before you leave, see that the child is involved in an activity or is in the hands of a teacher.
- Avoid prolonged good-byes.
- Ask the teacher for help in separation. We expect the crying (and usually the tears are for the parent's benefit).

It May Not Be the Right Time

If your child cries or does not want to take class, don't panic. If we push children and create more stress than they are already experiencing, they may come to perceive dance class as a bad experience. That kind of negativity could make them apprehensive about dance for a long time, which isn't good for anyone involved. Never force your child into the classroom.

If your child stops attending class within the first month, the registration fee will be credited to the following year. We encourage you to have your child try again next year.

We recommend that children be encouraged to practice at home but not forced to do so. Repetition is one of the key elements for success with preschool dance students; the more they practice, the more confident they will feel. Practicing with your child allows you to join in the dance experience.

FOR ALL PARENTS AND STUDENTS

Understanding Dance Education

As a parent, you play an important role in supporting your student financially, but your emotional support is of equal—and perhaps even greater—value. Encourage your child to be the best that he or she can be regardless of what others may achieve. Dance is an individual art form and children need to be allowed to achieve at a pace that's comfortable. No two students will progress at the same rate, even if they experience the exact same training. It's important to encourage children to focus on themselves, give their all, and be satisfied with their own accomplishments.

Not all children will develop into professional dancers. One of the primary goals of our faculty is to teach life lessons and skills that offer children the best chance for success. Dance education encompasses far more than technique and the steps your children learn. We believe the discipline of dance training gives young people a better understanding of commitment through learning, experiencing the spirit of teamwork, and discovering what they can accomplish through hard work. Our goal is to educate the minds, bodies, and souls of our students, teaching them the skills needed for a successful life, whether they stay involved in dance.

➤ You play an important role in supporting your student financially, but your emotional support is of equal—and perhaps even greater—value.



Class Placement

The school faculty meets regularly to discuss the students' progress and/or placement. It is our policy to offer appropriate opportunities to every child.

Placement decisions are derived from many years of teaching experience. Often a child is placed in a particular group or class where he or she will feel confident, in order to promote the development of self-esteem. Some students who are placed in a higher level become discouraged, only to lose their passion for dance. Others respond to the challenge of being in a class with students who are more proficient by pushing themselves to work harder. Placement is highly individual and the factors that go into the decision are complex. We ask that all faculty decisions are respected.

Classroom Observation

TOTS & MINIS:

Tots & Mini's parents are welcome inside the studio for all classes, unless due to restrictions implemented by covid-19.

Never disrupt class. at any time, please refrain from shouting instructions or distracting your child in any way.

In some instances, we may suspect the child will respond better to their teacher in their parent's absence. If the teacher does request to trial this, please know that it is because they believe, and in their experience have seen, that it will be of great benefit to your child. You are welcome to wait just outside the studio or in your car and we can call you in at any time if required.

ALL OTHER STUDENTS: (The below Term is currently suspended due to the pandemic)

During the first month at our studio, all parents are welcome to stay and watch.

This is the chance for you to see firsthand what the classroom experience is like for your child. Please do not bring infants or other children where it can be helped.

After your child has completed their first month with Hype-O Performing Arts Academy, no more in-class observations will be permitted. This is due to numerous factors, but most importantly we want your experience at our end of year concert to be as exciting as possible.

➤ **Have Faith in your teacher's vision for your child. Decisions are derived from many years of teaching experience.**

Medical Information

Parents must notify the director/and or teachers regarding children who use an inhaler or who may require medications during their time at Hype-O Performing Arts Academy. It is also important to inform the director and/or teachers about your child's existing medical conditions or learning disabilities at the time of registration and throughout the school year. Our teachers are trained professionals who are enthusiastic to work with all children and personalities, and the more we know about your child, the better the dance experience will be for all involved. All information about our students is confidential.

Dos and Don'ts

Some parents may compare their child's progress or class placement to another child's. Watch for this behavior in your children as well and encourage them to focus instead on their own accomplishments.

Looking to other students for inspiration is good; however, making negative comparisons distracts children from focusing on becoming stronger dancers. In addition, speaking negatively about your child's teachers, fellow students, or other parents in front of your child—or other students—could result in problems far beyond your original concerns. Often children will imitate a parent's behavior with other adults or authority figures.

