



CUMBERLAND COUNTY'S HIRING & BUSINESS EXPO

Sept. 22, 2021, 2-6 pm

Outdoors at Rowan College of South Jersey
Cumberland County Campus, Vineland

Presented by



CumberlandExpo.com

HIRING EVENT ... BUSINESS EXPO ... PRIZES ... DISCOUNTS ... FOOD ... ENTERTAINMENT

CUMBERLAND COUNTY HIRING AND BUSINESS EXPO IS COMING UP SOON!

On behalf of the presenting Chambers of Commerce, Bridgeton Area Chamber, Greater Millville Chamber, and Greater Vineland Chamber, thank you for registering for the Cumberland County Hiring and Business Expo on September 22, 2021, 2-6 PM at Rowan College of South Jersey, Cumberland Campus, 3322 College Drive, Vineland, NJ. Please review the following guidelines.

GUIDELINES FOR EXHIBITORS:

1. **Before your business / organization's space is reserved and before your business / organization name and information is added to exhibitors list on our website, full payment must be received and processed.** If you did not pay online while completing your online registration, you received a link to your invoice in the confirmation email and we have emailed the invoice to you. This includes access for online payment or you may pay by check, payable to BACC. Mail to BACC, P.O. Box 1063, Bridgeton, NJ 08302. **Unless you notify us of some unusual operational issue that may delay payment, all exhibitor, sponsor and advertiser fees must be paid in full by Sept. 21.**
2. **If you have an outstanding balance according to our records, you will be getting a separate email with your invoice attached.**
3. **If you ordered an ad to be placed in the expo program and on the expo website, and have not sent the ad to us yet, please send it to bacc@baccnj.com no later than Sept. 16.** Emails advising you that we need your ad are being sent to you by Sept. 13.
4. **All exhibitor spaces are outdoors on parking lots L & M at Rowan College of South Jersey, Cumberland Campus.** The exhibitor spaces are about 12 ft. X 12 ft. **You must provide your own table, chairs, table coverings and a pop-up type tent if you wish to use one.** For safety, all tents must be securely weighted down. Bring weights for this purpose. No spikes may be used on the parking lot surface to secure tents.
5. Please note that electric will not be provided to exhibitors.
6. **Exhibitor set-up begins at 12:30 PM.** Set-up should be completed **no later than 1:45 PM** as doors open to the public at 2 PM.
7. **Enter the campus via the north entrance, closest entrance to Inspira Health.** Follow signs toward the expo site. Stop at the welcome area and you will be directed to the Expo area at Lots L & M and your exhibit space which will be assigned to you.
8. All exhibitors will receive a list of exhibitors, a map of the expo site, free drawing entry forms for vendors and their employees, and a program booklet when you arrive at the expo.
9. Exhibitors seeking employees will be provided with a sign to post at their exhibit.
10. You will be permitted to drive vehicles onto the exhibit area to unload display items at your exhibit space. One vehicle may park adjacent to each exhibitor space. Additional vehicles must park in the

designated exhibitor parking area. Please do not park in the lots being reserved for the public who will attend.

11. We ask that all exhibitors keep their exhibits open until the expo is closed to the public at 6 PM. Autos parked near the exhibits, will not be permitted to be moved during the expo hours. Those parked in the area designated for additional vendor parking, may leave the site at any time.
12. Food trucks will be at the expo where exhibitors and the public may buy food and beverages.
13. If you are offering door prizes at your exhibits and would like them publicized and announced, please advise the expo committee by email bacc@baccnj.com in advance or in writing at the time you arrive to set up your exhibit.
14. After the expo closes to the public, you may return vehicles to the exhibit area to load your vehicles.
15. During and after the expo, please put all trash / recyclables you are leaving at the site in the designated containers. All breakdown and clean-up should be completed by 6:30 PM
16. Do not place circulars, brochures, etc. on the vehicles in the parking lots.
- 17. Covid-19 health and safety protocols in effect at the time of the expo will be followed.**
- 18. The rain date is Sept. 23, 2021, 2-6 PM.** If postponement to the rain date is needed, all exhibitors will be notified by email by noon on Sept. 21 and the announcement will be posted to www.CumberlandExpo.com.
- 19. If you need to reach the expo committee on the day of the event, please call 856-455-1312.**

If you have any other questions, please contact one of the partnering Chambers.

Tony Stanzione, Bridgeton Area Chamber of Commerce
856-455-1312, bacc@baccnj.com, www.baccnj.com

Jerry Covella, Greater Millville Chamber of Commerce
856-825-2600, chamber@millville-nj.com, www.millville-nj.com

Dawn Hunter, Greater Vineland Chamber of Commerce
856-691-7400, info@vinelandchamber.org, www.vinelandchamber.org