Children learn important lessons from their teachers and parents, acquiring behavior patterns through their example. Our school's faculty takes that responsibility seriously. It's our philosophy to encourage our students to feel, think, and act respectfully toward their peers, the adults in their lives, and themselves.

If you have questions or concerns about your child's dance education (such as progress or class placement), please discuss them with your child's teacher or the principal. Talking only to other parents can lead to misinformation and confusion. Please contact the school office to set up an appointment; do not approach your child's teacher or the director between or during classes or make contact outside of the school.

If you do request a conference, please listen carefully to what your child's teachers have to say. They spend a significant amount of time with your child and offer expertise in the field of dance education.

➤ **Class placement of students is highly individual and the factors that go into the decision are complex.**

STAYING INFORMED

We work hard to make the dance experience organized and fun. Keeping you informed is one of our primary goals. Please read all newsletters and other school information. Newsletters and important updates are printed and handed out to our students at the conclusion of class. The same newsletters and updates are emailed to you and posted on the Hype-O Performing Arts Academy website and Facebook page.

If you have any questions regarding the information distributed, we encourage you to contact the office on 0431 584 508 between the hours of 9:30am and 1:30pm Monday to Friday.

We answer emails on a daily basis, except on weekends. Feel free to email questions to the principal directly at belinda@hype-oentertainment.com

Website www.hype-oentertainment.com

We are constantly updating our website. News, important parent and student information, contact information, and more are available online 24 hours a day.

Facebook Page [www.facebook.com/hypeopaa]

“Like” the Hype-O Performing Arts Academy page on Facebook to receive daily updates on school events. Please invite your family and friends to “like” the school.

Please do not post questions on the school’s Facebook page. Instead, please email them directly to admin@hype-oentertainment.com

Weather Cancellations

School closures due to severe weather conditions will be announced by 2:30pm on that day. Notifications of weather cancellations will be emailed, posted on the website and the Facebook page.



Hype-O Entertainment



Hype-O Performing Arts Academy



admin@hype-oentertainment.com



www.hype-oentertainment.com

Dress Code Requirements

Hype-O Performing Arts Academy maintains a dress code to encourage concentration and a sense of inclusiveness (variations in attire can be distracting and contribute to feelings of inequality). Uniformity in dancewear allows the teachers to assess how well the students are implementing the technique being taught, problems with alignment, and other important aspects of dance training.

- Students should carry their dancewear, shoes, and other belongings in a dance bag. Please print your child's name on the bag as well as on ALL its contents.
- Dancewear is to be kept in good repair and laundered on a regular basis.
- Watches, jewelry, and safety pins should not be worn to class.
- Dance shoes should never be worn outside.
- Female students should wear their hair tightly secured and styled away from the face.
- Students are expected to observe good personal hygiene habits. Deodorant is required for students age 10 and older.

Dancewear

BRANDED UNIFORM ITEMS	KIDS SIZE PRICING
Grey Tee – NOT AVAILABLE	\$35.00
Crop Top	\$30.00
Singlet	\$36.00
Leotard	\$36.00
Leggings	\$45.00
Shorts	\$29.00

Hype-O Performing Arts Academy Shirts/Singlet/Crop are compulsory. You must be wearing one of these branded tops to class with either branded bottoms or plain black only.

Shoes

For affordable dance footwear solutions make an appointment with our supplier directly.

Contact Julie Ann from Active Style on 0499 775 995.

Registration Fee

An annual registration fee of \$25.00 per student covers the cost of mailings, insurance, handbooks and so on. Registration fees are not refundable except for preschool students who are determined to be unready for dance and may receive a credit for the following season.

Tuition and Expense Policy – NEW POLICY

Full Term tuition is due by the Friday of week 1 of that term. Tuition is paid via electronic funds transfers after your invoice is received. To ensure families are provided with adequate time to make payment invoice will be sent out in week 7-8 of the prior term.

Please note: tuition is based on the term regardless of how many weeks are in a given term and regardless of attendance, except for in the case of new students joining mid-term. **Multi Class Discounts Apply. Please see next page for details.**

Class	Tuition Per Term
Minis Fundamentals	\$107.00
Tots Fundamentals	\$107.00
Minis Acrobatics	\$115.00
Ballet	\$104.00
Jazz	\$104.00
Lyrical	\$104.00
Hip Hop	\$104.00
Musical Theatre	\$104.00
Rock & Roll	\$104.00
Tap	\$104.00
Technical Training	\$104.00
Acrobatics	\$150.00
Pre Elite Team	\$99.00
Elite Performance team	\$150.00
Adults	\$110.00
Privates – 10 weeks x 30 mins	\$300.00
Privates – one off x 30 mins	\$40.00

Additional Fees

Tuition does not include the registration fee, dancewear, shoes, costumes, recital tickets, rehearsals, eisteddfods or other special events.

\$51.00 Concert Participation will be split into 3 equal payments of \$17.00 and charged over terms 1, 2 & 3. This fee will go toward venue and other concert related expenses.

➤ **PLEASE NOTE:** tuition is based on the term regardless of how many weeks are in a given term and regardless of attendance, except for in the case of new students joining mid-term.

2020 Discount Pyramid – Juniors & Inters

	Discount applied	Cost of Class	Total Cost	Total Savings
1st Class	0%	\$104.00	\$104.00	\$0.00
2nd Class	8%	\$95.68	\$199.68	\$8.32
3rd Class	11%	\$92.56	\$292.24	\$19.75
4th Class	14%	\$89.44	\$381.68	\$34.32
5th Class	17%	\$86.32	\$468.00	\$52.00
6th Class	20%	\$83.20	\$551.20	\$72.80
7th Class	25%	\$78.00	\$629.20	\$98.80
8th Class	32%	\$70.80	\$700.00	\$132.00

Classes included in the Discount pyramid:

Ballet
Lyrical
Hip Hop
Jazz
Musical Theatre
Tap
Rock & Roll
Technical Training

Classes NOT included in the discount pyramid

Acrobatics
Pre-Elites
Elites
Minis & Tots
Adults

2020 Discount Pyramid – Adults

	Cost of Class Per Term	Total Term Fee
1st Class	\$110	\$110
2nd Class	\$100	\$210
3rd Class	\$80	\$290
4th Class	\$40	\$330

What you need to know:

All classes have been extended in length.

The discount pyramid cannot be used in conjunction with any other promotion or discount.

The discount pyramid is calculated per student and NOT per family.

All discounts are only applicable to term fees and cannot be used on any other performance related expenses such as costumes, registration fees, concert fees or the likes.

Hype-O Performing Arts Academy reserves the right to alter this pyramid and timetable at any time

Discipline Policy

In order to maintain a happy, healthy, professional environment, students are taught the importance of being a part of the group. We encourage students to have respect for other students, the teachers and staff, and studio property, and we foster the development of good habits and compliance with rules of conduct.

Our staff and faculty are trained to use constructive techniques of discipline to maintain class control and handle individual misbehavior.

- Children who exhibit unacceptable behavior or attitudes are told what is wrong and directed to a positive alternative approach or behavior.
- If a child strikes another child, the two are respectfully separated and each is asked to explain what happened. They are then asked to help solve the problem, talk to each other, and reconcile with one another. This will then be followed up with both parents. Ongoing behavior of this sort may result in expulsion.
- Children who are disruptive will be respectfully asked to stop the behavior. If the behavior is repeated, they will be reminded of it and told how it affects others. If the disruption continues, the children involved will be asked to sit down for a short period of time (usually three to five minutes) before rejoining the class.
- If a child's misbehavior continues to disrupt the class, the parent or guardian will be called to pick up the child.

Termination of Enrollment

In certain circumstances, when it is in the best interest of one or more students, it may be necessary for the school owner and principal to terminate a student's enrollment. Every effort will be made to correct a problematic situation before terminating enrollment.

Reasons for termination of enrollment include the following:

- Disruptive or dangerous behavior by students or their parents
- Abuse of other children, staff, or property
- Inability of Hype-O Performing Arts Academy to meet the child's needs
- Any other situations (on a case by case basis) where the principal determines it to be in the child in questions best interest or in the best interests of her faculty or other students, to terminate the enrolment of said child.

No refunds of already rendered services will be granted.

Arrival and Departure

We encourage students to arrive 10 minutes before class starts. For their safety, all students should be picked up immediately after class.

Attendance

All students are expected to attend their regularly scheduled classes. Each class offers a step forward in the educational process. A missed class could leave a child one step behind the other students. It is important for children to feel completely confident with the choreography and the year-end performance. Missing class could result in frustration for the students and their teachers and classmates.

Tardiness

Dance is a physical activity that requires the body to be warmed up in order to execute movement safely. Late students miss the proper warm-up and/or barre and therefore may sustain injury. Students who arrive more than 5 minutes late may be asked to observe class for reasons of personal safety.

Class Visitors

Safety issues and legal responsibilities make it impossible for us to allow students to bring visitors into the classroom. Students should not invite siblings, other relatives, or friends to their classes except for special events such as “Bring a Friend Week” and in-school performances.

Makeup Classes

Hype-O Performing Arts Academy does not offer make-up classes. If your child is unwell, we will make every effort to catch them up at their next attendance of class.

Lost and Found

Please mark all dancewear, shoes, and personal items with your child's name. We will make every effort to locate and return lost items; however, we cannot be responsible for any items that your child brings to class.

➤ Clearly label all items and carry them neatly in one bag that closes by zip. Hype-O Performing Arts Academy and the faculty cannot be responsible for any items brought to class.

Illness

Colds, flu, and other contagious diseases occur frequently and spread easily among children. To help protect your own child's health and to minimize the possibility of contagion at school, please keep your child at home if you observe any of the following symptoms:

- Nasal discharge that is green or yellow
- Complaints of ear pain
- Consistent cough
- Severe sore throat
- Eyes that are pink, burning, itching, or producing discharge
- Diarrhea or vomiting
- Fever

If these symptoms or other conditions deemed contagious are observed in your child during a class, you will be called to pick up your child immediately.

When your child has a fever, please keep him/her at home until the temperature returns to normal. If there are any lingering signs of illness, such as glassy or watery eyes, listlessness, and drowsiness, please keep your child at home. This will help to ensure that the illness has passed and that your child will be well enough to resume class activities the following week.

Emergency Evacuation

Although we have never experienced an emergency evacuation at the school, we are prepared for such a circumstance. Students are to evacuate quietly and walk in single file as quickly as possible to the designated area, where teachers will check roll. Students and teachers are to return to classrooms and buildings when the all-clear signal is given.

Parking Lot Safety

The school is home to children of all ages. Please be mindful that our studio is located on a very busy road. All children are to exit vehicles from the left side **ONLY**. Children under the age of 8 must be escorted into the building by their adult.

No children will be released from the studio without their adult present.

We do not allow children of ANY age to walk out to a vehicle.

Please come inside at the designated end time of class to collect your child.

NO CHILDREN ARE PERMITTED TO WALK HOME WITHOUT AN ADULT.

Student and Parent Use of Social Media

Use of Facebook, Twitter, LinkedIn, blogging, and other online social-media vehicles is commonplace. This policy is intended to provide Hype-O Performing Arts Academy students and parents with guidelines to eliminate any confusion concerning the use of social media.

- You DO NOT have permission to reveal any information about Hype-O Performing Arts Academy. By that we mean you are forbidden to share personal information about the director, other students or their families, or anything that is proprietary and/or confidential to them or Hype-O Performing Arts Academy.
- Students and parents should neither claim nor imply that they are speaking on behalf of Hype-O Performing Arts Academy.
- Never post anything that could compromise the self-esteem of students who attend Hype-O Performing Arts Academy.
- ONLY PHOTOS OF YOUR CHILD are permitted to be posted, don't post any choreography, Hype-O Performing Arts Academy owns the copyright to all choreography taught at the school.
- You may share any videos, photos or other content posted by the official Hype-O branded platforms.
- Respect the law, including those laws governing defamation, discrimination, harassment, and copyright and fair use. As stated in this handbook, parents and students should never post negative comments about other schools or teachers. Also, please do not post negative comments about school activities such as competitions, conventions, and performances or about the directors of those events.
- Ensure that your social networking conduct is consistent with all the policies contained in this handbook.

General Policies

- Use of the school telephone is limited to emergencies only.
- Parents and students should never interrupt a class in session.
- Only water is allowed in the studios. No drinks, or gum. Dinner and snacks may be consumed at a table, but no food or drink is to be taken onto the dance floor. All rubbish should be placed inside the bin provided.
- We love babies and young children and appreciate the chance to meet our students' siblings. However, our priority is the safety of every child on the school premises. Children must always be supervised and are not free to run around the lobby or classroom areas.
- Please do not dispose of dirty diapers inside the school. We ask these are taken with you. Please ask one of our faculty if you require a plastic bag for transport.
- No cell phones or computers may be used during class time. (This means no emailing, Internet use, or text messaging.)
- Students and parents are restricted from contacting teachers by phone, email, text messages, etc. All communication with teachers or the director must go through the Hype-O Performing Arts Academy office or directly to the principal.
- Never speak negatively about teachers, students, or parents from other schools.
- Never recruit students from other schools.
- All students must always show respect for their teachers. Inappropriate behavior could result in dismissal from the school.



End of Year Concert

Details of the end of year concert will be sent during term 1.

The Concert offers our students a professionally directed performance that allows them to present to their families and friends the results of a year's hard work, dedication, and progress. Preschool students perform one time in the annual concert. All other students perform one or two times in each of the styles of dance they are registered for.

A big part of dance training includes learning through performance. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to children's success in non-dance activities. The experience helps build self-esteem and confidence, which can result in better in-school presentations, improved social skills, and strong college and job interview skills. The rehearsal process is a tremendous learning experience as well. It helps the children develop retention skills, and by working with their classmates on a group performance, they learn the positive aspects of working as a team to create the best end result.

Costumes

We spend many hours determining the correct costumes for each class. They are always age appropriate and of the highest quality possible. Preschool students will need one costume; all other students will need one costume for EACH dance they are in (a maximum of 2 costumes per class). Costumes include all accessories (hats, gloves, etc.), but do not include shoes or stockings.

In an effort to ensure that costumes are delivered in time for school photographs and an organized distribution to our students, costume orders are placed during the term 2 holiday break. Costume manufacturers do not accept cancellations or offer refunds; therefore, the school does not refund costume deposits. Once you have paid your first costume payment you agree that regardless of concert participation at the end of the year to pay the remaining costume fees, in agreement that your costume has been ordered.

Costume Payment Schedule

Term 2	Term 3	Term 4
\$25.00	\$25.00	Outstanding's

Costumes will not be assigned until they are paid for in full. Parents or guardians accept full responsibility for all expenses, including surcharges and postage for costumes that are ordered late. Hype-O Performing Arts Academy is not responsible if costumes are not received in time for the recital due to late payments. Costume payments are the sole responsibility of the parent or guardian. Costumes are compulsory.

➤ Costumes are always age appropriate and of the highest quality possible.

ACTIVE AND CREATIVE KIDS VOUCHERS

TERMS AND CONDITIONS: YOU MUST READ THESE TERMS AND CONDITIONS PRIOR TO SUBMITTING ANY VOUCHER.

1. Hype-O Performing Arts Academy has no direct authority over the distribution or processing of any Service NSW vouchers. Hype-O PAA simply acts as a third-party on behalf of you to send through your voucher details for processing as a registered provider.
2. Hype-O Performing Arts Academy can only process vouchers for programs we have been pre-approved for.
3. Your \$100 voucher will NOT be credited to your dance invoice until Service NSW has processed and paid the money to Hype-O Performing Arts Academy.
4. A pending voucher, that is still in processing, does not change or alter the due date of your invoice. Your invoice still must be paid by the due date less the \$100 we are waiting on from Service NSW
5. Once you have submitted a voucher to us, it may be processed anytime between pressing submit and 2 weeks after your invoice due date. Once you have submitted your voucher details to us, you have committed to its processing. Should you change your mind about your enrolment, the voucher as per Service NSW regulations, is committed to Hype-O Performing Arts Academy.
6. Vouchers are non-refundable and non-transferable under any circumstances.
7. Vouchers will not be exchanged for Money.
8. Vouchers can only be used toward termly fees or program fees that are approved and cannot be used towards registration, costumes or any other dance related expense.
9. If you use a \$100 voucher for an invoice that is less than the voucher total credits the difference is forfeited.
10. It is your responsibility to ensure you have submitted a voucher by the submission due date as set forth by Hype-O Performing Arts Academy.
11. Expired vouchers will not be processed.
12. You cannot submit 2 x Active Kids vouchers in the same term.

Concert Tickets

Tickets for the annual concert will go on sale online 1 month prior to the event.

No one is admitted to the concert without a ticket. Infants and children who may have a hard time remaining seated during the entire performance should not attend. Children 0-2 may be seated on laps if you prefer and do not require a ticket unless a chair is to be reserved for them.

Dance Photos

Class photos will be taken in term 3. Dates and times will be advised closer to the date. Please confirm your child's time on the schedule to be distributed term 3. All students are required to be present for their class picture. There are no exceptions.

After the group photo shoot, students may choose to have solo portraits made in any or all their costumes. There is no obligation to purchase photos. Please arrive at least half an hour before your child's scheduled time since photo shoots tend to run ahead of schedule.

ADDITIONAL INFORMATION AND ACTIVITIES

Workshops and Programs

Most School Holidays, Hype-O Performing Arts Academy offers holiday programs and workshops for both current and new students. Holiday activities are for children ages 5 to 16. A complete brochure of all Holiday programs will be distributed in 4 weeks prior. We suggest early registration as these programs do sell out, especially the 3-day programs.

Birthday Parties

We offer several birthday party options for both boys and girls. Parties are themed and can be dance related or not. Please contact the office for more information or visit our website for details.

A FINAL NOTE

WELCOME TO HYPE-O PERFORMING ARTS ACADEMY! We look forward to an exciting, rewarding year with you!

Other Terms & Conditions

1. Parents are Responsible for their child's behaviour & safety before and after leaving the hall, including, parking lots & waiting areas.
2. Children are not allowed inside the studio before or after program times, with a 10 minute window of lenience.
3. I understand that throughout class times my child may be photographed or filmed for promotional or advertising purposes. This may include, but not be limited to, social media, published websites, local websites, flyers and other promotional gear. I have no objection to my child's photograph or video footage of my child to be used by Hype-O Entertainment, Hype-O Performing Arts Academy & Belinda Curmi for such purposes.
4. Please be advised, classes are well supervised, however each performer does participate at their own risk, and therefore no responsibility will be placed upon the teacher, coaches, studio or staff, for any injury your child may sustain during class. I give permission for First Aid to be administered to my child, if deemed necessary by a staff member.
5. Late Pickup: Children must be collected within 10 minutes of the end of their class unless previously organised with staff. Late pickup will incur a fee of \$5 per 5 minutes, starting at the tenth minute from their last class ceasing. While we understand things happen and we will try our best to accommodate such things, ongoing late collection of students cannot be accommodated for.
6. Concert, concert rehearsals and any fees associated with them are compulsory for all students and this is an understood obligation at the time of enrolment unless non-participating students are disclosed on this form.
7. No refunds will be granted when a student misses' class for any reason.
8. A credit will be added to the value of an individual class to your next term fees if Hype-O cancels a class for any reason and a make-up class is not offered in lieu.
9. We reserve the right to cancel enrolment of any student for ANY reason we see is in the greater good of the academy.
10. All creative and executive decisions are only made by the Hype-O Principal and her staff, and shall be respected and honoured.
11. No Hype-O Choreography is to be taken to a competition or performance without the approval of the principal.
12. Public Holidays are not discounted on fees and full fees for those days apply.
13. I understand that in an emergency an ambulance may be called for my child if staff deem necessary and the expenses related to this medical service will be my responsibility as the Guardian.
14. All class placements are the decision of staff. Class placements are not decided based on convenience or financials, or any other factor other than the determined readiness as decided by Hype-O staff.
15. No spectating permitted during class. Tots and Mini and classes as well as Trials are exempted from this rule. We may allow a transition period for young new students. This will be decided by our principal on a case to case basis.
16. Hype-O Students must come to school in either FULL hype-O uniform or at minimum, a Hype-O shirt/singlet/crop/leotard with plain black tights/shorts.
17. Discounts, codes, vouchers, credits and the like are only redeemable on term fees. There will never be applied to performance expenses, uniforms, workshops, enrolment fees or the likes.
18. Term fees must be paid in full by Friday of week 1 of each term. Term fees are based on a per term basis and not weeks attended or weeks in a term.
19. Regular attendance is expected. Please remember dance is a Team Sport!
20. Hype-O takes no responsibility for any lost property. Label all items clearly.
21. Students should not attend class when unwell. Staff may turn children away who present ill to prevent spreading within the studio.
22. Students may be taken off the grounds by staff in an emergency evacuation or for any other reason where staff deem it is the safest option.
23. Students must be collected within the gates of the studio. Students are not permitted to walk to a car or walk home.
24. Never post any choreography to any online platform. All creative works and videos/photos of creative works belong to Hype-O. This may result in immediate dismissal.
25. I agree to read the student and parent handbook and adhere to all terms and regulations as set forth in the handbook.